



SOUTH GRANVILLE WATER AND SEWER AUTHORITY

BOARD OF DIRECTORS MEETING

September 9, 2025

MEETING START TIME: 6:00 P.M.

LOCATION: Butner Town Hall Council Chambers

**THIS PUBLIC MEETING IS NOT AVAILABLE REMOTELY.
HOWEVER, IT WILL BE RECORDED AND AVAILABLE TO
THE PUBLIC VIA THE SGWASA WEBSITE
FOLLOWING THE MEETING.**



Board of Directors Meeting – September 9, 2025, 6:00 p.m.
Meeting Agenda

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15.	Comments from Board Members	30
16.	Closed Session (as needed)	30
17.	Adjournment	30

Agenda Item – 2

Topic: SGWASA Board of Directors Oath of Office for Granville County Commissioner Russ May

Presenter(s): Jimmy Gooch, Granville County Board Member/SGWASA Board Chair

Oath of Office Administered By: Attorney Jim Wrenn, Jr.

Background:

In December 2023, Granville County Commissioner Tim Karan was appointed by the Granville County Board of Commissioners to serve a three-year term on the SGWASA Board of Directors, from December 2023 through November 2026. At the SGWASA Board meeting on December 12, 2023, Attorney Wrenn administered the oath of office to Commissioner Karan.

At the August 12, 2025 SGWASA Board meeting, Commissioner Karan announced his resignation from the Board, effective at the close of the meeting.

Subsequently, at the September 2, 2025 Granville County Board of Commissioners meeting, Commissioner Russ May was appointed to complete the remainder of Commissioner Karan's unexpired term.

Oath of Office:

§ 11-7. Oath or affirmation to support Constitutions; all officers to take.

Every member of the General Assembly and every person elected or appointed to hold any office of trust or profit in the State shall, before taking office or entering upon the execution of the office, take and subscribe to the following oath:

I, _____, do solemnly and sincerely affirm that I will support the Constitution and laws of the United States; that I will be faithful and bear true allegiance to the State of North Carolina, and to the constitutional powers and authorities which are or may be established for the government thereof; that I will endeavor to support, maintain and defend the Constitution and laws of said State, not inconsistent with the Constitution of the United States, to the best of my knowledge and ability; and that I will faithfully discharge the duties of my office as a SGWASA Board Member, so help me God.

Agenda Item - 7

Review & Approval of Minutes: August 12, 2025 Board Meeting



**South Granville Water and Sewer Authority
Regular Monthly Board of Directors Meeting
August 12, 2025 at 6:00 p.m.**

Meeting Minutes

1. Call to Order and Welcome

Commissioner Jimmy Gooch, SGWASA Chair, called the meeting into session at 6:00 p.m.

2. Roll Call

Krystle Lee, Board Secretary/PIO

Board Members Present:

Granville County: Commissioner Jimmy Gooch, Chair, Commissioner Tim Karan

City of Creedmoor: Commissioner Robert Way

Town of Butner: Councilperson Vicky Daniels

Town of Stem: Commissioner Kenneth McLamb

Board Members Absent:

City of Creedmoor: Commissioner Georgana Kicinski, Vice-Chair

Town of Butner: Vacant Seat

Officials Present:

Scott N. Schroyer, Executive Director

Chris Summerlin, Assistant Executive Director

Richard Balmer, Finance Director/Board Treasurer

Krystle Lee, Public Information Officer/Board Secretary

James Wrenn, Attorney

3. Invocation

Commissioner Kenneth McLamb

4. Pledge of Allegiance

Councilperson Vicky Daniels

5. Adjustments/Approval of the Meeting Agenda

Brief Description: Commissioner Jimmy Gooch, Chair, asked the Board members if there were any adjustments to the Meeting Agenda as presented. None were presented.

Board Action: A motion to approve the [August 12, 2025, Regular Board Meeting Agenda](#) was made by Commissioner Kenneth McLamb and seconded by Councilperson Vicky Daniels. The motion passed unanimously (5 votes in favor).

6. Review & Approval of Minutes

Brief Description: Commissioner Jimmy Gooch, Chair asked Board members if there were any adjustments to the [July Meeting Minutes](#) as presented. No adjustments were made.

Board Action: A motion to approve the July 08, 2025, Regular Board Meeting Minutes was made by Commissioner Robert Way and seconded by Councilperson Vicky Daniels. The motion passed unanimously (5 votes in favor).

7. Public Comments

Mr. Edward Gleason of Creedmoor, NC: Mr. Gleason welcomed Commissioner Way back and extended his well wishes. He expressed concern surrounding water quality, noting that false claims on social media persist despite the availability of accurate information from SGWASA, heightened by the political season.

Gleason emphasized the importance of providing clean water and voiced disappointment at hearing political candidates suggest that they would “learn how to make the water better” as part of their campaign platforms.

He clarified that the City of Creedmoor transferred its water system to SGWASA with longstanding, historic concerns. The solution to sell the system, versus correcting the concerns. Gleason stressed that it is the ongoing, carefully planned upgrades to the County’s inherited system that will ultimately improve water quality, not political rhetoric intended to mislead the public.

8. Board Discussion Items

Brief Description: Prior to each month’s regularly scheduled Board meeting, the Board Secretary surveys the Board members to inquire if they have any discussion topics for the upcoming Board meeting. The following are the responses received for discussion items.

Commissioner Kenneth McLamb: None.

Commissioner Robert Way: WTP Chillers.

Councilperson Vicky Daniels: None.

Commissioner Tim Karan: None.

Councilperson Judy Cheek: None.

Commissioner Jimmy Gooch, Chair: None.

Discussion:

Commissioner Robert Way: Before we started our meeting, I did converse with Mr. Summerlin about the status of the chiller for the employees in the water treatment facility. He informed me that it was a long time for the chiller to be delivered. However, we were able to get electricians to come in and do some rewiring, and there are portable air conditioning units in every work area, now, that are hard wired in. So, the staff are comfortable in their working environment.

9. Purchase of One New 2026 Ram 1500 for Engineering Department

Chris Summerlin, Assistant Executive Director, presented a request for the purchase of one (1) new 2026 Ram 1500 Crew Cab for the Engineering Department. The FY2025–2026 Approved Budget included \$46,866 to replace the 2010 Ford Explorer (Asset #27). Asset #27 was replaced

due to its age (15 years), mileage (169,500 miles), and poor overall condition, including recurring issues with battery drainage and failure to start.

The new vehicle was designated for engineering operations, including daily construction inspection activities. SGWASA procured vehicles from dealerships that offered North Carolina State Contract prices and terms. Staff determined that a pickup truck with a crew cab would best meet the needs of the department and evaluated availability at dealerships offering State Contract pricing. Ilderton Ram of High Point, NC, was identified as the most suitable vendor.

Executive Director's Recommendation: The SGWASA Board of Directors approve the purchase of one new 2026 Ram 1500 from Ilderton Ram of High Point, NC for a not-to-exceed amount of \$43,905.00 excluding taxes and tags.

Discussion:

Commissioner Jimmy Gooch, Chair: I might add here that in the FY25/26 Budget, we approved \$46,866 for this; and, not only to make light of it, we are spending \$43,905. So, we are coming in under budget.

Commissioner Kenneth McLamb: Are you having to outfit that at all with a utility bed or anything, or is it just the way it is?

Assistant Executive Director Chris Summerlin: Not this truck. I believe this truck only includes strobe lights, there is a trailer brake controller, and prep group- which I think we had to get for the trailer break.

Board Action: A motion to approve the purchase of one new 2026 Ram 1500 from Ilderton Ram of High Point, NC for a not-to-exceed amount of \$43,905.00 excluding taxes and tags was made by Commissioner Kenneth McLamb and seconded by Commissioner Robert Way. The motion passed unanimously (5 votes in favor).

10. Purchase of two (2) new 2026 Ford F350 trucks with service bodies and cranes for the Utilities Department Team

The South Granville Water and Sewer Authority (SGWASA) FY2025–2026 Approved Budget includes \$248,000 to replace two (2) 2017 Ford F250 trucks (Assets #3210 and #3211) with new 2026 Ford F350 trucks equipped with service bodies and cranes for the Utilities Department.

The existing F250 vehicles will be repurposed for fire hydrant and valve maintenance before eventual retirement. The new F350 trucks will meet operational needs, including lifting pumps and other heavy parts essential to sewer line maintenance.

SGWASA staff procured pricing under the North Carolina State Contract and identified Piedmont Truck Center of Greensboro, NC, as the recommended vendor.

Executive Director's Recommendation: The SGWASA Board of Directors approve the purchase of two new 2026 Ford F350 trucks with service bodies and cranes from Piedmont Truck Center in Greensboro, NC, for a total not to exceed amount of \$225,320.80, excluding taxes and tags.

Discussion:

Commissioner Tim Karan: Our vehicles now do not have cranes, do they?

Assistant Executive Director Chris Summerlin: I believe one of them might.

Commissioner Tim Karan: It is outstanding that we are including that in this process.

Assistant Executive Director Chris Summerlin: Cranes make it a lot easier when you pull pumps, parts, fittings, etc.

Board Action: A motion to approve the purchase of two new 2026 Ford F350 trucks with service bodies and cranes from Piedmont Truck Center in Greensboro, NC, for a total not to exceed amount of \$225,320.80, excluding taxes and tags was made by Commissioner Tim Karan and seconded by Commissioner Kenneth McLamb. The motion passed unanimously (5 votes in favor).

11. Purchase of a 2025 Ford Ranger for Wastewater Treatment Plant Team

Chris Summerlin, Assistant Executive Director, presented a request for the purchase of one (1) new Ford Ranger for the Engineering Department. The new vehicle was designated to support engineering operations, including daily construction inspection activities. SGWASA procured the vehicle under North Carolina State Contract pricing and terms. After evaluating available options, staff identified Deacon Jones Ford of Clinton, NC, which offers NC Contract pricing and terms, as the most suitable vendor.

Executive Director's Recommendation: The SGWASA Board of Directors approve the purchase of one 2025 Ford Ranger from Deacon Jones Ford in Clinton, NC for a total not-to-exceed of \$34,675.00, excluding taxes and tags.

Discussion:

Commissioner Kenneth McLamb: Going down to the options that are on the vehicle. It shows a hard, folding bed cover and retractable bed cover. So, which one are we getting?

Assistant Executive Director Chris Summerlin: I think this one is pretty much a bare bones vehicle. It is crew cab, and I believe the only other option that we added to this was a trailer tow package.

Board Action: A motion to approve the purchase of one 2025 Ford Ranger from Deacon Jones Ford in Clinton, NC for a total not-to-exceed of \$34,675.00, excluding taxes and tags was made by Commissioner Kenneth McLamb and seconded by Commissioner Robert Way. The motion passed unanimously (5 votes in favor).

12. Internal Control Policy Related to Receiving American Rescue Plan Act (ARPA) Funds

In alignment with federal requirements under the American Rescue Plan Act (ARPA) and the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF), SGWASA previously adopted a series of compliance policies in 2022, including Non-Discrimination, Property Management, Eligible Project, Allowable Costs, Program Income, and Uniform Guidance Procurement. These policies formed the foundation of SGWASA's compliance framework for ARPA/CSLFRF funding.

During a North Carolina Department of Environmental Quality (NCDEQ) compliance visit, it was recommended that SGWASA adopt a formal Internal Control Policy specific to the administration of ARPA funds. The proposed policy establishes SGWASA's internal control framework, ensuring compliance with federal regulations (2 CFR Part 200) and U.S. Treasury directives.

Key components of the policy include:

- Control Environment: Ethical leadership, staff training, and a culture of accountability.
- Risk Assessment: Identification and response to financial, operational, and compliance risks.
- Control Activities: Preventive and detective measures such as segregation of duties, written procedures, and security protocols.
- Information & Communication: Transparency through reporting, meetings, and public communication.
- Monitoring: Ongoing reviews and audits to confirm control effectiveness.

The policy addresses compliance areas including financial management, eligibility, allowable costs, period of performance, procurement, property management, and program income. SGWASA's attorney has reviewed and approved the draft policy.

Executive Director's Recommendation: The SGWASA Board of Directors approve the Internal Controls Policy as presented in [Exhibit A](#).

Discussion:

Commissioner Tim Karan: Do we have any funds that are not dedicated at this point or obligated?

Executive Director Scott N. Schroyer: No, I didn't believe so.

Commissioner Tim Karan: Okay, so I am good with this policy.

Commissioner Jimmy Gooch, Chair: And I want to say: For those of you who think grant funds are easy to come by, and it is like money that falls out of the sky into your hands, and you can spend it anywhere, any way you want to- that is as far from the truth as you can get.

And the example here is we that we have a \$35 million ARPA grant. We have had to jump through hoops since day one to be sure that we are in compliance, to be sure that we are following all the guidelines that comes with that grant. We thought we had everything covered, and then the State comes in, they say, Oh, we don't like the way this is- you need to change this. Or you need to implement this.

So, it is almost a never-ending thing trying to comply with most grants, especially large grants. Piggybacking on something was said earlier- on social media, people act like, or they post like 'Oh, you don't have to spend the money there. You can put it over here and spend it for this!'

It does not work that way. And I think those that attend these meetings that see the policies and procedures we must put in place understand the complexity of grants and understand how complex it is to spend the money that comes with grants.

Commissioner Tim Karan: I will go one step further and muddy the water. Sometimes legislatures promise things to their constituents, and they never come to fruition. And their constituents, for the next eight or ten years, run around looking for the money that never came.

Board Action: A motion to approve the Internal Controls Policy as presented in [Exhibit A](#) was made by Commissioner Tim Karan and seconded by Commissioner Kenneth McLamb. The motion passed unanimously (5 votes in favor).

13. Water Treatment Plant Filter Media Replacement Project Award of Contract

The filter media at SGWASA's Water Treatment Plant has exceeded its useful life of 10–15 years and requires replacement. In March 2025, Hazen and Sawyer was authorized to complete design, bidding, and construction administration for the project.

On August 5, 2025, State Utility Contractors submitted the lowest responsive, responsible bid in the amount of \$897,753.00, consisting of a \$797,753.00 base bid and a \$100,000.00 General Allowance. A 10% contingency of \$89,775.00 is recommended, bringing the total project budget to \$987,528.00.

As this project was not included in the FY2024–2035 Capital Improvement Plan, funding will be provided from the Operating Fund Balance, with a related FY2025–2026 Budget Amendment included on tonight's agenda.

Executive Director's Recommendation: The SGWASA Board approve a contract with State Utility Contractors, for the replacement of the water treatment plant filter media, for a not to exceed amount of \$987,528, including a base bid of \$797,753, a General Allowance of \$100,000 and a contingency of 10% in the amount of \$89,775, based on their 8/5/2025 bid proposal shown in Exhibit A.

Discussion:

Commissioner Jimmy Gooch, Chair: I want to make sure that it is clear to everyone about the \$100,000 general allowance, and as you stated Chris, you cannot see what is under the filter bed. The idea behind building in this \$100,000 contingency, plus another 10% contingency, is that if they get in the middle of the project, they do not have to stop it to come to us to get funding, to go back and finish the project. Hopefully, if this does not take us all the way through the project, it would take us far enough along that we do not run into any problems at the water treatment plant.

Assistant Executive Director Chris Summerlin: This is a staged project, so as you heard, we have five filter basins. The plan is to take one filter basin off at a time, which is approximately 30 days' worth of work for each filter basin. When we get to the last two filters, if everything lines up, we will pull the last two basins offline at one time and do the work at the same time.

The \$100,000 general allowance is for potential structural repairs, such as concrete repairs, etc. Contingency is for the additional items not included in those items.

Commissioner Jimmy Gooch, Chair: Such as pipes and valves?

Assistant Executive Director Chris Summerlin: Pipes, valves, anything else that we might run into. Again, we are dealing with an older facility, and the last time the filters were completely inspected/repared was 23 years ago.

Commissioner Robert Way: Upon approval of the project, what is the anticipated start date?

Assistant Executive Director Chris Summerlin: We will basically give a notice to proceed; and will have to talk to the contractor, but I am hopeful that it will be within the next couple of months.

Councilperson Vicky Daniels: So, when we have big projects like this, this is kind of like routine maintenance; and because it is years when it happens, not weekly, monthly or daily, how do you keep track of that so that we can plan for it better?

Assistant Executive Director Chris Summerlin: To your point, our plan is to make this a more routine thing. We want to do filter analysis on this. We can do filter analysis every year or two years with this. Again, most filter media lasts between 10 and 15 years. We want to start getting on a replacement program, depending upon the makeup of filters and how they how the analysis comes out. So, we plan to put this in our CIP, and I think we probably will start doing analysis. We will start doing analysis every year. But I imagine around year seven, between seven and 10, we will start replacing them. And the thought process is to do them one or two at the time, not to do all five of the time. That way we can actually have a program for replacement.

Board Action: A motion to approve a contract with State Utility Contractors, for the replacement of the water treatment plant filter media, for a not to exceed amount of \$987,528, including a base bid of \$797,753, a General Allowance of \$100,000 and a contingency of 10% in the amount of \$89,775, based on their 8/5/2025 bid proposal shown in Exhibit A was made by Commissioner Kenneth McLamb and seconded by Commissioner Robert Way. The motion passed unanimously (5 votes in favor).

14.Fiscal Year 2025-2026 Budget Amendment #2

Budget Amendment #2 reallocates and re-appropriates funds to carry forward Purchase Orders and capital project budgets for goods and services not received or completed prior to June 30, 2025.

Operating Purchase Orders re-appropriated into FY 25-26 include:

- Tyler Software: Implementation (fixed assets, personnel, and payroll)
- CDM Smith: Review and revision of SGWASA Water and Sewer Standards
- John Deere: Repairs to tractor
- Core & Main: Repair parts
- Clearwater Inc: Rebuild of Fairbanks VTSH at WWTP
- Tencarva Machinery: Parts and supplies

Projects and associated grants re-appropriated into FY 25-26 include:

- McGill Associates: AIA water; AIA sewer; grant funding
- I-85 Sanitary Project:
 - CDM Smith: Engineering services
 - Haren Construction: CP1 construction
 - Smith Law: Legal services
 - McGuireWoods LLP: Bond counsel services
- CDM Smith: PFAS WTP upgrades
- Hazen & Sawyer: WTP bypass valves; WTP clearwell rehabilitation; WTP water quality; WTP filtration upgrades
- McGill Associates: Facility needs study
- Vanguard Utility: Mass meter replacements

Executive Director's Recommendation: The SGWASA Board of Directors approve Budget Amendment #2.

Board Action: A motion to approve Budget Amendment #2 was made by Commissioner Robert Way and seconded by Councilperson Vicky Daniels. The motion passed unanimously (5 votes in favor).

Budget Amendment #2

Be it ordained, the FY 2025-2026 Annual Budget Ordinance is hereby amended as follows:

Revenues: Increase / (Decrease)		Amendment/Change
Other Financing Sources	\$	37,925,044
Transfer from Fund Balance	\$	1,045,436
Total Revenues	\$	38,970,480
Expenditures: Increase / (Decrease)		
Administration	\$	27,434
Engineering	\$	65,285
Utilities: Sewerline Maintenance	\$	6,450
Wastewater Treatment	\$	36,930
Utilities: Pump Stations/Towers	\$	9,325
Projects and Studies	\$	38,825,056
Total Expenditures	\$	38,970,480

15.Fiscal Year 2025-2026 Budget Amendment #3

Budget Amendment #3 appropriates operating fund balance for the award of the WTP Filter Media Project. This Amendment is funded from operating fund balance due to the lack of funding available in CIP fund balance.

Executive Director's Recommendation: The SGWASA Board of Directors approve Budget Amendment #3.

Budget Amendment #3

BA #3 Supporting Documentation				
(For Reference Only)				
		<u>Amendment /</u>	<u>Budget after</u>	
		<u>Change</u>	<u>Change</u>	
<u>Projects and Studies</u>				
61-7300-8670	Project: WTP Water Filtration Project	\$ 987,528	\$ 1,191,919	
61-4000-0000	Fund Balance	\$ (987,528)	\$ (3,382,040)	
	<i>Appropriate budget for WTP Filter Project award</i>		0	
	<i>Using operating FB due to CIP FB being depleted/committed</i>			
		Operating	CIP	Total
	Transfer to (from) FB-original budget	\$ (1,345,076)	\$ 0	(\$1,345,076)
	Budget Amendment #1	\$ (4,000)	\$ 0	(\$4,000)
	Budget Amendment #2	\$ (145,424)	\$ (900,012)	(\$1,045,436)
	Budget Amendment #3	\$ (987,528)	\$ 0	(\$987,528)
	Transfer to (from) FB-amended budget	\$ (\$2,482,028)	\$ (\$900,012)	(\$3,382,040)

Board Action: A motion to approve Budget Amendment #3 was made by Commissioner Kenneth McLamb and seconded by Councilperson Vicky Daniels. The motion passed unanimously (5 votes in favor).

16. SGWASA PFAS Pilot Study Update- Summer 2025

In 2024, the U.S. EPA finalized enforceable Maximum Contaminant Levels (MCLs) for six PFAS compounds, with compliance required by April 2029. To prepare, SGWASA initiated a [PFAS Pilot Study](#) in October 2024 with CDM Smith under a \$500,000 NCDEQ. The study evaluates granular activated carbon (Calgon F-400), ion exchange resin (DuPont Amberlite PSR2+), and novel sorbents (Fluorosorb 200).

After more than nine months of testing, the tested treatment media has effectively reduced PFAS levels below EPA MCLs, with no breakthrough observed. Current powdered activated carbon treatment alone provides partial benefit but is insufficient for compliance.

Staff and consultants recommend extending the pilot from 10 to 12 months to gather additional data on media performance and life-cycle costs. A pressure vessel contactor system is the preferred design, ensuring flexibility to adapt media types as regulations evolve.

The project remains on schedule, with pilot conclusion expected in fall 2025, a draft report in December 2025, and a full presentation of results to the Board in late 2025 or early 2026.

Discussion:

Commissioner Jimmy Gooch, Chair: Contrary to what social media tells you, [we have been working on PFAS and PFOS for several years now](#). We have been doing studies. You don't just go and make a change to your treatment system without knowing what you're doing. You have to do the studies and find out what works, what doesn't work, what's the best method. And that's all part of the process we're working through and have been working through for quite some time.

Councilperson Vicky Daniels: The design is going to be the same equipment for all three methodologies, no matter which methodology we use?

Assistant Executive Director Chris Summerlin: It is. That is the advantage of what we are doing here. We want to ensure that, although the recommendation might be one technology, we want to make sure that we can accommodate multiple technologies if needed for cost or if something is not available, or whatever the case is.

Commissioner Robert Way: I am ready to see this move forward. I definitely want to make sure that we are way ahead of schedule before the 2029 date.

Commissioner Jimmy Gooch, Chair: I think we are. If we are reaching these milestones in '25 that is four years or three years. The end of '25 is definitely three years, and it is still up in the air as to whether or not the end date will be put off or moved up, or, you know, increased, decreased. We do not know what is going to happen in the in the near future, but we are planning and moving towards the target that we have, which is shown in the tables here tonight.

Councilperson Vicky Daniels: I agree with Commissioner Robert way that we need if we can check something off and we're comfortable with it, I think we need to move forward.

17. Comments from the Executive Director

Executive Director, Scott N Schroyer: Thank you, Mr. Chair and Board members. Thank you for your attention this evening to all the items that were presented to you on the agenda to help us continue to move forward in the organization to provide excellent water and sewer to our utility customers. I also want to thank Chris and Richard for their presentations this evening.

That is about all I have for this evening, unless the Board has any questions for me on any reports that I have provided to you or any correspondence of late.

18. Comments from SGWASA Attorney: I have one brief matter for Executive Session.

19. Comments from Board Members:

Councilperson Vicky Daniels: I wanted to revisit the chiller that Commissioner Way and Chris were talking about earlier. We are going to still order the chiller, right? That is, we approved monies to buy right last month?

Assistant Executive Director Chris Summerlin: Yes, ma'am. After Board approval, we did order the chiller. I think it was somewhere between 14 to 20 weeks, before we could get it. But at that time, we also had electrical work done, and we have temporary air conditioner units in all the working spaces, so it is very comfortable in all working spaces.

Councilperson Vicky Daniels: Okay, thank you so much.

Commissioner Robert Way: Thank you, Mr. Chair. I just wanted to say that the staff members that are doing the hydrant maintenance are doing a good job. Hydrants are looking beautiful, flushing the water. Some of the hydrants have not been flushed in a long matter of time- so unfortunately, that stirred up some of the mess in it and caused some discoloration of water and things like that in the Creedmoor area. But being in the fire service for a long time, anytime we have had an incident or required us to use a fire hydrant, that usually resulted in people having complaints about the water being discolored in their house a little bit. We apologize about that.

One of the positive aspects of the two employees now dedicated to hydrant maintenance is they are going to be flushing the hydrants and exercising these valves on a regular basis. And basically, they are going to be visiting hydrants that probably have not been touched in years. Unfortunately, that is going to move all the sediment that has been pushed down the pipes to help clean those out. So, if you would bear with us, but if you do see discolored water in your area, please reach out and let us know, so that way we can verify.

1. If it was a hydrant maintenance in the area.

Or

2. If it is something that needs to be looked at further.

I know that the things in this world and the way things are, people are reluctant about their water quality, about reporting it, and everybody says, I always report it, and things of that nature, and we understand that. But the biggest thing we are trying to do is narrow down where it has being reported at and from, because general statements of my water is bad and us not knowing exactly who it is. We cannot respond to stuff on social media because we are limited to whose account

the name is under, and that in nature. But if you are experiencing issues with your water quality, as far as the discoloration and the taste, please reach out so we can get a record; because we need that record to investigate it. And I want to be a voice for you guys, especially my citizens in Creedmoor, and champion the change that we are trying to do here at SGWASA and move forward with these recommendations that are being presented to us. Especially since we know that we have got water pipes that are several years old, and that is the next thing that we are going to have to tackle, is figure out what water pipes in our neighborhoods that we need to go in and physically inspect, and I look forward to doing that with Director Schroyer and our staff here as we move forward.

Commissioner Tim Karan: Thank you, Mr. Chairman. So, it may come to no surprise to most of you, I am in the process of getting off this Board. I have talked to the Chairman, the Director, the Attorney, and I believe that the Granville County Board of Commissioners will act at their meeting on September 2nd of 2025, to appoint a new member from the Granville County Board of Commissioners to this Board.

I have had the pleasure of serving on this Board as a County Commissioner since 2017, then the problem du jour was the Trimethyl Haloacetic Acids (THHAs) residuals, the THHMs, and we were receiving notice of violations at that point in time from the State in regard to our water. Since we got that problem corrected some eight years ago, we have not had any violations from the State. PFAS, PFOS that we have been dealing with since we became aware of it in 2023, obviously, is an evolving issue where it has come from. You know, many will speculate, but the point source has not been clearly identified from what I am talking about here.

So again, I have asked to be replaced on this Board, and I believe that Commissioner Russ May from Granville County Board of Commissioners, has numerous constituents that are on the SGWASA water system, predominantly in the Creedmoor area. His County District runs from the new Food Lion in Creedmoor on Hwy. 56, everything towards the interstate, where it picks up at County District Seven. So, he has got a pretty wide swath of SGWASA customers.

One of the issues that we have heard about from folks in the community is that there is currently only one Granville County Commissioner who is a SGWASA customer. When I was first appointed to this board in 2017, I was a City of Creedmoor SGWASA customer. I started as a Granville County Commissioner in 2010 but spent those first seven years as a County Commissioner on the SGWASA system, and I moved from Creedmoor (city) into Creedmoor (non-city) in 2017. So, since that time, I have been representing the citizens in my District who are SGWASA customers, but not myself a SGWASA customer. Commissioner May has in his life, been a SGWASA customer, but is not currently. And that is the way it is from a Board of Commissioners perspective, at the county level- we are District representatives. Just because our District may stretch across service areas, we do not necessarily live in that area. So again, I wanted to give this Board an opportunity, or at least a notice, that this will be my last SGWASA Board meeting. It has been an outstanding pleasure to serve with all of you in many capacities. I look forward to ongoing dialog and working for the citizens of this organization but just wanted to take this opportunity to say farewell and adieu.

Commissioner Kenneth McLamb: Ed Gleason, I just want to say one thing about social media, it hurts more than it helps. And what I mean by that, I have turned my social media off pretty much, where I do not listen to what anybody else has got to say. The only way I find out anything is somebody sends it to me. Other than that, I read anybody's stuff. I do not read Next Door, I do not read Facebook. I do not read any of it because the majority of it is whatever

somebody else makes of it, not the truth. So just giving you a heads-up social media, I cannot stand it. Thank you.

Commissioner Jimmy Gooch, Chair: Thank you. And I want to start by thanking Commissioner Karan for his many years of service to SGWASA. Many of you may not know this, but Tim was one of the original SGWASA Board members representing the City of Creedmoor. Thank you, Tim, thank you for your service. As Commissioner Karan talked about the way the County is divided up into Districts, I'm the only Granville County Commissioner that resides within the SGWASA service area. There are the only four County Commissioners that actually have SGWASA customers in their District.

About social media, what you hear on social media, people attacking people, people saying things, yeah, you know, it's usually wrong. The facts are usually wrong. It's rare that you see the actual facts about anything, and not just talking about politics, not talking about, you know, the opinions of, you know, elected officials, anything you see on there, the facts are usually different from what's actually being posted. What is most likely posted is someone's opinion or observation that they believe to be true, but there's no research done to verify and I could go on and on about, you know, social media, and how inaccurate and how it really hurts a lot of issues. It is kind of ironic that you got people running for office that are telling you, trying to tell the constituents, we're going to fix this water we're going to fix the water issue, we're going to fix the water issue. But, still, one of them sold the Creedmoor water system to get rid of the problem. That was the solution. Sell the system. Make it someone else's problem. And now he's circling back and wants to be elected to fix the water problem. And, you know, I chuckle when I see such posts. It just, it amuses me.

20. Closed Session

A motion to exit Open Session and to enter Closed Session, following a five-minute recess, was made by Commissioner Robert Way and seconded by Commissioner Kenneth McLamb.

The Board met to discuss matters protected by attorney client privilege. A motion to return to Open Session was made by Councilperson Vicky Daniels and seconded by Commissioner Robert Way at 7:28 PM.

21. Adjournment

Commissioner Jimmy Gooch – Chair entertained a motion to adjourn and asked the Board if there were any other discussion topics to be raised.

Board Action: A motion to adjourn the August 12, 2025, Board Meeting was made by Commissioner Robert Way and seconded by Commissioner Tim Karan. The motion passed unanimously (5 votes in favor). The meeting officially ended at 7:29 p.m.

Respectfully Submitted by: Krystle Lee, Board Secretary / Public Information Officer

Approved by the Board at the 9/9/25 Board Meeting

Commissioner Jimmy Gooch - Chairman

Date

Agenda Item – 8

Public Comments



South Granville Water and Sewer Authority (SGWASA)

Public Comment Procedures

The members of the South Granville Water and Sewer Authority (SGWASA) are committed to allowing members of the public an opportunity to offer comments and suggestions regarding efficient and effective administration of the regional utility. In addition to public hearings, a special time is set aside for the purpose of receiving such comments and suggestions. All comments addressed to the SGWASA members (the "Board") during the Public Comment period shall be subject to the following procedures:

1. Public Comments - General:

- a. The Public Comment period will be held at the beginning of the Board meeting. The comment period will be limited to a maximum of thirty (30) minutes. Based on the total number of Public Comments - Request to Speak Information Cards submitted, the Board may agree by majority vote to extend the Public Comment period or hold an additional Public Comment period at the end of the Board meeting.
- b. Public Comment speakers should not expect Board action, deliberation, and/or comment on subject matter brought up during the Public Comment section unless and until it has been scheduled as an item on a future meeting Agenda.
- c. Public Comment is not intended to require the Board to answer any impromptu questions. Speakers will address all comments to the Board as a whole.
- d. Discussions between speaker and members of the audience are not allowed.
- e. Action on items brought up during the Public Comment period will be at the discretion of the Board.
- f. Speakers must be respectful and courteous in their remarks and must refrain from personal attacks or accusations, the use of profanity, and inappropriate gestures.
- g. Only one speaker will be acknowledged at a time. If the time runs out before all persons who have signed up have an opportunity speak, those names will be carried over to the next Public Comment period.
- h. Any applause will be held until the end of the Public Comment period.
- i. Speakers who have prepared written remarks or supporting documents shall leave a copy of such remarks and documents with the Board Secretary.
- j. Speakers shall not discuss matters concerning the candidacy of any person seeking public office, including the candidacy of the person addressing the Board, except to the extent that the comments directly address issues pertinent to SGWASA.
- k. Comments must relate to matters that are within the authority or jurisdiction of the Board.
- l. Topics requiring further investigation will be referred to the appropriate SGWASA official, Board Committee or agency, and may, if in order, be scheduled for a future meeting Agenda.

1. Approved 2-14-23

South Granville Water and Sewer Authority (SGWASA)

Public Comment Procedures

- m. The Board requests that complaints relative to specific SGWASA employees be directed to the Executive Director, other than at a Board meeting. Individual personnel issues are confidential by law and will not be discussed by the Board in open session.
- 2. Public Comments - Procedures:**
- a. Persons who wish to address the Board during the Public Comment period shall complete a Public Comments-Request to Speak Information Card prior to the start of the Board Meeting. Public Comments – Request to Speak Information cards will be available thirty minutes before the start of the meeting.
 - b. On the Public Comments – Request to Speak Information card, speaker shall provide their contact information (full name, full address, email, and telephone number) and the topic of their comments.
 - c. Speakers will be called to the podium by the Board Chair when it is their turn to speak. Speakers will address the Board from the podium at the front of the room and begin their remarks by stating their full name and address for the record.
 - d. Each speaker will have **three (3) minutes** to make remarks and will only be entitled to the time allotted.
 - e. Those persons who desire to submit their public comments to the Board without directly addressing the Board during the Public Comment period may do so, yet they shall provide a legible document to the Board Secretary by 3:00 pm on the day of the Board Meeting. The legible document shall include their contact information (full name, full address, email, and telephone number) and the topic of their comments. The public comments will not be read aloud during the Board Meeting, yet they will be attached to the record copy of the meeting minutes.

Agenda Item - 9

Board Discussion Items

Background:

Prior to each month's regularly scheduled Board meeting, the Board Secretary surveys the South Granville Water and Sewer Authority (SGWASA) Board members to see if they have any discussion topics for the upcoming Board meeting. The following are the responses received regarding discussion items for this Board meeting.

Butner Councilperson Vicky Daniels: None.

Creedmoor Commissioner Robert Way: None.

Stem Commissioner Kenneth McLamb: None.

Granville County Commissioner Russ May: None.

Georgana Kicinski, Creedmoor Commissioner/SGWASA Vice Chair: None.

Granville County Commissioner Jimmy Gooch - Chair: None.

Agenda Item - 10

Topic: FY25-26 Sanitary Sewer Cleaning and Televising

Requested Action: Award of Contract to Vision NC, LLC for Sewer Cleaning and Televising

Presenter: Chris Summerlin, Assistant Executive Director

Background:

SGWASA is required (DEQ-Annual Operating Permit) to clean and inspect at least 10% (11.4 miles) of the total 114 miles of pipe in the wastewater collection system. According to the USEPA, "Cleaning and inspecting sewer lines are essential to maintaining a properly functioning system; these activities further a community's reinvestment into its wastewater infrastructure."

The South Granville Water and Sewer Authority's (SGWASA's) FY2025-26 Approved Budget includes \$170,000 for sanitary sewer system cleaning and televising.

Analysis:

In August 2025, SGWASA issued a Request for Proposals (RFP) for annual sanitary sewer pipeline cleaning and televising over a two-year period (FY 2025-26 & FY 26-27). On August 22, 2025, proposals were opened. The following five vendors provided proposals for the scope of work outlined in the RFP.

Company	FY25-26 Program Cost Summary	FY26-27 Program Cost Summary
Vision NC, LLC	\$151,800.00	\$156,000.00
Taplin Group LLC.	\$155,615.04	\$160,441.68
Sweeping Corp of America, LLC	\$159,480.00	\$159,480.00
Duke's Root Control, Inc.	\$166,980.00	\$175,224.24
Compliance Envirosystems, LLC.	\$584,000.00	\$584,000.00

The complete bid tabulation is attached as Exhibit A.

Recommendation:

SGWASA staff recommends an award of contract to Vision NC at the unit costs proposed for the sanitary sewer cleaning and televising program for FY25-26. Based on the vendor's performance during FY25-26, SGWASA will consider awarding the vendor the work for the FY25-26 program. If this occurs, staff will present the FY26-27 sanitary sewer cleaning and televising program recommendation for award to the Board of Directors at the appropriate time.

Schedule:

Following Board approval, SGWASA will execute the necessary contract documents and schedule the work.

Financial:

The approved FY25-26 Capital Improvement Plan (CIP) Budget includes \$170,000 for sanitary sewer cleaning and televising. The supporting budget amendment for this program follows in the meeting agenda.

Attachment(s):

Exhibit A.: Sanitary Sewer Cleaning and Television Bid Tabulation.

Strategic Plan Alignment**Focus Area #2 – Reliable and Sustainable Sanitary Sewer System**

- **Objective #1:** Provide for upgrades and ongoing maintenance of the sewer system infrastructure through regular assessments of capital assets and the inclusion of needed projects in the Authority's Capital Improvement Plan (CIP).

Executive Director's Recommendation:

The SGWASA Board (i) approve a unit-cost contract with Vision NC, LLC for the FY25-26 Sanitary Sewer Cleaning and Televising program for the not-to-exceed amount of \$170,000; (ii) allow the Executive Director, SGWASA Attorney, and Finance Director to finalize and execute a contract with Vision NC, LLC.

Exhibit A.: Sanitary Sewer Cleaning and Television Bid Tabulation.

South Granville Water and Sewer Authority														
BID TABULATION														
Company Name: South Granville Water and Sewer Authority														
Project #: NA														
Project Name: Sanitary Sewer Pipeline Cleaning & Televising														
Project Manager: Chris Summerlin, Assistant Executive Director														
Bid Opening Date: Bids Due 8/21/25 Bid Opening 8/22/25														
Proposers														
					Compliance EnviroSystems		Sweeping Corp of America		Duke's		Vision NC		Taplin Group LLC	
BID QUANTITIES					UNIT AMOUNT	BID	UNIT AMOUNT	BID	UNIT AMOUNT	BID	UNIT AMOUNT	BID	UNIT AMOUNT	BID
Ref #	Bid Item #	Item Description	Qty.	UNIT										
1	1.1	Pipeline Cleaning (various pipe sizes 6" dia. - 36" dia.)	30,000	Linear Foot	\$15.00	\$450,000.00	\$2.25	\$67,500.00	\$2.64	\$79,200.00	\$1.50	\$45,000.00	\$2.54	\$76,200.00
2	1.2	Pipeline CCTV Inspection (various pipe sizes 6" dia. - 36" dia.)	10,000	Linear Foot	\$5.00	\$50,000.00	\$2.25	\$22,500.00	\$2.25	\$22,500.00	\$3.00	\$30,000.00	\$1.85	\$18,500.00
3	1.3	Sewer Pump Station Cleaning (20 stations per year)	120	Hour	\$500.00	\$60,000.00	\$459.00	\$55,080.00	\$425.00	\$51,000.00	\$500.00	\$60,000.00	\$370.54	\$44,464.80
4	1.4	Heavy Sewer Cleaning	16	Hour	\$500.00	\$8,000.00	\$300.00	\$4,800.00	\$297.50	\$4,760.00	\$350.00	\$5,600.00	\$226.06	\$3,616.96
5	1.5	Mineral Deposit Cut	16	Hour	\$500.00	\$8,000.00	\$300.00	\$4,800.00	\$297.50	\$4,760.00	\$350.00	\$5,600.00	\$401.04	\$6,416.64
6	1.6	Root Cut	16	Hour	\$500.00	\$8,000.00	\$300.00	\$4,800.00	\$297.50	\$4,760.00	\$350.00	\$5,600.00	\$401.04	\$6,416.64
7	1.7	Sub-Total - Year #1				\$584,000.00		\$159,480.00		\$166,980.00		\$151,800.00		\$155,615.04
8	2.1	Pipeline Cleaning (various pipe sizes 6" dia. - 36" dia.)	30,000	Linear Foot	\$15.00	\$450,000.00	\$2.25	\$67,500.00	\$2.77	\$83,100.00	\$1.50	\$45,000.00	\$2.62	\$78,600.00
9	2.2	Pipeline CCTV Inspection (various pipe sizes 6" dia. - 36" dia.)	10,000	Linear Foot	\$5.00	\$50,000.00	\$2.25	\$22,500.00	\$2.36	\$23,600.00	\$3.00	\$30,000.00	\$1.91	\$19,100.00
10	2.3	Sewer Pump Station Cleaning (20 stations per year)	120	Hour	\$500.00	\$60,000.00	\$459.00	\$55,080.00	\$446.25	\$53,550.00	\$525.00	\$63,000.00	\$381.65	\$45,798.00
11	2.4	Heavy Sewer Cleaning	16	Hour	\$500.00	\$8,000.00	\$300.00	\$4,800.00	\$312.38	\$4,998.08	\$375.00	\$6,000.00	\$232.84	\$3,725.44
12	2.5	Mineral Deposit Cut	16	Hour	\$500.00	\$8,000.00	\$300.00	\$4,800.00	\$312.38	\$4,998.08	\$375.00	\$6,000.00	\$413.07	\$6,609.12
13	2.6	Root Cut	16	Hour	\$500.00	\$8,000.00	\$300.00	\$4,800.00	\$312.38	\$4,998.08	\$375.00	\$6,000.00	\$413.07	\$6,609.12
14	2.7	Sub-Total - Year #2				\$584,000.00		\$159,480.00		\$175,244.24		\$156,000.00		\$160,441.68
TOTAL BASE BID					\$1,168,000.00		\$318,960.00		\$342,224.24		\$307,800.00		\$316,056.72	

Agenda Item - 11

Topic: Resolution for FY24-25 Local Government Commission (LGC) Application for USDA Bond Issuance

Requested Action: Seeking the Board of Directors approval of a Resolution authorizing applicable management to submit an Local Government Commission (LGC) Application for issuance of \$35,000,000 in Revenue Bonds, the related Bond Anticipation Notes (BAN's) for interim financing, and the issuance of the Bonds upon project completion and purchase of the Bonds by the United States Department of Agriculture (USDA).

Presenter(s): Richard Balmer, Finance Director

Background:

At the regular South Granville Water And Sewer Authority (SGWASA) Board of Directors meeting held on October 11, 2022, the Board authorized SGWASA management to apply for a USDA loan in the amount of \$35 million to fund a portion of the I-85 Sanitary Collection System Project that exceeds the available \$35 million DEQ ARPA grant.

At the regular SGWASA Board of Directors meeting held on September 12, 2023, the Board selected the firm of McGuire Woods LLP as bond counsel associated with the USDA funding and revenue bonds.

On August 27, 2025 Richard Balmer, SGWASA Finance Director, submitted the required LGC Financing Application with the LGC for approval of the revenue bonds, and notified the required state officials accordingly with the guidance of the USDA, Local Government Commission (LGC), and Mary Nash Rusher, Bond Counsel - McGuireWoods LLP.

Analysis:

The I-85 Sanitary Sewer Project involves a \$35,000,000 loan from the USDA which will result in the issuance of required Revenue Bonds. To proceed with the project funding, SGWASA is required to seek LGC approval of the Bonds and to seek interim financing from commercial banks. For expediency and to keep the project on schedule, the LGC Financing Application was submitted on August 27, 2025 to facilitate the inclusion of this item on the LGC's October 2025 meeting docket. The attached Board Resolution is required to complete the LGC Application and has been provided by Bond Counsel for review and approval by the Board of Directors.

Next Steps:

If the Board approves the Resolution, the SGWASA Chair and Secretary will execute the Resolution at the conclusion of tonight's meeting. Following, the executed Resolution will be provided to the LGC on Wednesday, September 10, 2025, to further advance the LGC Financing Application process.

Staff Recommendation:

The Executive Director and Finance Director recommend approving the Resolution as presented.

Schedule:

Upon approval and obtaining the required signatures on the documents, the document(s) will be provided to the LGC.

Financial:

An application fee of \$1,250 was submitted with the LGC Application package on August 20, 2025. This check was issued utilizing existing budget approved by the Board for construction-related general legal services. The next Budget Amendment presented to the Board for approval will include an entry to replenish the \$1,250 to legal services utilizing operating fund balance. The \$35,000,000 Revenue Bonds, when issued, will amend the existing Bond Order dated February 10, 2015 and adopted on March 19, 2015 originally issued for USDA Bonds assumed as part of the acquisition of the City of Creedmoor water and sewer system.

Attachments:

Exhibit 1: Resolution for Application to the LGC for USDA Revenue Bonds

Strategic Plan Goal & Objective Alignment:**Focus Area #2 – Reliable and Sustainable Sanitary Sewer System**

- Objective #3: Enhance financial and operational components of the sanitary sewer system to support capital investments and efficient operations.

Executive Director's Recommendation:

The Board of Directors adopt the Resolution as required to complete the LGC Application and USDA loan process related to the issuance of the applicable revenue bonds.



South Granville Water and Sewer Authority

RESOLUTION PROVIDING FOR APPLICATION TO THE LOCAL GOVERNMENT COMMISSION FOR APPROVAL OF WATER AND SEWER SYSTEM REVENUE BONDS AND BOND ANTICIPATION NOTE; AND CERTAIN RELATED MATTERS AND FINDINGS

WHEREAS, the South Granville Water and Sewer Authority (the "Authority") acting by and through its Board of Directors (the "Board"), is authorized by Article 5 of Chapter 159 of the North Carolina General Statutes to issue revenue bonds and notes;

WHEREAS, the Authority intends to construct and equip improvements to the Authority's Water and Sewer System, including construction and equipping of three new wastewater lift stations, including the Joe Peed lift station, the East Middleton lift station, and the North I-85 lift station, and associated improvements to water and sewer mains (the "Project");

WHEREAS, the Authority has previously adopted an Amended and Restated Bond Order dated February 10, 2015, amended by a Resolution adopted by the Authority on March 19, 2015 (the "Bond Order"), authorizing the issuance of Water and Sewer System Revenue Bonds, secured by the Revenues of the System, to pay the cost of additions to the System (all as defined in the Bond Order);

WHEREAS, the Authority is considering the issuance of not to exceed \$35,000,000 in the aggregate principal amount of the Authority's Water and Sewer System Revenue Bonds (the "Bonds") pursuant to the Bond Order to finance the Project, and, in connection therewith, to issue its Water and Sewer System Revenue Bond Anticipation Notes (the "Notes") to be repaid with the proceeds of the Bonds;

WHEREAS, the Authority may make certain capital expenditures relating to construction, equipping, rehabilitation, and repair of the Project prior to the issuance of the Note, and to use proceeds of the Notes to reimburse itself for such expenditures;

WHEREAS, the Authority wishes the Authority's staff to file with the Local Government Commission of North Carolina (the "LGC") an application for its approval of the Bonds and the Notes, on a form provided by the LGC and make certain findings therefor; and

WHEREAS, the Authority wishes to retain McGuireWoods LLP, Raleigh, North Carolina, as bond counsel for the issuance and sale of the Notes and the Bonds;

WHEREAS, the Authority wishes to sell the Notes in a private sale, to a bank or financial institution identified through a request for proposals process; and

WHEREAS, it is anticipated that the Bonds will be purchased by the United States of America, acting through Rural Utilities Service, an agency of the United States Department of Agriculture (hereinafter "USDA");

NOW, THEREFORE, the Board of Directors of the South Granville Water and Sewer Authority, in a regularly scheduled meeting held on September 9, 2025, does hereby resolve:

1. The Bonds are to be issued by the Authority for the purpose of providing funds to finance the costs of the Project and to pay the costs of issuing the Notes and the Bonds as set out in the Authority's application to the LGC;

2. The Executive Director and the Finance Director are each hereby authorized, directed, and designated to file an application with the North Carolina Local Government Commission, on behalf of the Authority, for its approval of the issuance of the Notes and the Bonds;

3. The Chairman, the Executive Director, the Assistant Executive Director and the Finance Director (or each of them acting alone) are hereby authorized and directed to take all actions in furtherance of the issuance of the Notes and the Bonds, including circulating a request for proposals to various banks and financial institutions for the purchase of the Notes;

4. In connection with the application to the LGC, the Authority hereby makes the following findings:

- (a) The Bonds and the Notes are both necessary and expedient to finance the cost of the Project.
- (b) Taking into account the other funds available for the Project, the Project is feasible.
- (c) The amount of debt to be incurred in connection with the Project and the fees to be paid in connection therewith, together with other funds available for the Project, are sufficient but not excessive for the purpose of constructing, installing and equipping the Project.
- (d) The Authority has not defaulted on any debt obligation, and its debt management procedures and policies are good.
- (e) A rate increase may be required in order to pay debt service on the Notes and the Bonds, and the Board hereby finds that such rate increase is reasonable.
- (f) The Bonds and the Notes can be marketed at reasonable interest cost to the Authority.

5. The Authority hereby declares that it reasonably expects to make certain capital expenditures for the construction, installation, and equipping of the Project and to reimburse such expenditures out of the proceeds of the Notes, up to a maximum amount of \$35,000,000. This resolution is intended to be a declaration of official intent under Internal Revenue Service Treasury Regulations § 1.150-2(e).

6. Pursuant to Section 159-123 of the North Carolina General Statutes, the Authority hereby requests the LGC to sell the Notes in a private sale, without advertisement, to a bank or similar financial institution identified through a request for proposals initiated by the Authority, at an interest rate and price determined through such process and approved by the LGC and the Board of Directors.

7. McGuireWoods LLP shall be retained to serve as bond counsel to the Authority with respect to the Bonds and the Note.

8. All other acts of the Board of Directors, the Executive Director, the Assistant Executive Director, and the Finance Director and any other employees of the Authority acting on behalf of the Authority which are in conformity with the purposes and intent of this resolution and in furtherance of the issuance of the Notes and the Bonds and the financing of the Project, whether such actions were taken before or after the adoption of this resolution, are hereby ratified, approved and confirmed.

9. This resolution shall take effect immediately.

* * * * *

I, _____, Secretary to the South Granville Water and Sewer Authority, DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the Authority at a regular meeting duly called and held on September 9, 2025, and that the proceedings of such meeting are recorded in the Minutes of the Authority. Pursuant to G.S. § 143-318.12, a current copy of a schedule of regular meetings of the Authority is on file in my office.

WITNESS my hand and the official seal of the Authority this ____ day of September, 2025.

Secretary, South Granville Water and Sewer Authority

Agenda Item - 12

Topic: Fiscal Year 2025-2026 Budget Amendment #4

Requested Action: Seeking the Board of Directors approval of Budget Amendment #4

Presenter(s): Richard Balmer, Finance Director

Background:

Budget Amendment #4 realigns budget for renewal of Brightly Software work order management software licenses, appropriates fund balance for the North Carolina Local Government Commission Application fee related to issuance of USDA Revenue Bond(s) for the I-85 Sanitary Sewer Improvement Project, and appropriates Capital Improvement Project (CIP) fund balance for the award of the annual sanitary sewer pipeline inspection services as presented by the Assistant Executive Director in a previous item on tonight's Agenda.

Board Approved FY 2025-2026 Budget Amendments to Date: Effect on Fund Balance

Item	Operating	CIP	Total Amount
Original Budget Ordinance	(\$ 1,345,076)	\$ 0	(\$ 1,345,076)
Budget Amendment #1 (July 2025)	(\$ 4,000)	\$ 0	(\$ 4,000)
Budget Amendment #2 (August 2025)	(\$ 145,424)	(\$ 900,012)	(\$ 1,045,436)
Budget Amendment #3 (August 2025)	(\$ 987,528)	\$ 0	(\$ 987,528)
Total	(\$ 2,482,028)	(\$ 900,012)	(\$ 3,382,040)

Budget Amendment #4

Be it ordained, the FY 2025-2026 Annual Budget Ordinance is hereby amended as follows:

Revenues: Increase / (Decrease)

Transfer from Fund Balance

Amendment/Change
\$ 171,250

Total Revenues

\$ **171,250**

Expenditures: Increase / (Decrease)

Administration

\$ (468)

Engineering

\$ 468

Utilities: Sewerline Maintenance

\$ 170,000

Projects and Studies

\$ 1,250

Total Expenditures

\$ **171,250**

Strategic Plan Alignment:

Focus Area #1 – Safe, Reliable and Sustainable Water System

- Objective #4: Enhance financial and operational components of the water system to support capital investments and efficient operations.

Focus Area #2 – Reliable and Sustainable Sanitary Sewer System

- Objective #4: Enhance financial and operational components of the sanitary sewer system to support capital investments and efficient operations.

Attachments:

BA4 Supporting Documentation

Executive Director's Recommendation:

The SGWASA Board of Directors approve Budget Amendment #4.

Budget Amendment #4 Supporting Documentation

BA #4 Supporting Documentation (For Reference Only)

		<u>Amendment / Change</u>	<u>Budget after Change</u>
<u>Various</u>			
61-7118-3810	Software & I.T.	\$ 468	\$ 40,896
61-7110-381	Software & I.T.	\$ (468)	\$ 46,816
	<i>Realign budget for Brightly software license renewals</i>	0	
<u>Sewerline Maintenance</u>			
61-7140-3520	Repairs and Maintenance Major	\$ 170,000	\$ 170,000
61-4000-0000	Fund Balance	\$ (170,000)	\$ (3,552,040)
	<i>Appropriate budget for annual CCTV Cleaning</i>	0	
	<i>Funded from CIP Fund Balance</i>		
<u>Projects and Studies</u>			
61-7300-8430	Project: Sewer I-85 Sgwsa funded	\$ 1,250	\$ 123,314
61-4000-0000	Fund Balance	\$ (1,250)	\$ (3,553,290)
	<i>Appropriate budget for LGC Application for USDA Bond</i>	0	

		Operating	CIP	Total
	Transfer to (from) FB-original budget	\$ (1,345,076)	\$ 0	(\$1,345,076)
	Budget Amendment #1	\$ (4,000)	\$ 0	(\$4,000)
	Budget Amendment #2	\$ (145,424)	\$ (900,012)	(\$1,045,436)
	Budget Amendment #3	\$ (987,528)	\$ 0	(\$987,528)
	Budget Amendment #4	\$ (1,250)	\$ (170,000)	(\$171,250)
	Transfer to (from) FB-amended budget	\$ (\$2,483,278)	\$ (\$1,070,012)	(\$3,553,290)

Agenda Item – 13

Comments from the Executive Director

Scott N. Schroyer, Executive Director, will provide the Board with comments and any special items for the Board of Directors.

Agenda Item - 14

Comments from the SGWASA Attorney

Attorney James Wrenn will provide the Board with comments and any special items for the Board of Directors.

Agenda Item - 15

Comments from Board Members

Butner Councilperson Vicky Daniels
Creedmoor Commissioner Robert Way
Granville County Commissioner Russ May
Stem Commissioner Kenneth McLamb
Creedmoor Commissioner Georgana Kicinski, Vice-Chair
Granville County Commissioner Jimmy Gooch - Chair

Agenda Item - 16

Closed Session (as needed)

Agenda Item - 17

Meeting Adjournment