



SOUTH GRANVILLE WATER AND SEWER AUTHORITY

BOARD OF DIRECTORS MEETING

January 13, 2026

MEETING START TIME: 6:00 P.M.

LOCATION: Butner Town Hall Council Chambers

THIS PUBLIC MEETING IS NOT AVAILABLE REMOTELY.
THE MEETING WILL BE RECORDED AND MADE AVAILABLE
TO THE PUBLIC ON THE SGWASA WEBSITE WITHIN
SEVERAL DAYS FOLLOWING THE MEETING.



**Board of Directors Meeting – January 13, 2026 6:00 p.m.
Meeting Agenda**

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2.	Roll Call Krystle Lee, Board Secretary	
3.	Invocation Robert Way, Creedmoor Commissioner	
4.	Pledge of Allegiance Georgana Kicinski, SGWASA Vice Chair	
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Agenda Item - 5

Conflict of Interest Declarations

If any Board member has a direct or indirect interest in any matter that comes before the Board, the member shall disclose the nature of the interest to the other members on the record during the meeting, and the disclosure shall be entered into the minutes.

The member having such an interest shall not participate in any discussion, deliberation, or vote on the matter for which the conflict exists. If an objection is raised at or prior to the discussion, hearing, or vote concerning a member's participation and that member does not voluntarily recuse himself or herself, the remaining disinterested members of the Board shall, by majority vote, determine whether the member shall be excused from participation.

The decision of the remaining members shall be final and shall be recorded in the minutes.

Agenda Item - 7

Review & Approval of Minutes: December 9, 2025 Board Meeting



**South Granville Water and Sewer Authority
Regular Monthly Board of Directors Meeting
December 09, 2025 at 6:00 p.m.**

Meeting Minutes

1. Call to Order and Welcome

Commissioner Jimmy Gooch, SGWASA Chair, called the meeting into session at 6:00 p.m.

2. Oath of Office: Attorney James Wrenn performed the swearing-in of the following SGWASA Board Members:

- Jimmy Gooch, Granville County Commissioner (December 2025 - November 2028)
- Robert Way, City of Creedmoor Commissioner (December 2025 - November 2028)
- Thomas Lane, Town of Butner Councilperson (December 2025 - November 2028)

3. Roll Call

Krystle Lee, Board Secretary/PIO

Board Members Present:

Granville County: Commissioner Jimmy Gooch, Chair, Commissioner Russ May

City of Creedmoor: Commissioner Robert Way, Commissioner Georgana Kicinski, Vice Chair

Town of Butner: Councilperson Tom Lane, Councilperson Vicky Daniels

Town of Stem: Commissioner Kenneth McLamb

Officials Present:

Scott N. Schroyer, Executive Director

Chris Summerlin, Assistant Executive Director

Krystle Lee, Public Information Officer/Board Secretary/Webmaster

James Wrenn, Attorney

Jonathan Yancey, Water Plant Superintendent

4. Invocation

Commissioner Jimmy Gooch, Chair

5. Pledge of Allegiance

Commissioner Russ May

6. Conflict of Interest Declarations

None.

7. Adjustments/Approval of the Meeting Agenda

Brief Description: Commissioner Jimmy Gooch, Chair, asked the Board members if there were any adjustments to the Meeting Agenda, as presented. No adjustments were requested.

Board Action: A motion to approve the amended [December 09, 2025 Board of Directors Meeting Agenda](#) was made by Commissioner Georgana Kicinski, Vice-Chair and seconded by Councilperson Vicky Daniels. The motion passed unanimously (7 votes in favor).

8. Review & Approval of Minutes

Brief Description: Commissioner Jimmy Gooch, Chair asked Board members if there were any adjustments to the [November 2025 Meeting Minutes](#), as presented. No adjustments were made.

Board Action: A motion to approve the October 14, 2025, Regular Board Meeting Minutes was made by Commissioner Georgana Kicinski, Vice-Chair and seconded by Councilperson Vicky Daniels. The motion passed unanimously (7 votes in favor).

9. Public Comments

Mrs. Anna Rogers Butner, NC. Mrs. Rogers raised questions regarding communication from subcontractors for the I-85 SSI Project and teams cutting down her trees without prior notice; but also thanked Executive Director Schroyer for agreeing to rectify the situation.

10. Board Discussion Items

Brief Description: Prior to each month's regularly scheduled Board meeting, the Board Secretary surveys the Board members to inquire if they have any discussion topics for the upcoming Board meeting. The following are the responses received for discussion items.

Commissioner Robert Way: None.

Commissioner Kenneth McLamb: None.

Councilperson Vicky Daniels: None.

Commissioner Russ May: None.

Councilperson Tom Lane: None.

Commissioner Georgana Kicinski, Vice-Chair: Golden Pond Sewer Pump Station Maintenance

Commissioner Jimmy Gooch, Chair: None.

Discussion Topic #1: Commissioner Georgana Kicinski, Vice-Chair – Golden Pond Sewer Pump Station Maintenance Update

Commissioner Georgana Kicinski, Vice-Chair: We had a power failure in Creedmoor, the Wednesday before Thanksgiving, which I think the whole world knows about; and the power went out in Golden Pond. Commissioner Way and I received a message from a citizen asking if the generator was going to be going on at the pump station, since the power was out. And I reached out to our Assistant Executive Director, who told us that the generator was not working right. I brought it to his attention, and he said would get on it and see what he could do. So, they did put a booster pump out there. And the next complaint that I got was the booster pump made a lot of noise. The power was out for nine hours, and it was very, very loud to the people who lived very close to that pump station.

And there was a generator at the Mayview Drive Pump Station in Whitehall, and we are on Wake Electric, so our power was fine. And I said, why can we not swap? Use that generator over in Golden Pond to help them out. And the other question was, how many other generators have problems?

Chris, do you want to jump into this? You were aware of the generator problem in Golden Pond when it happens.

Executive Director Scott N. Schroyer: You will see on the record in your agenda that Chris provided me a summary memo, starting on page 23 of your agenda. It talks about the Golden Pond sewer pump station generator, and then also talks about other sewer pump stations, Mayview Drive, Joe Peed, Town of Stem, and some of the preventative measures that we are doing.

Assistant Executive Director Chris Summerlin: The generator is back in service, there. So, a little summation: You did bring this to my attention that day, and I appreciate that. The emergency standby generator that we had, there, has had some issues within the past year that we have tried to fix. We have had our generator repair people come out, and they have looked at it. The initial issue that we had with our generator was a burned wiring harness. Once we got that fixed, then the starter went out. Starter was fixed, and then there was a faulty sensor. So, the day that the power went out, it was to the point where the sensor was faulty.

It would only let it run for 30 seconds at a time, at that point; which is when we chose to take one of those emergency bypass pumps out to that station. So again, the generator is being repaired now. There is no concern with the pump station not being operable anymore.

Board, you did approve two new bypass pumps a few months ago, and luckily, we did have that, and so we were able to put that in place at this time. There was no degradation to service. Nobody was out of sewer; nobody was out of water during this time frame.

Couple of other questions that you had: the Mayview Drive pump station. That sewer pump station is operating as it should. There is an emergency generator there. It functions as it should, no problems there. It is portable. It can be moved. But again, with the two new bypass pumps that we have, we felt it was a better plan to move the bypass pump in place versus removing the generator; because if the power went out over here, then we would have to shift something else.

So, that is the reason we went with the plan that we made.

You had asked which pump stations have generators that do not function, the Joe Peed Pump Station, the large pump station that is on Joe Peed Road. That generator is in need of repair. With the I-85 sewer project that we are doing, the whole pump station itself will be dismantled. So, we are choosing not to fix that generator because it is an expensive repair; and the generator will be auctioned off at the end of that project.

So, we have an emergency pump at that station, and then we do have one in the Town of Stem that is not operational; and we are working with a vendor to get that repaired. This station has a very, very low flow. It only comes on once or twice a week. So, we are aware of that. And we also can put one of the emergency bypass pumps at that station, if needed. We also do have the ability to call a septic truck in to pump and haul, if we need to, at any point.

Preventative measures: All our pump stations and generators are inspected, at least, weekly. Most of them are inspected more than once per week. Any issues are identified or reported immediately to our maintenance vendor for corrective action with generators and when issues are identified, our staff prepares a contingency plan for continuity of operations.

Commissioner Robert Way: When these generators are tested, do they automatically fire up on their own, at a certain time, or do you have to have a technician to hit the test?

Assistant Executive Director Chris Summerlin: They do run cycles by themselves. I want to say it is weekly.

Commissioner Robert Way: It is a good thirty minutes to an hour a week, I believe.

Assistant Executive Director Chris Summerlin: They go through a full-run cycle. I think one of our measures that we do is we go and we pull power off of the station to make sure the transfer switch kicks in- to make sure that the generator kicks on.

Commissioner Robert Way: Are we a single source repair company, or do we have multiple people that can repair our generators?

Assistant Executive Director Chris Summerlin: We have a contract set up with National Power from the majority of our generator maintenance. There are a couple of places where we have Caterpillar generators that are a lot more, I will not say “selective,” but they are harder to work on; they have specific diagnostic software than we have and stuff like that. So, Caterpillar or Gregory Poole is the one who generally works on those specific generators. And National Power is the main preventative maintenance and regular maintenance generator repair company that we use.

11. Brame’s Crossing Phase II Water and Sewer Extensions in Creedmoor, NC

Assistant Executive Director Chris Summerlin presented a request for Board approval to extend SGWASA water and sewer infrastructure to serve Phase II of Brame’s Crossing. Phase I (58 lots) is permitted and underway; Phase II would add 113 lots, bringing the development total to 171 lots. The proposed extension includes approximately 6,032 linear feet of new 8-inch gravity sewer and 6,889 linear feet of new water lines.

The item was tabled at the November 12, 2025, Board meeting, following request for details regarding system flow acceptance. Following additional review, staff confirmed the subdivision sewer flows were previously allocated and can be accepted prior to completion of the I-85 project. The extension will be developer-funded, constructed, and inspected in accordance with [SGWASA Water and Sewer Specifications](#).

Executive Director’s Recommendation: The Board approve the extension of the Authority’s water and sanitary sewer systems to support Phase II of Brame’s Crossing in Creedmoor, NC. This includes the installation of approximately 6,032 feet of gravity sewer pipeline and 6,889 feet of water lines, along with all necessary infrastructure components.

Board Action: A motion to approve the extension of the Authority’s water and sanitary sewer systems to support Phase II of Brame’s Crossing in Creedmoor, NC. This includes the installation of approximately 6,032 feet of gravity sewer pipeline and 6,889 feet of water lines, along with all necessary infrastructure components was made by Commissioner Robert Way and seconded by Commissioner Georgana Kicinski, Vice-Chair. The motion passed unanimously (7 votes in favor).

12. Request to Purchase One Generator for Lake Holt Raw Water Pump Station from Atlantic Power in Bear Creek, NC

Assistant Executive Director Chris Summerlin and Water Treatment Plant Superintendent Jonathan Yancey presented a request for Board approval to purchase one new generator for the Lake Holt Raw Water Pump Station, at a total cost not to exceed \$134,169.42 (excluding taxes), to replace the existing 1993-era unit experiencing escalating maintenance needs and increasing costs to source and replace outdated components. The Board was advised that backup generation is essential to maintaining continuous water and sewer operations during power outages.

Staff reported the FY2025–2026 budget includes \$133,855 for this purchase; the recommended quote from Atlantic Power Inc. is \$314.42 (0.2%) over budget and will be covered through available fund balance supported by prior capital savings, with no additional appropriations required. Procurement review included quotes from Atlantic Power Inc., National Power, Gregory Poole, and Danco Electrical Contractors, with Atlantic Power identified as the lowest responsive bidder and the most competitive option under NC Sheriff's Association contract terms.

Following Board approval, staff issued a purchase order to continue with acquisition, having completion anticipated within 90 days. Following installation, the existing generator will be declared surplus and listed for auction.

Discussion:

Commissioner Russ May: Are we selecting this just because it is the lowest bid? Or do we think we can get a full life of this, similar to the one we just had?

Assistant Executive Director Chris Summerlin: I do think we can get a full life of this similar to the one we have. Again, we have had the original one for 32 years, which predates SGWASA. It has been a good unit, but we have had some issues with it, so it is becoming cost per unit.

Commissioner Russ May: I am good with that.

I guess what I am saying is that I am all about going with fullest bid, if it is the best decision; and that is not a driving philosophy of 'well, since it is lowest, we need to get that one.'

I know very little about generators, so I want to ask you, are you driving to buy this one because it is the lowest? Or within the three of these, for long term purposes, would it be better if we purchased any of the others?

Assistant Executive Director Chris Summerlin: I am not vendor specific when it comes to generators. I must be somewhat biased when it comes to this. I feel confident that this HDI generator is a good unit. I think it's powered by Volvo engine, if I am not mistaken. Atlantic Power Incorporated is on Sheriff's Association contract. I have used this vendor in the past for not only generator replacements, but also generator maintenance. They are well known throughout the state for the services that they provide, so I feel confident that this unit will provide us a good, lengthy period of service.

Commissioner Georgana Kicinski, Vice-Chair: So, Chris, when do we expect to get this generator?

Assistant Executive Director Chris Summerlin: Jonathan did reach out to the vendor after we had our conversation yesterday, so he does have an answer for you.

Water Plant Superintendent Jonathan Yancey: So, we are looking at 12 to 16 weeks after the purchase order. It has a long lead time on it.

Commissioner Georgana Kicinski, Vice-Chair: That is much better than I thought it was. This is hard wired in?

Water Plant Superintendent Jonathan Yancey: Yes.

Commissioner Robert Way: What is the warranty?

Assistant Executive Director Chris Summerlin: That I do not know, but I will find out.

Commissioner Robert Way: All the other contracts have a warranty list. This single letter does not have a warranty.

Assistant Executive Director Chris Summerlin: You know, I do not know that. I will find that out for you. I will send an email out to the Board. Generally, stuff like this includes a one-year warranty on things, but I do not have any information.

Commissioner Robert Way: Chairman, I cannot vote on if I do not know what our warranty is going to be, considering the other vendors have laid out in their paperwork a two-year warranty.

Attorney James Wrenn: Do you know what the warranty period under the state contract is?

Assistant Executive Director Chris Summerlin: No, sir. I do not. Again, this falls under Sheriffs Association contract, not state contract.

Attorney James Wrenn: I can probably find it while we are sitting here. So, if you all want to move on to another item.

Executive Director's Recommendation: The SGWASA Board of Directors approve the purchase of one new generator from Atlantic Power, Inc. of Bear Creek, NC, for a not to exceed amount of \$134,169.42, excluding taxes.

Board Action: Following research from the SGWASA Attorney and discussion with SGWASA staff, the Board made a motion to approve the purchase of one new generator from Atlantic Power, Inc. of Bear Creek, NC, for a not to exceed amount of \$134,169.42, excluding taxes; and granted purchasing authority, at no additional cost, to the Executive Director provided the contract includes at least a two year warranty. The motion was made by Commissioner Robert Way and seconded by Commissioner Russ May. The motion passed unanimously (7 votes in favor).

13. Comments from the Executive Director

Executive Director, Scott N Schroyer: As the Board is aware, I send out a [monthly report](#), providing you with a summary of your projects. It represents not only a dashboard for a quick view, but also a very detailed narrative, and we did ensure that all Board members did have a copy of that report sent out this week. So just a couple of items, as far as an executive summary, a couple of projects I will touch on this evening.

We will start off with the PFAS mitigation program, to remind the Board that phase one of the pilot testing is concluding this month, December 2025, and phase two is funded and scheduled to begin in

late 2025. I would say early 2026 at this point. I do not think we are going to get started here, even though we do have some traction on that and have held some meetings this month. Nothing will be in place here at the end of this month.

Engineering design is underway, and this is under our \$5 million state grant. SGWASA awaits NCDEQ's decision on a \$26 million construction loan, and we will find that out in the spring of 2026. That is part of our ongoing series to apply for funding for the construction project for the PFAS. Any questions on the PFAS mitigation project on which we are working?

Commissioner Georgana Kicinski, Vice-Chair: Scott, it is safe to say we are within state and federal guidelines, as of right now.

Commissioner Jimmy Gooch, Chair: There is not any.

Executive Director, Scott N Schroyer: In terms of water quality?

Commissioner Georgana Kicinski, Vice-Chair: For PFAS.

Executive Director, Scott N Schroyer: Yes, we are. We have a goal to get lower, obviously, by the due date of April 2029. But yes. Your statement is correct.

Commissioner Georgana Kicinski, Vice-Chair: We are not out of alignment.

Executive Director, Scott N Schroyer: No.

Commissioner Georgana Kicinski, Vice-Chair: Thank you.

Executive Director, Scott N Schroyer: You are welcome. Any other questions on PFAS? If not, I will move on to the I-85 Sanitary Sewer Upgrade Project.

Commissioner Robert Way: I may have missed it, Scott. When you were saying, I was looking at the paper, to see if I could find something quick. When do we anticipate our vendor coming back to us again? To present everything.

Executive Director, Scott N Schroyer: And this is on, PFAS?

Commissioner Robert Way: PFAS filtration, the final report and everything.

Executive Director, Scott N Schroyer: What would you be looking for in terms of the report?

Commissioner Robert Way: They were supposed to finish this month, correct?

Executive Director, Scott N Schroyer: Oh, as far as the pilot testing.

Commissioner Robert Way: Yes, sir.

Executive Director, Scott N Schroyer: I would say in January for a final report on the Phase I of the pilot program. Thank you. We are already deep into the engineering design, at this point, using that data to help us move in that direction. Thank you.

The I-85 Sanitary Sewer upgrade project CP1, construction continues on schedule and budget and CP number 2, the Southern Interceptor began construction in November of this year following Board approval with interim financing secured due to the USDA loan delays. I want the Board to know, I believe we have pushed out information to you this month- as well. We do close on the temporary construction loan; we appreciate your help on that over the last couple of months.

In terms of the items, the resolutions for that item. We are now official. The money is in the bank, basically for the CP number 2 project, and we will do our official closing and our bond anticipation notes issued at the end of the project. So about two years from now.

Water treatment plant. Let us talk about the [Filter Media Replacement Project](#). Construction begin in November, with the contractor on site; and this remains on track for completion by spring 2026. We have filter media being delivered to the site- I believe it is next week. So, we have five filters that we are going to be replacing the media. We will take one filter down at a time, initially, to replace that to keep the plant in operation. Once we get to filter number three, things are going well and we have improved supply coming out of the plant. We may take the final two filters down number four, number five, and do them at the same time.

That would speed up the project and allow us to be done sooner than we anticipate, at this time. But we look forward to that project again. That is a filter media replacement project, and that has benefits throughout our entire distribution, water distribution network, to all our customers.

In general, SGWASA continues to maintain strong financial positioning with recent grant awards holding 5.5 million and the interim financing arrangements mitigating federal funding delays. Staff remains stable at 96% capacity with critical vacancies in the final recruitment stages.

Overall, I just want to say that it is great to have a full [Board of Directors](#) in place; and congratulations to all Board members, newly appointed or reappointed this evening. And overall, I just want to thank the Board for another great year, very productive. Thank you for your guidance and your professionalism this year to help us succeed in all the tasks and projects on which we are working. So, thank you very much.

I greatly appreciate it and hope that you have wonderful holidays ahead of you. Towards the end of this month, I will be available in place throughout the rest of the month while there are some other staff vacations taking place. So don't hesitate to reach out to me. Thank you.

Commissioner Jimmy Gooch, Chair: Thank you. I hope you have a very Merry Christmas. Next is our attorney comments.

14. Comments from the Attorney

Attorney James Wrenn: I do not have any comment other than he used to say that we cannot locate the terms of that Sheriff's Association contract, so we will have to come back next month.

Commissioner Jimmy Gooch, Chair: Commissioner Way has indicated that he is not prepared to vote to move forward with this, but we have not officially had a motion of any type on this.

Commissioner Russ May: Because of the lead time, the length of time that is another month. And so, I am just asking a question. Could we approve it with the understanding that if the warranty were not up to speed, in comparison to the other, and the Board was not satisfied with that, that they could proceed? Can you order something and reject it? In other words, what I am saying is this is going to add another month to the process.

Commissioner Jimmy Gooch, Chair: Yeah.

Attorney James Wrenn: The others have a two-year warranty, it looks like. Can we approve it granting the Executive Director the authority to enter into a contract to purchase a generator, assuming that it has either a two-year warranty, or we can upgrade it to a two-year warranty, for less than cost of the next lowest price generated.

Assistant Executive Director Chris Summerlin: That is what I was going to say. So, there is a significant cost difference between this one and the next the next one, there is about a \$15,000 difference. So, if you do not go with Atlantic Power, like if some reason they cannot meet the two-year warranty, then the next one you would be looking at from National Power is \$15,000 more. If we were to do that, would we need Board approval up to the \$149,100? That is my question.

Attorney James Wrenn: I think there are a couple of options. You give the Executive Director the authority to purchase from the low-cost bidder, with the caveat that he can upgrade it to a two-year warranty. If it is not a two-year warranty, he can purchase and upgrade the warranty if the price will stay under the price of the next lowest bidder. If he cannot do that, then he purchase from the next lowest cost bidder, which would be the \$149,100.

Commissioner Russ May: Let me explain my logic behind why I said that. Depending on how the fiscal years runs, some fiscal years run as the federal government runs from September to October; and then some run along the calendar year.

I would hate for us to get further down the sheet and lead time of getting this, based on the orders that would occur at the end of- and the beginning of a fiscal year. If some of the businesses or so forth begin in January, I want us to have the warranty. No question.

Commissioner Georgana Kicinski, Vice-Chair: So, Chris, the situation with the generator right now at Lake Holt. It is not dire, am I right?

Assistant Executive Director Chris Summerlin: It is not dire.

Commissioner Russ May: Okay, it can wait.

Commissioner Georgana Kicinski, Vice-Chair: Yes, that is what I am saying. It is not dire. And we don't know what the lead time on the other ones would be. It might be 24 weeks, like you said, before.

Commissioner Russ May: One thing for certain is, it might be priced like it is because of a lack of warranty.

Commissioner Jimmy Gooch, Chair: Also, we need to bear in mind that Jonathan has contacted the company, and they are given 10 to 12 weeks lead time. If we put it off a month, that 10 to 12 weeks could be 20 to 30 weeks, or it could still be 10 to 12 weeks.

Assistant Executive Director Chris Summerlin: And the next lowest price for National Power, it says its lead time is 20 or 22 weeks.

Commissioner Robert Way: And Caterpillar is 32 weeks.

Commissioner Georgana Kicinski, Vice-Chair: So, if they can give us a two-year warranty, we could make a motion that, if we can get a two-year warranty on this one, we give the Executive Director the power to go ahead and order it.

Executive Director Scott N Schroyer: And if not, we just will not move forward on anything. We would bring information back to the Board at the next meeting. So, we have an option there, that if it is written as a two-year minimum to match the others, then we are good to go and continue down that pipeline before you get the order.

If not, we will make that decision and not perform any action and bring it back to the Board for further discussion or recommendation.

Commissioner Jimmy Gooch, Chair: If they offer a one-year warranty and an option for more money to offer a two-year, could we include that in there?

Executive Director, Scott N Schroyer: I appreciate that question. I think that if you would keep the motion simple, I will do what I need to do to determine what would be best for the organization at the costs, with the Board approval; and then bring information back if we cannot meet that demand. I would be happy to do that.

Attorney James Wrenn: I just want to be clear, you are saying, keep it at the \$134,169.42?

Executive Director, Scott N Schroyer: Whatever the recommendation is for that. Yes.

Commissioner Georgana Kicinski, Vice-Chair: Commissioner Way? What do you want to do?

Commissioner Robert Way: I would like to know what we are doing. I mean all our other vendors that submitted their quotes submitted a detailed quote, and listed out what they are going to do, everything is listed in a professional manner. And I mean, this was put on a letterhead.

Attorney James Wrenn: This would be on the terms of the group purchasing agency contract, and that is what we do not have. This would be normal, I think, for group purchasing agency contractors, all those terms would be in that contract.

Commissioner Robert Way: Correct, but I have not seen that contract.

Commissioner Jimmy Gooch, Chair: Are we saying that Gregory Poole is not part of this group contract?

Assistant Executive Director Summerlin: Correct. The only vendor that is listed here is under either the Sheriff's Association Contract or the North Carolina purchasing contract is Atlantic Power.

Commissioner Jimmy Gooch, Chair: That is the only one that is under that. The others are outside of those contracts.

Assistant Executive Director Summerlin: Correct. Yes, sir.

Commissioner Robert Way: That is probably why they are more expensive. They are not under contract, right?

Councilperson Vicky Daniels: And they may not have a warranty. It seems it would be easy just to grant Scott the authority to enter into it, if the terms are equivalent and there is a two-year warranty; and if he does not, he brings it back to the Board next month.

Commissioner Robert Way: I am fine with making the motion if it has a two-year warranty included in it. If not, please bring it back for us to review. Let me make that official. I would like to make the motion to go with the Sheriff Association contract, state contract for Atlantic Power Solutions and the price of \$134,169.42 as presented with the understanding that they offer a two-year warranty as associated other vendors had it done.

15. Comments from our Board Members

Councilperson Tom Lane: I am just trying to get my feet wet again, planning to get out with the Director and view the sites. I have been reading all the material that the Director presented in his report to us. I feel like I need to be on the ground where the projects are and get a better feel for it. So, I am looking forward to that. I am looking forward to working with the Board. I was here when we started, and it is kind of nice, in a way, to come back in and help try to keep it moving forward. I think SGWASA has a good history.

SGWASA has worked hard over the years to meet the federal demands for quality, and I think as best we could- has done a fairly good job of continuing to meet the federal and state standards. So, I am excited about the PFAS work, which looks very promising. That is something that, when we started, no one knew anything about. It did not exist. We know it existed, but we did not know it. I think we are headed in the right direction. Thank you,

Councilperson Vicki Daniels: I am glad to see a few attendees here, today- keeping up with SGWASA. It seems to be our regular attendance, and I appreciate that; also, it is the holiday season. So, I want to wish everybody a Merry Christmas and a Happy New Year.

Commissioner Robert Way: I echo those sentiments, wishing everyone a very Merry Christmas and Happy New Year. Happy holidays to you and your families. Very thankful for the work that our field teams and our people out there in the trenches, I guess you could say- during this time of year when it is cold, and this is, unfortunately, the time when we have the things pop up that require more attention.

I am very appreciative of those workers. The ones that are out there take care of the water and sewer pipes and the facilities to make sure things continue to operate.

I am also happy to see that we are starting to replace some of these safety mechanisms, as far as our backup generators and things of that nature, and looking forward to making sure that we get this on our list to go to these other pump stations to replace them, as needed, as we move forward with our plans.

Commissioner Russ May: Thank you very much. I want to wish everyone a very Merry Christmas and a Happy New Year. I too am thankful for those that are keeping the system going; and all the work that we all do to better the system.

I will say that I am scheduled to meet with the Director, and I believe with Chris; because I want to learn more about- and tell me if I am using the right term, because I have read both terms, dead ends, dead legs. Which one is it?

Assistant Executive Director Summerlin: They are synonymous.

Commissioner Russ May: Okay. I want to learn more about those. And I want to learn more about the relationships between the municipalities and SGWASA in the planning phase on how they come together and how the final product is decided. And then, what safeguards are put in place, in regard to the continuation of the infrastructure? If you go with an auto flusher, what is the long-term capacity? I know we have a one-year warranty, as discussed in the other thing, but my concern is that that is going to be a permanent fixture. I am thinking, you know, maybe perhaps a formula- I do not know if you can do it, but maybe some type of formula that goes long term. Some type of bond, or something of that nature, which requires our developers to go beyond that. Since it is something that SGWASA can have to maintain and deal with long term.

So those are some things again, Mr. Schroyer and Chris. I am asking questions because I do not know and just want to continue to learn. But I do recall early on 2000- 16, 17, 18, timeframe that was big conversation about dead ends. I really want to make sure that going forward, that that does not become something that becomes systemic with development, and that we have an opportunity working with the municipalities and working with SGWASA to do what we can to kind of stay away from matters that were, as I previously understood, were areas of concern.

So, thank you. I look forward to that meeting and learning a lot more.

Commissioner Georgana Kicinski, Vice-Chair: Do we have an update on the water filter media? Is there another date sooner than April? Or any changes to that information?

Executive Director, Scott N Schroyer: The filter media is being delivered in December, and the contractor will be starting in December as well. If the filters are in good condition and there is no structural work required, then the work will go quicker. We will not know that until we get past the first filter. We did an inspection. We did a takedown inspection back in October to look at the condition. And overall, we were impressed with the one that we took down, took the water out, looked at it. It was in good condition, but we are going to be taking one out of service at a time, because we still have to maintain the quality of water at our plant.

Commissioner Georgana Kicinski, Vice-Chair: So, but the water filter media that we approved, we were told it was not going to be done until maybe April. Are we still with that date? Is there newer information? Maybe happier information?

Executive Director, Scott N Schroyer: As we start the project this month, and we get into one of filters, we will know if we can have a quicker completion date on the project than originally anticipated. But, based on the number of days and weeks that it takes to do one filter, if you look at that project, five filters over 30 days, that is basically where we are for that project.

Commissioner Georgana Kicinski, Vice-Chair: Was the filter media not available until April 2026?

Executive Director, Scott N Schroyer: No. When the Board approved the contract, and we provided the notice to proceed, we were informed of the long lead time for the filter media to be delivered to the site.

Commissioner Georgana Kicinski, Vice-Chair: Okay.

Commissioner Georgana Kicinski, Vice-Chair: At our last Creedmoor meeting, we were talking about a water quality policy that Commissioner Moss had brought up. I thought he would be here tonight to have this conversation. Said that the auto flusher was not in front of his house anymore, and I did not realize it, but you have told me that it broke and plus, we do not do it in the wintertime

because we would have ice on the ground and somebody could get hurt. So, what has SGWASA done to help with the water at that residence? Since we pulled the auto flusher?

Executive Director, Scott N Schroyer: The auto flusher is attached to a hydrant on Cozart street near the commissioner's home. It is not on the line to his home. So, this auto flusher serves a greater area in the city of Creedmoor, and it circulates water through the distribution network. And we also do some additional manual flushing at other points in the distribution network, at dead ends, just to make sure that we have good water flow through that area.

Hence, that is what the auto flusher is doing for us, we still do the manual flushing. So, when we had some problems with that auto flusher in that area, we took it out of service. We still maintain the flushing. And as recently as I think, the last two weeks, we are still flushing and sampling in that area and pulled samples from that same location on Cozart Street. And all the water quality meets all the state standards in the area, and we will just continue to do that flushing program throughout all our service area as needed; and continue to take our test results to ensure that we have good quality water throughout the system.

Commissioner Georgana Kicinski, Vice-Chair: So, I understand that testing was done at that location in October and November, and both times, though, the water quality was fine according to state and federal standards. Am I correct?

Executive Director, Scott N Schroyer: Yes.

Commissioner Georgana Kicinski, Vice-Chair: Okay, so Creedmoor finished their last round of water testing from November 19, 2025, and we got the results back. We did it at City Hall, South Granville High School, Mount Energy Elementary School, Miss Molly Mixon volunteered to let us do it at her house. God bless her; and Mayor Wheeler had volunteered. And there was no violations at all.

Mr. Wheeler's water was on the iron secondary MCLs .03 higher than it should be, which is trace, trace amounts. So, I am proud to say that we have been testing this water for months and have not found any violations at all. We are not testing for PFAS because as we spoke about earlier, we are not in violation of PFAS at all. Right now, we meet we are meeting state and federal standards, and I am glad to know that we are also testing on Cozart Street to take care of that problem.

So, the point. There was a conversation, I think it was on social media, or it was in the policy- to say that we want to make sure that... Creedmoor wants to make sure that SGWASA meets all state and federal guidelines, which, if we did not meet them, we would all know about them.

There has not been a violation at SGWASA Since 2017 from what I have researched and found out. So how often does SGWASA test for those levels within itself, for the state or the federal government? I know we do the one once a year, but how often do we do it?

Executive Director, Scott N Schroyer: We do monthly testing, we do quarterly testing, we test twice a year. And there are different sampling requirements throughout the distribution network, based on whatever the protocol is, that we are required to test. So, I cannot tell you that we test every other day or every other week, because it is based on our permit that we have for our water plant and what we are required to do to meet the state standards.

So that is what we do. Rest assured that we are doing all the water quality testing we are required to do and to report to the state, and it is published and is public knowledge that is out there. I think that one

of the things that we could do, and we have discussed this internally, is to provide more transparency to those test results on our website, so maybe a little bit easier to find.

sgwasa.org/reports

So, if you want to look something up, you would have that availability. Sometimes finding information on the state drinking water website would be a little challenging. Even once you get there, it can be challenging to interpret what they are reporting. That would be something that we could work on as well, if the Board thinks that would be Beneficial to the public.

Commissioner Georgana Kicinski, Vice-Chair: And that is what I was going to ask if we could publish those results on the SGWASA website. So, if anybody wants to find them, they can see them.

If I may provide clarification for those that may be new to this topic. SGWASA provides water to the city of Creedmoor, and we do our testing throughout the City of Creedmoor. SGWASA does testing on the SGWASA water lines. The City of Creedmoor decided to do independent testing of the same water and the same water lines, correct?

Commissioner Georgana Kicinski, Vice-Chair: Yes.

Executive Director, Scott N Schroyer: And we all came back with the same results.

Commissioner Georgana Kicinski, Vice-Chair: Yes.

Executive Director, Scott N Schroyer: I just wanted to make sure that our public understands that there is not a different water in Creedmoor that we are serving. It is all SGWASA water that we are pushing out for the same plant.

Commissioner Georgana Kicinski, Vice-Chair: And I also made a statement at the meeting that we were doing it out of the hydrants, and then I do not drink out of a fire hydrant. So, let us do it in the homes, and we are doing it in our homes, now.

The other thing was, after our last meeting, our new mayor, Mayor Downey, put a post on social media saying, that because I had stated we have had 14 complaints out of Creedmoor in the last two years that I am aware of, asking people if they have a complaint about their water to please notify SGWASA. And there is the [water quality questionnaire](#).

So, have you gotten any new complaints from anybody in Creedmoor in the last week?

Executive Director, Scott N Schroyer: I do not recall receiving any water quality questionnaires this week. Or the last 10 days. Every water quality form that is filled out online, which is very easily accessible on our website- and that is our preferred method of communication, I am notified immediately where the request is coming from.

The Assistant Director is, as well, the water plant staff in the distribution network. So, there is about five of us that get that information. Once the information comes down, it is converted into an actual work order so that we can track what work has done on the water quality parameters and so forth.

So, the best point of entry is the water quality questionnaire. That is available on our website. So, if there are customers in the Creedmoor area, we would like to promote that idea again, repeatedly, to do that. And I know that you have done that for us. Both of you have done that for us, as well. Please go to the website, fill out the questionnaire. It is very helpful, because there is a lot of information on it.

It helps us understand what was going on in the last 48 hours, potentially that may have caused a situation. A water main break, or maybe it is something internal to the home, hot water tank, a P-trap, or something along those lines.

Commissioner Georgana Kicinski, Vice-Chair: I did have a contact, Commissioner Way got it too, from a person who lives on Stem Road about a situation with a leak; and I wanted to say thank you to Chris to you. When I contacted that person back, they said they spoke to Commissioner Way and to Chris and you and was very pleased with the time you took with them; and the fact that I called them back to try and see if there was anything I could do to help. But he has my phone number, and I told him to call me anytime. I have not had a phone call complaint in the six years I have been on this Board, where when I call that person back, they have never said I called Mr. Schroyer and I did not like his answer, and he is not doing anything for me.

That has never happened. I have heard customer service was not as friendly as I would like them to be, but that problem has been resolved. So, we may have a little issue in the front end of that conversation. I am not saying with our staff, I am saying in that conversation, but by the time I got off the phone, they were complimentary. And it does help to know, and I have said it a million times over, if you reach out to SGWASA, you will not be ignored. They will help you. They will send somebody out. They will do whatever they can do to try and help you. And I am only talking about Creedmoor. I am not talking about Butner or Stem or the county, but I do not know of anything else that I could say; but this man was very pleased with the time that Chris took and explained a lot of stuff to him- way over his head, way over my head.

I appreciate it very, very much. And I do wish everybody happy holiday, whatever one you celebrate, Happy holiday. And I am looking forward to starting the new year with some positive goals and going forward.

Commissioner Jimmy Gooch, Chair: Thank you, Vice Chair Kicinski; and that just leaves me. And I would like to wish everyone a Merry Christmas and thank you for coming out tonight. You can see, we work- I would not say that the Board works that hard, but the staff definitely works that hard, really hard. To answer the questions from the Board and to make sure that they are giving us good information to work with.

And we are very blessed to have our Executive Director, Assistant Executive Director, our Clerk, our Attorney, the entire administration, part of SGWASA, as well as the water plant, the wastewater plant, the collections, and distribution, and the poor guys that had to go out in the middle of the night in freezing weather to repair water main break.

And we are blessed to have all of them, and we thank you all.

19. Closed Session

A motion to exit Open Session and enter Closed Session regarding personnel matters, following a five-minute recess, was made by Commissioner Robert Way and seconded by Councilperson Vicky Daniels. The motion passed unanimously (7 votes in favor). Closed session was opened at 7:15 pm.

A motion to return to Open Session was made by Commissioner Georgana Kicinski, Vice-Chair and seconded by Commissioner Russ May at 8:00 pm. The motion passed unanimously (7 votes in favor).

20. Adjournment

Commissioner Jimmy Gooch – Chair entertained a motion to adjourn and asked the Board if there were any other discussion topics to be raised.

Board Action: A motion to adjourn the December 09, 2025, Board Meeting was made by Councilperson Vicky Daniels and seconded by Commissioner Georgana Kicinski, Vice-Chair. The motion passed unanimously (7 votes in favor). The meeting officially ended at 8:02 pm.

Respectfully Submitted by: Krystle Lee, Board Secretary / Public Information Officer

Approved by the Board at the 1/13/25 Board Meeting

Commissioner Jimmy Gooch - Chairman

Date

Agenda Item – 8

Public Comments



South Granville Water and Sewer Authority (SGWASA)

Public Comment Procedures

The members of the South Granville Water and Sewer Authority (SGWASA) are committed to allowing members of the public an opportunity to offer comments and suggestions regarding efficient and effective administration of the regional utility. In addition to public hearings, a special time is set aside for the purpose of receiving such comments and suggestions. All comments addressed to the SGWASA members (the "Board") during the Public Comment period shall be subject to the following procedures:

1. Public Comments - General:

- a. The Public Comment period will be held at the beginning of the Board meeting. The comment period will be limited to a maximum of thirty (30) minutes. Based on the total number of Public Comments - Request to Speak Information Cards submitted, the Board may agree by majority vote to extend the Public Comment period or hold an additional Public Comment period at the end of the Board meeting.
- b. Public Comment speakers should not expect Board action, deliberation, and/or comment on subject matter brought up during the Public Comment section unless and until it has been scheduled as an item on a future meeting Agenda.
- c. Public Comment is not intended to require the Board to answer any impromptu questions. Speakers will address all comments to the Board as a whole.
- d. Discussions between speaker and members of the audience are not allowed.
- e. Action on items brought up during the Public Comment period will be at the discretion of the Board.
- f. Speakers must be respectful and courteous in their remarks and must refrain from personal attacks or accusations, the use of profanity, and inappropriate gestures.
- g. Only one speaker will be acknowledged at a time. If the time runs out before all persons who have signed up have an opportunity speak, those names will be carried over to the next Public Comment period.
- h. Any applause will be held until the end of the Public Comment period.
- i. Speakers who have prepared written remarks or supporting documents shall leave a copy of such remarks and documents with the Board Secretary.
- j. Speakers shall not discuss matters concerning the candidacy of any person seeking public office, including the candidacy of the person addressing the Board, except to the extent that the comments directly address issues pertinent to SGWASA.
- k. Comments must relate to matters that are within the authority or jurisdiction of the Board.
- l. Topics requiring further investigation will be referred to the appropriate SGWASA official, Board Committee or agency, and may, if in order, be scheduled for a future meeting Agenda.

1. Approved 2-14-23

South Granville Water and Sewer Authority (SGWASA)

Public Comment Procedures

- m. The Board requests that complaints relative to specific SGWASA employees be directed to the Executive Director, other than at a Board meeting. Individual personnel issues are confidential by law and will not be discussed by the Board in open session.

2. Public Comments - Procedures:

- a. Persons who wish to address the Board during the Public Comment period shall complete a Public Comments-Request to Speak Information Card prior to the start of the Board Meeting. Public Comments – Request to Speak Information cards will be available thirty minutes before the start of the meeting.
- b. On the Public Comments – Request to Speak Information card, speaker shall provide their contact information (full name, full address, email, and telephone number) and the topic of their comments.
- c. Speakers will be called to the podium by the Board Chair when it is their turn to speak. Speakers will address the Board from the podium at the front of the room and begin their remarks by stating their full name and address for the record.
- d. Each speaker will have **three (3) minutes** to make remarks and will only be entitled to the time allotted.
- e. Those persons who desire to submit their public comments to the Board without directly addressing the Board during the Public Comment period may do so, yet they shall provide a legible document to the Board Secretary by 3:00 pm on the day of the Board Meeting. The legible document shall include their contact information (full name, full address, email, and telephone number) and the topic of their comments. The public comments will not be read aloud during the Board Meeting, yet they will be attached to the record copy of the meeting minutes.

Agenda Item - 9

Board Discussion Items

Background:

Prior to each month's regularly scheduled Board meeting, the Board Secretary surveys the South Granville Water and Sewer Authority (SGWASA) Board members to see if they have any discussion topics for the upcoming Board meeting. The following are the responses received regarding discussion items for this Board meeting.

Butner Councilperson Vicky Daniels: None.

Butner Councilperson Thomas Lane: None.

Creedmoor Commissioner Robert Way: None.

Stem Commissioner Kenneth McLamb: None.

Granville County Commissioner Russ May: None.

Georgana Kicinski, Creedmoor Commissioner/SGWASA Vice Chair: With SGWASA allowing automatic hydrant flushers where water lines are not looped connections, what kind of bond is the developer putting up to pay for maintenance and repair of these auto-flushers? Is SGWASA setting the standard for reliable auto flushers to minimize the maintenance and repair which would require more manpower?

Granville County Commissioner Jimmy Gooch - Chair: None.

Information Related to Commissioner Kicinski's Discussion Item

Q: With SGWASA allowing automatic hydrant flushers where water lines are not looped connections, what kind of bond is the developer putting up to pay for maintenance and repair of these auto-flushers?

A: Presently, a Developer who installs the automatic hydrant flusher(s) will be responsible for all maintenance and repair of the unit until SGWASA provides final acceptance of the utilities constructed within the specific phase or phases of the development. The current automatic flushing device that SGWASA is specifying includes a one-year warranty from date of delivery. With a multi-phased development that is constructed over a period, the Developer will be responsible for the maintenance and repair of the automatic hydrant flusher(s) until SGWASA provides final acceptance of the utilities constructed within the specific phase or phases of the development.

Following SGWASA's final acceptance of the development or phase, SGWASA will be responsible for maintaining the automatic hydrant flusher(s).

Q: Is SGWASA setting the standard for reliable auto flushers to minimize the maintenance and repair which would require more manpower?

A: Yes, please see the following memo regarding this topic.

MEMORANDUM

To: SGWASA Board of Directors

From: Scott N. Schroyer, Executive Director; Chris Summerlin, Asst. Executive Director

Date: January 6, 2026

Subject: Cost Savings and Return on Investment – Hydro-Guard® 300 Series Automatic Flushing Systems

Purpose

Management evaluated the long-term operating costs of continuing manual hydrant flushing versus installing Mueller Hydro-Guard® 300 Series above-ground automatic flushing systems at cul-de-sac and dead-end locations. The objective was to determine whether automated flushing can reduce operating expenses while improving consistency and regulatory defensibility.

Background

Manual flushing requires field staff to visit each location on a recurring basis, operate hydrants at high flow rates, and document results. While effective, this method is labor-intensive, disruptive to daily operations, and uses large volumes of water.

The Hydro-Guard® 300 Series is an above-ground automatic flushing system designed to flush smaller volumes of water more frequently, reduce staff labor and vehicle usage, provide repeatable and documented flushing, and support water-quality and Lead & Copper Rule compliance.

Annual Cost Comparison (Per Location)

Manual Hydrant Flushing:

- Labor: approximately \$1,350 per year
- Water usage: approximately \$500 per year
- Vehicle and overhead: approximately \$300–\$500 per year

Estimated Total Annual Cost: approximately \$2,250 per location

Hydro-Guard® 300 Series (Above-Ground):

- Water, maintenance, dechlorination, batteries, and limited labor

Estimated Total Annual O&M Cost: approximately \$1,425 per location

Estimated Annual Cost Savings

The automated flushing system is expected to save approximately \$825 per location each year. Typical utility experience shows annual savings ranging from \$600 to \$1,000 depending on labor rates and flushing frequency.

15-Year Financial Impact

For planning and ROI purposes, management assumed an installed cost of approximately \$6,000 per unit.

- Manual flushing (15 years): approximately \$33,750
- Hydro-Guard® 300 Series O&M (15 years): approximately \$21,000
- Operating cost savings: approximately \$12,750
- Less installed capital cost: approximately \$6,000

Net financial benefit: approximately \$6,750 per location

Return on Investment

The estimated return on investment over 15 years is approximately 110 percent. The simple payback period is estimated at approximately seven years.

Summary Statement

Replacing manual hydrant flushing with an above-ground Hydro-Guard® 300 Series automatic flushing system is expected to save approximately \$800 per year per location. Over a 15-year service life, each unit provides a net financial benefit of roughly \$6,700, representing an estimated 110 percent return on investment while improving operational efficiency and water-quality management.

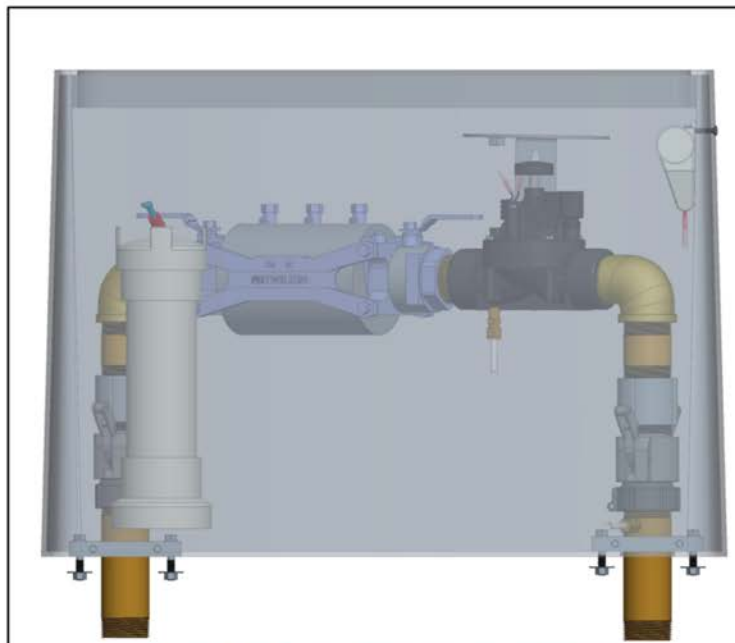


Figure 1 - Mueller 300 Series Above Ground Flushing Device

Agenda Item -10

Topic: Fiscal Year 2024-2025 Audit Report - Presentation

Requested Action: The Board of Directors act to officially receive the audit report for FY 2024-2025.

Presenter(s): Richard Balmer, Finance Director

Background:

As required by the North Carolina General Statutes Chapter 159, each unit of local government and public authority shall have its accounts audited by a certified public accountant as soon as possible after the close of each fiscal year. The audit shall evaluate the performance of a unit of local government or public authority regarding compliance with all applicable Federal and State agency regulations.

Recently, the South Granville Water and Sewer Authority's (SGWASA's) local independent auditing firm, Winston, Williams, Creech, Evans, & Company, LLP (Certified Public Accountants) completed their audit of SGWASA for fiscal year 2024-2025. Winston, Williams, Creech, Evans, & Company, LLP submitted their audit findings in their Independent Auditor's Report, which each SGWASA Board member previously received a copy marked "pending approval". The audit is being reviewed by the North Carolina Local Government Commission, thus, the audit is "pending approval". The presentation to, and acceptance by the SGWASA Board is tentative upon LGC approval without significant or material changes. If significant or material changes to the Audit are required, an update will be presented to the Board at a future meeting.

Carleen Evans of Winston, Williams, Creech, Evans, & Company, LLP, was the lead auditor for SGWASA's recent audit, and therefore she will be making the audit presentation to the SGWASA Board.

Financial highlights of the Independent Auditor's Report for FY 2023-2024 include:

- The Authority's audit resulted in an unqualified opinion from a clean audit with no findings and no management letter being issued.
- Cash and equivalents increased \$1.4 million for a cumulative total of \$35.5million. Of the \$35.5million balance, \$5.1 million remained designated by the Board for future capital improvements.
- The Authority's fund balance (undesignated) remains healthy.
- The Authority has \$14 million in loan debt, \$11 million in bond debt outstanding, and paid down loan and bond principal by \$2.6 million during the fiscal year.
- The Authority's water and sewer revenues for fiscal year 2024-2025 increased nearly \$1 million when compared to fiscal year 2023-2024.
- The Authority's interest income for fiscal year 2023-2024 increased nearly \$42,000 when compared to fiscal year 2023-2024.

Executive Director's Comments:

I would like to commend Mr. Richard Balmer, Finance Director, and his team for their exemplary performance in managing SGWASA's finances this year. Mr. Balmer's strong organizational skills, thorough recordkeeping, and high level of preparedness were instrumental in facilitating an efficient and effective audit process.

The Audit Report and the accompanying presentation will be posted on the SGWASA website.

Attachments:

1. FY 2024-25 Audit Presentation by Winston, Williams, Creech, Evans, & Company, LLP

Recommendation:

The Executive Director recommends the SGWASA Board act to officially receive the audit report for FY 2024-2025.

The logo for SGWASA is centered within a light olive-green rectangular box. The letters "SGWASA" are in a dark blue, bold, serif font. A thin dark blue horizontal line is positioned above the box, and another is positioned below it.

SGWASA

June 30, 2025
Audit Presentation

*Winston, Williams, Creech, Evans &
Company, LLP*

1

Overview



- The 2025 audit was a federal single audit.
- There are no findings to report for the financial statements or the SEFSA.

Government Wide Statements

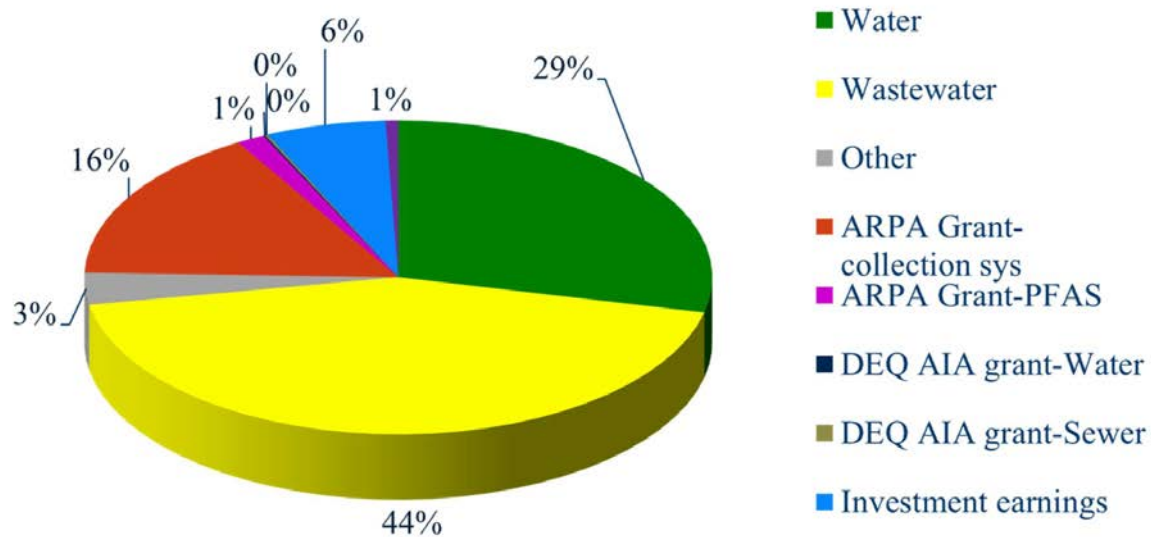
Statement of Net Position

	<u>2024</u>	<u>2025</u>
Total Assets &		
Deferred Outflows	\$ 107,021,456	\$117,753,082
Total Liabilities		
& Deferred Inflows	<u>31,758,245</u>	<u>32,283,686</u>
Net Position	\$ 75,263,211	\$ 85,469,396

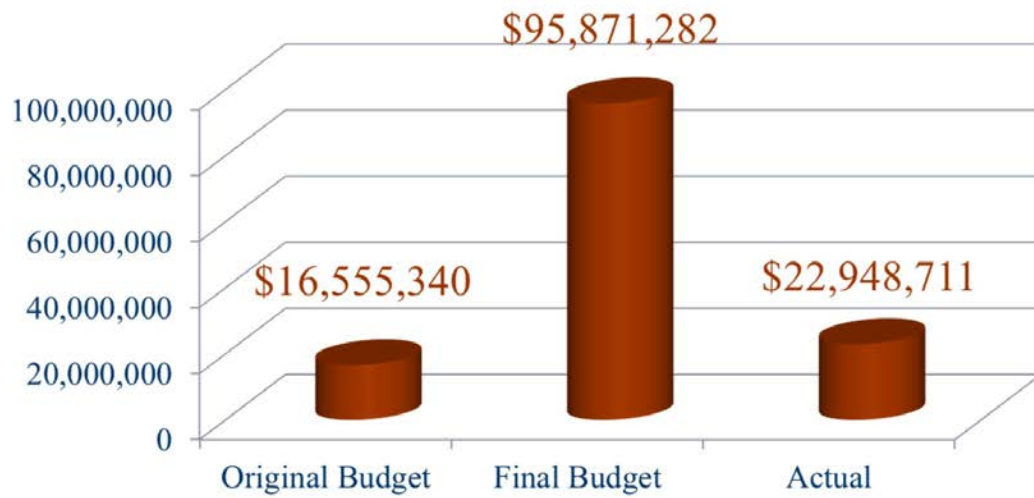
Statement of Activities

	2024	2025
Revenues	\$ 20,675,432	\$ 23,101,088
Expenditures	<u>11,780,968</u>	<u>12,842,553</u>
Change in Net Position	\$ 8,894,464	\$ 10,258,535
Beginning Net Position	66,368,747	75,263,211
Restatement	-	(52,350)
Beginning Net Position restated	<u>66,368,747</u>	<u>75,210,861</u>
Ending Net Position	\$ 75,263,211	\$ 85,469,396

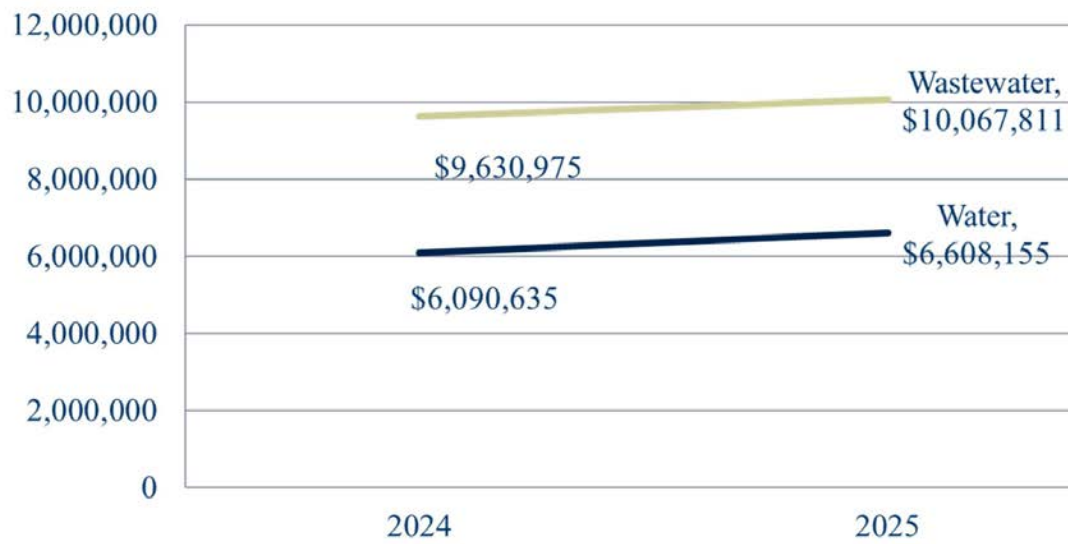
Revenues (Non GAAP)



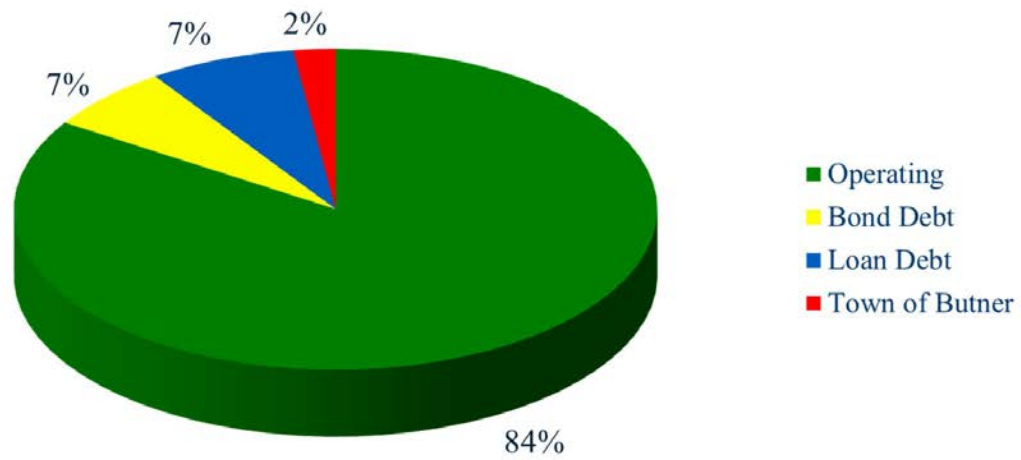
Revenues-Budget vs. Actual



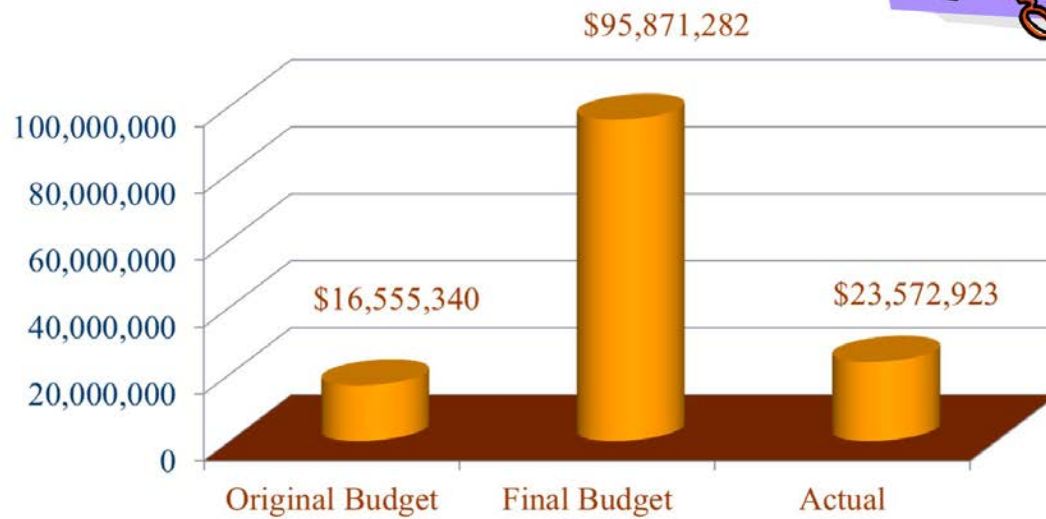
Water/Sewer Revenues



Expenditures (Non-GAAP)

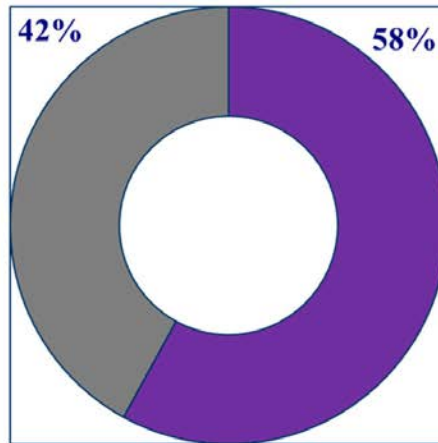


Expenditures-Budget vs. Actual



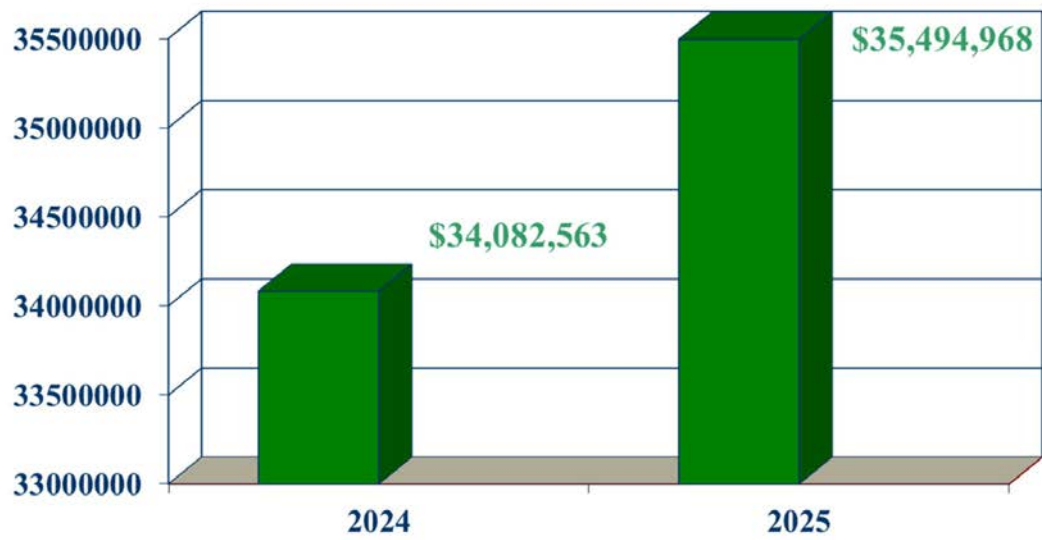


Fund Balance



■ Net Investment in Capital Assets
■ Unrestricted

Cash



Loans Outstanding

	Balance at June 30
Public Water Supply/Fed Revolving Loan (ARRA)	\$ 23,587
Clean Water Revolving Loan #1 Sewerline Reahab	350,583
Clean Water Revolving Loan #2 WWTP Upgrade Phase I	13,453,652
DENR loan assumed from Creedmoor	<u>210,582</u>
Total outstanding loans	\$ 14,038,404

12

Bonds Outstanding

	Balance at June 30
Truist	\$ 882,127
USDA (assumed from Creedmoor)	4,019,000
USDA (to acquire Creedmoor)	5,253,000
BB&T (to acquire Creedmoor)	<u>771,035</u>
Total Outstanding Bonds	\$10,925,162



Agenda Item -11

Topic: Fiscal Year 2025-2026 Budget Amendment #10

Requested Action: Seeking the Board of Directors approval of Budget Amendment #10

Presenter(s): Richard Balmer, Finance Director

Executive Summary:

Budget Amendment #10 reallocates existing budgeted funds to cover higher-than-anticipated property and liability insurance addendums associated with newly placed vehicles and equipment, as well as an increased software renewal cost at the wastewater treatment plant. The amendment is fully offset through internal reallocations and has no impact on fund balance.

Background:

Budget Amendment #10 reallocates budget to pay addendums for property and liability insurance on vehicles and equipment being purchased and placed in service during fiscal year 25-26. In July of 2025 Budget Amendment #1 reallocated \$8,000 of the original budget from property and liability insurance to pay for increased premiums on workers compensation insurance. In hindsight, some of that budget reallocation should have been left in place. Property and liability addendum invoices are higher than anticipated due to assets being delivered and put in service sooner than expected this fiscal year. Budget is being reallocated from the credit card collections fee expense line item as these fees are no longer being absorbed by the Authority.

Budget Amendment #10 reallocates budget to pay an increased renewal premium for Utility Cloud software at the Wastewater Treatment Plant. This Amendment has no effect on fund balance.

Board Approved FY 2025-2026 Budget Amendments to Date: Effect on Fund Balance

Item	Operating	CIP	Total Amount
Original Budget Ordinance	(\$ 1,345,076)	\$ 0	(\$ 1,345,076)
Budget Amendment #1 (July 2025)	(\$ 4,000)	\$ 0	(\$ 4,000)
Budget Amendment #2 (August 2025)	(\$ 145,424)	(\$ 900,012)	(\$ 1,045,436)
Budget Amendment #3 (August 2025)	(\$ 987,528)	\$ 0	(\$ 987,528)
Budget Amendment #4 (September 2025)	(\$ 1,250)	(\$ 170,000)	(\$ 171,250)
Budget Amendment #5 (October 2025)	(\$ 4,164,207)	(\$ 6,873,000)	(\$ 11,038,207)
Budget Amendment #6 (October 2025)	(\$ 32,250)	\$ 0	(\$ 32,250)
Budget Amendment #7 (October 2025)	\$ 0	\$ 0	\$ 0
Budget Amendment #8 (October 2025)	(\$ 8,000)	\$ 0	(\$ 8,000)
Budget Amendment #9 (November 2025)	\$ 0	\$ 0	\$ 0
Total	(\$ 6,687,735)	(\$ 7,943,012)	(\$ 14,630,747)

Budget Amendment #10

Be it ordained, the FY 2025-2026 Annual Budget Ordinance is hereby amended as follows:

Revenues: Increase / (Decrease)	Amendment/Change
Transfer from Fund Balance	\$ 0
Total Revenues	\$ 0
Expenditures: Increase / (Decrease)	
Billing and Collections	\$ (3,000)
Wastewater Treatment	\$ 1,200
Depreciation/Board/Other	\$ 3,000
Projects & Studies	\$ (1,200)
Total Expenditures	\$ 0

Strategic Plan Alignment:

Focus Area #1 – Safe, Reliable and Sustainable Water System

- Objective #4: Enhance financial and operational components of the water system to support capital investments and efficient operations.

Focus Area #2 – Reliable and Sustainable Sanitary Sewer System

- Objective #3: Enhance financial and operational components of the sanitary sewer system to support capital investments and efficient operations.

Attachments:

BA10 Supporting Documentation

Executive Director's Recommendation:

The SGWASA Board of Directors approve Budget Amendment #10.

Budget Amendment #10 Supporting Documentation

BA #10 Supporting Documentation (For Reference Only)			
		Amendment / Change	Budget after Change
Various			
61-7200-4510 Insurance-Property and Liability	\$	3,000	\$ 149,400
61-7120-3350 Credit Card Collection Costs	\$	(3,000)	\$ 8,000
<i>Reallocate additional budget for P&L insurance</i>		0	
<i>Addendums to add new vehicles & equip 25-26</i>			
61-7145-3810 Software and I.T.	\$	1,200	\$ 66,421
61-7300-8500 Project - Studies & Consultations	\$	(1,200)	\$ 32,597
<i>Utility Cloud renewal 5% increase over the prior year</i>		0	

	Operating	CIP	Total
Transfer to (from) FB-original budget	\$ (1,345,076)	\$ 0	(\$1,345,076)
Budget Amendment #1	\$ (4,000)	\$ 0	(\$4,000)
Budget Amendment #2	\$ (145,424)	\$ (900,012)	(\$1,045,436)
Budget Amendment #3	\$ (987,528)	\$ 0	(\$987,528)
Budget Amendment #4	\$ (1,250)	\$ (170,000)	(\$171,250)
Budget Amendment #5	\$ (4,164,207)	\$ (6,873,000)	(\$11,037,207)
Budget Amendment #6	\$ (32,250)	\$ 0	(\$32,250)
Budget Amendment #7	\$ 0	\$ 0	\$0
Budget Amendment #8	\$ (8,000)	\$ 0	(\$8,000)
Budget Amendment #9	\$ 0	\$ 0	\$0
Budget Amendment #10	\$ 0	\$ 0	\$0
Transfer to (from) FB-amended budget	\$ (\$6,687,735)	\$ (\$7,943,012)	(\$14,630,747)

Agenda Item-12

Topic: Unidirectional Flushing Pilot Program- Task Order Approval

Requested Action: Approval of Task Order for Unidirectional Flushing Pilot Program with Hazen and Sawyer

Presenter: Chris Summerlin, Assistant Executive Director

Executive Summary:

SGWASA is requesting Board approval of a task order with Hazen & Sawyer to conduct a pilot unidirectional flushing program in the Golden Pond subdivision, encompassing approximately 5.3 miles of water distribution mains. The pilot will enhance water quality, improve operational practices, and inform future system-wide flushing efforts.

Background:

SGWASA has three professional engineering firms currently under contract for on-call engineering services: Hazen & Sawyer (“Hazen”), CDM-Smith, and McGill Associates. SGWASA utilizes the three engineering design firms for many utility projects since all three firms offer a wide range of expertise across many engineering disciplines.

Engineering work performed at each engineering design firm is accomplished via the task order process. A task order is written for a specific project, and it contains the scope of work and an outline of the related costs for such work. The draft task order is reviewed by the SGWASA staff for any modifications prior to finalizing the task order. Once the draft task order is finalized, the engineering firm submits the final task order to SGWASA for review and tentative approval. Tentative approval status is required until the funding associated to the item is secured.

Analysis:

As SGWASA continues to upgrade and improve its water system, a dedicated flushing program is needed to improve water quality throughout our service area. The task order that Hazen has provided is a pilot test for a unidirectional flushing program that focuses in the Golden Pond subdivision, which has approximately 5.3 miles of distribution mains (water lines).

This task order from Hazen includes updates to the water model, development of a unidirectional flushing program in this subdivision, 5 days of field support for SGWASA, project administration with meetings between Hazen and SGWASA, as well as 2 board presentations (one prior to starting this pilot and one after).

As SGWASA continues to upgrade and improve its water system, a dedicated hydrant flushing program is needed to enhance water quality across the service area. The task order submitted by Hazen & Sawyer proposes a pilot unidirectional flushing program focused on the Golden Pond subdivision, which includes approximately 5.3 miles of water distribution mains.

The task order scope includes updates to the water system model, development of a unidirectional flushing plan for the subdivision, five days of on-site field support for SGWASA staff, project administration and coordination meetings, and two Board presentations—one prior to initiating the pilot program and one following its completion.

SGWASA staff will make direct use of the newly purchased valve exercise machine for this flushing program and will turn every valve in this subdivision, as well as flush every hydrant.

Prior to, and during the pilot program, communications will be published via social media, website notifications, as well as signs placed in the area to let people know about the flushing.

Next Steps:

Following the Board’s review and approval, SGWASA staff will move forward with the next steps in the approval process and schedule the work for Spring 2026. Based on the results of the pilot program, SGWASA and Hazen will make fine tune adjustments to the uni-directional flushing program and then plan the next areas to be flushed.

Recommendation:

SGWASA staff recommends the Board of Directors approve the task order shown in attachment 1.

Schedule:

Hazen plans to begin work as soon as the Notice to Proceed from the Owner is issued. The following Project Schedule Table summarizes the anticipated Project Schedule.

Submittal	Due Date
Draft Pilot UDF Program Document	10 weeks after execution of contract
Final Pilot UDF Program Document	2 weeks after receipt of comments on draft deliverable

Financial:

The cost for this task order is \$45,000 and shall be paid out of the engineering projects in the 2025-2026 budget.

Strategic Plan Goal & Objective Alignment:

Focus Area 1: Safe, Reliable and Sustainable Water System

Executive Director’s Recommendation:

The SGWASA Board of Directors approve the unidirectional flushing pilot task order for Hazen & Sawyer, totaling \$45,000.00



September 3, 2025

Mr. Scott Schroyer
Executive Director
South Granville Water and Sewer Authority
415 Central Avenue, Suite B
Butner, NC 27509

Re: Scope of Services for SGWASA Pilot Unidirectional Flushing Program

Dear Mr. Schroyer:

Hazen and Sawyer is pleased to submit this Scope of Services to the South Granville Water and Sewer Authority (SGWASA) under the On-Call Professional Services Agreement.

The Authority is interested in addressing concerns of iron and manganese deposit buildup within certain portions of the distribution system. SGWASA has recently observed elevated levels of iron and manganese in the distribution system and has identified the Golden Pond neighborhood as an ideal candidate for a pilot unidirectional flushing program.

We propose a scope of services to provide a pilot unidirectional flushing program within the Golden Pond neighborhood of SGWASA's water distribution system.

Scope of Services

Task 1 – Develop Pilot Unidirectional Flushing (UDF) Program

- a. Water Model Update: Hazen will update pipe, valve, and hydrant information for SGWASA's model in the Golden Pond neighborhood based on the Authority's GIS data received by Hazen in January 2025. SGWASA will provide any other updated information for the Golden Pond neighborhood's distribution piping as needed, and Hazen will leverage all the information collected and completed as part of the ongoing Hydrant Flushing, Booster Pumping Station, and Water Tower Assessment.
- b. Develop Pilot UDF Program: The Engineer will develop a pilot UDF program for the Golden Pond neighborhood, which consists of approximately 5.3 miles of distribution main. The flushing plan will be developed assuming all valves and hydrants are locatable and operable unless indicated otherwise in the GIS database. This program will include:
 - a. A flushing journal developed using the hydraulic modeling program which presents individual flushing sequences by indicating which valves to close or open and which hydrants to flush at a specified flow rate and duration. The journal is a collection of these sequences which form the overall UDF flushing plan.
 - b. A list of valves to be exercised by SGWASA prior to performing the pilot UDF.
 - c. A step-by-step list of actions needed to be taken to perform a flushing sequence.

The deliverable for this task will include a draft and final description of the pilot UDF program (in PDF format).

- c. **Field Support for UDF Execution (Up to 5-Days):** Hazen will make one (1) field engineer available for supporting up to five (5) days of UDF program execution as needed by SGWASA. Hazen field engineer will be available on-site to help SGWASA staff interpret and execute the UDF program. Hazen field engineer will also make available pressure recording equipment during the UDF program to capture pressure impacts throughout the pilot UDF area during execution of the program as a form of a fire flow test.

SGWASA staff will be responsible for all valve and hydrant operations, as well as any equipment that is required. SGWASA will be responsible for providing and using the portable turbidimeter used as part of the UDF pilot program. Hazen recommends SGWASA executes a valve exercising program in the pilot area prior to executing the UDF pilot program.

- d. **Project Administration:** Hazen shall conduct up to two (2) progress meetings either separately or in combination with the bi-weekly meetings held with the Project Manager, to discuss progress and to receive Owner input. Hazen will conduct (2) two presentations to the Board; one prior to performing the UDF program and one following the execution of the UDF program.

Proposed Fee

Compensation for the services described herein will be on an hourly / not-to-exceed basis with a total fee of **\$45,000**. Compensation for services rendered with an hourly / not-to-exceed cost ceiling shall be based on hourly categorical rates. An estimated breakdown of the tasks is shown in **Table 1**.

Table 1. Basis of Compensation

Task	Description	Reimbursement	Fee
1	Develop Pilot Unidirectional Flushing (UDF) Program	Not-to-Exceed	\$45,000
TOTAL			\$45,000

The proposed fee is based on the Engineer's rates effective from July 1, 2025 through June 30, 2026. Reimbursable project expenses will be billed at cost, including vehicle mileage at the rate allowed by the Internal Revenue Service.

Project Deliverables

The Engineer agrees to deliver to the Owner in a timely manner the items set forth below, which shall become the property of the Owner and may be used by the Owner without restriction or limitation and at no additional cost to the Owner:

- Pilot UDF Program Description (PDF format)
- PowerPoint slides from the progress meetings, if applicable (PDF format)
- PowerPoint slides from the Board meetings (PDF format)

All project deliverables will be provided in electronic format. The Engineer shall provide meeting summaries and actions items in an email format.

Schedule

The Engineer plans to begin work as soon as the Notice to Proceed from the Owner is issued. The following Project Schedule Table summarizes the anticipated Project Schedule.

Submittal	Due Date
Draft Pilot UDF Program Document	10 weeks after execution of contract
Final Pilot UDF Program Document	2 weeks after receipt of comments on draft deliverable

Assumptions

This proposal assumes that the Owner will:

- Assist the Engineer by placing at their disposal all available information pertinent to the project, including ongoing projects, previous reports, and other relative data.
- Assist in gaining access to and making all provisions for the Engineer to enter upon the project site as required for performance of their services described herein.
- Provide staff review comments within two weeks (10 business days) of deliverable submittal.
- Giving prompt written notice to the Engineer whenever the Owner observes or otherwise becomes aware of any problems or changes circumstances in the project.
- Furnishing the Engineer in a timely manner with copies of pertinent correspondence relating to this project, which would not have otherwise been delivered to the Engineer.
- Insofar as any of the above services are necessary for the Engineer's performance of their obligations under this Contract, the Owner shall be responsible for providing such services in a satisfactory and timely manner so as not to delay the Engineer in their performance thereof.
- Complete valve exercising operations as needed to complete the UDF execution.

We appreciate the opportunity to serve the Authority. Please do not hesitate to call me if you have any questions regarding this proposal.

Sincerely yours,



Lamya Badr, PE
Senior Associate

cc: Chris Summerlin, SGWASA
Meg Roberts, Hazen
Chris Evans, Hazen

Agenda Item – 13

Comments from the Executive Director

Scott N. Schroyer, Executive Director, will provide the Board with comments and any special items for the Board of Directors.

Agenda Item - 14

Comments from the SGWASA Attorney

Attorney James Wrenn will provide the Board with comments and any special items for the Board of Directors.

Agenda Item - 15

Comments from Board Members

Butner Councilperson Thomas Lane

Butner Councilperson Vicky Daniels

Creedmoor Commissioner Robert Way

Granville County Commissioner Russ May

Stem Commissioner Kenneth McLamb

Creedmoor Commissioner Georgana Kicinski, Vice-Chair

Granville County Commissioner Jimmy Gooch - Chair

- Reminder: Article III H of the SGWASA By-Laws requires that an Annual meeting be held on the second Tuesday of February. During the Annual meeting, SGWASA Officers are elected by the Board members. The four Officers to be elected shall be Chair, Vice-Chair, Secretary, and Treasurer.

Agenda Item - 16

Closed Session (as needed)

Agenda Item - 17

Adjournment