



SOUTH GRANVILLE WATER AND SEWER AUTHORITY

BOARD OF DIRECTORS MEETING

November 12, 2025

MEETING START TIME: 6:00 P.M.

LOCATION: Butner Town Hall Council Chambers

Note: Due to the Observance of Veterans Day, the regularly scheduled Tuesday evening Board Meeting will occur on Wednesday, November 12, 2025

This public meeting is not available remotely. The meeting will be recorded and made available to the public via the SGWASA website within seven business days following the meeting.



**Board of Directors Meeting – November 12, 2025, 6:00 p.m.
Meeting Agenda**

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1.	Call to Order/Welcome Jimmy Gooch, Granville County Board Member/SGWASA Board Chair	
2.	Roll Call Krystle Lee, Board Secretary	
3.	Invocation Robert Way, Creedmoor Commissioner	
4.	Pledge of Allegiance Georgana Kicinski, Creedmoor Commissioner - SGWASA Vice Chair	
5.	Adjustments/Approval of the Meeting Agenda	
6.	Review of the October 14, 2025 Board Meeting Minutes	3-23
7.	Public Comments	24-25
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9.	Federal government shutdown: Impact of the federal government shutdown on utility customers employed by federal agencies.	28-30
10.	Proposed 2026 SGWASA Holiday Schedule (tabled at Oct. meeting)	31-32
11.	North Carolina Department of Environmental Quality (NCDEQ) Water Treatment Plant Master Plan Asset Inventory Assessment (AIA) Program Grant – McGill Associates Task Order for Scope of Services.	33-41
12.	Brame's Crossing Phase II Water and Sewer Extensions in Creedmoor, NC	42-44
13.	FY25-26 1st Quarter Financial Review - Presentation	45-60
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15.	Fiscal Year 2025-2026 Budget Amendment #9	63-65
16.	Comments from the Executive Director	66
17.	Comments from the SGWASA Attorney	66
18.	Comments from Board Members	66
19.	Closed Session (as needed)	66
20.	Adjournment	66

Agenda Item - 6

Review & Approval of Minutes: October 14, 2025 Board Meeting



**South Granville Water and Sewer Authority
Regular Monthly Board of Directors Meeting
October 14, 2025 at 6:00 p.m.**

Meeting Minutes

1. Call to Order and Welcome

Commissioner Jimmy Gooch, SGWASA Chair, called the meeting into session at 6:00 p.m.

2. Roll Call

Krystle Lee, Board Secretary/PIO

Board Members Present:

Granville County: Commissioner Jimmy Gooch, Chair, Commissioner Russ May

City of Creedmoor: Commissioner Robert Way, Commissioner Georgana Kicinski

Town of Butner: Councilperson Vicky Daniels

Town of Stem: Commissioner Kenneth McLamb

Board Members Absent:

Town of Butner: Vacant Seat

Officials Present:

Scott N. Schroyer, Executive Director

Chris Summerlin, Assistant Executive Director

Richard Balmer, Finance Director/Board Treasurer

Krystle Lee, Public Information Officer/Board Secretary/Webmaster

Reuben Carden, Assistant Finance Director

James Wrenn, Attorney

Guest Speakers Present:

Reed Barton, CDM Smith

Michael Sloop, CDM Smith

Conner Crews, McGuire Woods, LLP

3. Invocation

Butner Councilperson Vicky Daniels

4. Pledge of Allegiance

Granville County Commissioner Jimmy Gooch

5. Adjustments/Approval of the Meeting Agenda

Brief Description: Commissioner Jimmy Gooch, Chair, asked the Board members if there were any adjustments to the Meeting Agenda, as presented. Commissioner Georgana Kicinski, Vice-Chair, requested a closed session to discuss personnel matters.

Board Action: A motion to approve the amended [October 14, 2025 Board of Directors Meeting Agenda](#) was made by Commissioner Georgana Kicinski, Vice-Chair and seconded by Commissioner Kenneth McLamb. The motion passed unanimously (6 votes in favor).

6. Review & Approval of Minutes

Brief Description: Commissioner Jimmy Gooch, Chair asked Board members if there were any adjustments to the [September 2025 Meeting Minutes](#), as presented. No adjustments were made.

Board Action: A motion to approve the September 09, 2025, Regular Board Meeting Minutes was made by Councilperson Vicky Daniels and seconded by Commissioner Georgana Kicinski, Vice-Chair. The motion passed unanimously (6 votes in favor).

7. Public Comments

None.

8. Board Discussion Items

Brief Description: Prior to each month's regularly scheduled Board meeting, the Board Secretary surveys the Board members to inquire if they have any discussion topics for the upcoming Board meeting. The following are the responses received for discussion items.

Commissioner Robert Way: None.

Commissioner Kenneth McLamb: Government Shutdown Furlough Considerations.

Councilperson Vicky Daniels: None.

Commissioner Russ May: None.

Commissioner Georgana Kicinski, Vice-Chair: Grant Assignments

Commissioner Jimmy Gooch, Chair: None.

Discussion Topic #1: Grant Assignments

Commissioner Georgana Kicinski, Vice-Chair: There has been some conversation about grants, and there was a post on social media about a grant; and Commissioner Way alluded to it last night. I was really happy. I wanted to clap, but maybe our Executive Director can break it down for us so that we are all on the same page.

Executive Director Scott N. Schroyer: We took the opportunity to put together, for the Board members this evening, a summary table of the grants that we have been awarded, not awarded, and those in motion; and I think on screen right now, you can see a copy of that document.

I am happy to go over that chart with you. You have also been provided with a copy at your desktop, of that same chart. Based on the topic of discussion, the SGWASA team members created a summary table showing the grants applied for, the grants received, and some brief information about each grant.

We have this information on screen for you, and the one item I just wanted to bring to your attention is highlighted. It is number eight on your screen, here. And this is the grant award that we just received notification about. The Board was provided with this information last week, as well as the public, and this information is on our [website](#). I hope that the information provided here for you, Commissioner Kicinski, provides you with a nice table of values to show you the items that we have, as far as the year applied, the year received, and the grant description that we have (just reading across the top of the table from left to right) the amount requested, the amount received, the purpose of the grant, and then also the status.

This puts it into focus for you on one table; and I think it was a great question, and a great item to put together for this evening; because we do have a lot of discussion items this evening in our Agenda that talk about different grants that we are utilizing throughout many of these Board meeting items, tonight. So, if there are any questions about any of these grants, I would be happy to answer those questions. I will ask the Finance Director to assist me as needed with any questions that you have.

Commissioner Georgana Kicinski, Vice-Chair: So, these grants do not just fall out of the sky. They are not just given to us. We must apply for them or request them or have our local municipality or county legislators work with others to try to get this money. Can you elaborate on that?

Executive Director Scott N. Schroyer: That is correct. And one thing I would like to just step back and say regarding that question is that I thank you for all the emails that I get from all the Board members that show us all the grants that are available everywhere. Some come from staff as well. We pursue those grants, look at those applications to see if we qualify. So, we greatly appreciate that. Please continue to do that. To answer your questions: no, there is a lot of work required to complete the grant applications.

There is a lot of information and most likely resolutions that are required by the Board to move forward with the grant application. The Board is very aware of that. And then there is an application process; these applications are very detailed, and often we use consultants to help us put the technical information together and to do the applications. We submit the application, then we usually wait five to six months before we are notified. In the meantime, while we are waiting, we continue to apply for grants just to help us on our projects. And that is shown here again in this table.

SGWASA Grants Information Summary: 10-14-25 ----Related to Discussion Item Topic Presented by Creedmoor Commissioner Kicinski, SGWASA Vice Chair							
Item No.	Year - Applied	Year-Received	Grant Description	Amount Requested	Amount Received	Purpose	Status
1	N/A	2021	ARPA/Coronavirus State and Local Fiscal Recovery Funds Grant for Infrastructure Upgrades	\$ -	\$ 35,350,000	The Board of Directors approved this grant to be used to offset the costs of the I-85 Sanitary Sewer Improvement Project.	Awarded
2	2022	2023	2023 AIA-D-ARP 0134 water	\$ 150,000	\$ 150,000	AIA Water Asset Inventory	Awarded
3	2022	2023	2023 AIA-W-ARP-0204 wastewater	\$ 200,000	\$ 200,000	AIA Wastewater Asset Inventory	Awarded
4	2023	2024	2023 Fall DEQ - PFAS SRF-D-EC-0011	\$ 500,000	\$ 500,000	Emerging Contaminants - PFAS Pilot & Engineering	Awarded
5	2023	N/A	2023 Fall DEQ - PFAS SRF-D-EC-0011	\$ 25,000,000	\$ -	Emerging Contaminants - PFAS Construction	No Funding Awarded
6	2023	2025	2025 SRP-D-134-0236 NC \$5M Grant for Infrastructure	\$ 5,000,000	\$ 5,000,000	Water PFAS Design & Construction	Awarded
7	2024	2025	2025 WTP Master Plan AIA-D-0320	\$ 150,000	\$ 150,000	WTP AIA Asset Inventory	Awarded
8	2025	2025	2025 Spring DEQ PFAS EC Additional Pilot Testing	\$ 500,000	\$ 500,000	Spring EC Testing Asset Inventory	Awarded
9	2025	N/A	2025 SGWASA DWI Spring Funding Round Application PFAS	\$ 26,000,000	\$ -	Emerging Contaminants - PFAS Construction	No Funding Awarded
10	2025	2025	2025 DWI Fall Funding Round for PFAS Construction	\$ 26,000,000	\$ -	Emerging Contaminants - PFAS Construction	Applied
Total				\$ 83,500,000	\$ 41,850,000		

Commissioner Georgana Kicinski, Vice-Chair: Well, I thank you for spearheading all the application involved in getting these grants. To show that we have received \$41 million in grants. We have applied for \$83.5M, and we have some that are still outstanding. Now, I am going to ask a silly question, what is a SGWASA DWI spring funding round? What does DWI stand for?

Executive Director Scott N. Schroyer: DWI stands for Drinking Water Infrastructure.

Commissioner Georgana Kicinski, Vice-Chair: Okay, I know what DWI means in other places.

Executive Director Scott N. Schroyer: So those, if you are referring to, for example, items nine and ten, those are our applications we put in for basically our PFAS funding for construction. And you can see on item nine; the status was no funding awarded. However, that did not stop us from submitting an application this fall for the same amount. And so, we will wait for the next six months to see if we are successful in obtaining any money regarding the PFAS construction.

Commissioner Jimmy Gooch, Chair: I suppose if we do not get it, we will continue to apply?

Executive Director Scott N. Schroyer: That is true. Yes, we will.

Discussion Topic #2: Government Shutdown Furlough Considerations

Commissioner Kenneth McLamb: I received a phone call from a person that lives in Stem about federal furloughs due to the government shutdown. Has anybody else received any phone calls about furloughs and what SGWASA can do to do?

Commissioner Russ May: Did you mean, they are going to be laid off?

Commissioner Kenneth McLamb: They are furloughed and not receiving any funding or any pay.

Commissioner Russ May: Did you get an effective date?

Commissioner Kenneth McLamb: They were furloughed right at the very beginning when the government shut down. So, I was talking with Scott- and Scott, if you want to elaborate on this at all, because I know this has happened and come up before?

Executive Director Scott N. Schroyer: Sure, I would be happy to. So, just a little background here. It was about sometime in the last 10 days, I received a phone call from one of our utility customers that was affected by the government shutdown, and she wanted to have a conversation with me about any

ideas I could provide with her any thoughts, any considerations towards the shutdown and future bill payments and payment plans and so on and so forth. And I said, "I appreciate your phone call. Have you had an opportunity to talk to your local representative on your Board? Hence, Commissioner McLamb is who I referred her to. From my knowledge, looking at this information and talking to the team members, I think I recall that in 2016 there was a government shutdown, and staff told me that there was nothing done in anything in particular by the Board, as far as any policies set up at that time to offset, mitigate any of those circumstances. So, just some background knowledge for the Board here. I also have been keeping track of any comments that we have had or calls from other customers in the last 10 or 15 days, and we have not received any directly here at SGWASA, but I thought it was important when I talked to Commissioner McLamb and asking to least open this up for conversation this evening, just to find out if you have received any calls, and if you have, please just make me aware of that so we know what is going on.

Commissioner Georgana Kicinski, Vice-Chair: Should we defer them to you?

Executive Director Scott N. Schroyer: You are welcome to if you would like. And again, my approach was to ask if they have had an opportunity to present this to their local representative, and if they have not- would they please do so. So, I just want to make sure that we are sharing information, and the board is aware of this.

Commissioner Kenneth McLamb: So, what she has asked me right now is, if SGWASA has any plans to do anything for these employees that are currently laid off; and after speaking with Scott, there is no plan. But is there anything that the other Board members think we should do?

Commissioner Jimmy Gooch, Chair: Well, I would think that we would defer to our legal again.

Attorney James Wrenn: Well, you must be very careful in how you treat customers and treat people consistently. And I understand that this is certainly a challenge for federal workers right now, but it is not unusual for people to be subject to layoffs and lose their jobs from a variety of employers.

So, before we adopt any kind of policy, I would want to take that into account. Also, if you think about periods in the economy when there are substantial job losses and disruptions that could end up having a material impact on our ability to generate enough revenue to meet our obligations, as well. So, we need to be consistent. We need to adopt a policy that would be equally applicable to anyone, and certainly my understanding is the community organizations and others who can provide assistance to someone who does not have the funds available to pay their water bill. And another thing I would note, there is a difference between someone being subject to lay-off and not being able to pay their bills; and so, the two things often go together, but there are ways that people can get financial assistance from churches and social services organizations and other places at that time. I would certainly urge you to have a deliberate policy rather than just responding to that one request.

Commissioner Kenneth McLamb: That is all I wanted to bring up; and see if the Board wanted to look at anything, or whether we just heard a legal reason behind this.

Commissioner Russ May: I am just looking at some information, here. The last paycheck would have been received by some of these employees, October 10th. I guess that it is for bi-weekly. And then the other one will be toward due would be toward the end of the month, unless there is still a shutdown. At this point, they would not have missed, if I am reading this correctly, an actual check yet; but likely toward the end of the month, they would. I have not gotten any calls regarding that.

Executive Director Scott N. Schroyer: And Mr. Chair, if I might, I did tell Commissioner McLamb that I appreciate him raising this topic and bringing it to the Board this evening. I would be happy to continue to collect that information from any utility customers that may approach you and keep track

of that. I can report back to the Board anything that we receive, basically in customer service or from our commissioners here on our Board of Directors, if you want as well.

Commissioner Kenneth McLamb: Scott, do you know how long the shutdown was in 2016?

Executive Director Scott N. Schroyer: I do not know that.

Commissioner Russ May: The longest shutdown they have had is 35 days. I think this one is into the 17th and 16th, this time.

Commissioner Jimmy Gooch, Chair: I guess the question is, should we have Legal work with Finance to see if there is some type of overall policy we could adapt next month.

Commissioner Robert Way: I personally would probably call down to Cumberland County and Fayetteville to see how they handle something like that; because the predominant amount of federal workers in the state of North Carolina will be found in the Cumberland County, Harnett County area down there. So, if you have a connection Scott, to reach out to the water and sewer utility down there to see how they would handle the handled a situation like this; because I am sure they had the same question, especially when it is mostly affecting civilian positions- as far as getting the furlough/laid off because the military and federal prison still has to report to work, even though they are not paid.

Commissioner Russ May: The next scheduled pay period for most federal employees there and military personnel is October 15th, tomorrow.

Councilperson Vicky Daniels: I do want to just speak to what you were saying about the prison. I know someone that works there. If you would not be considered essential, you stay at home during the furlough; and that means even someone that redacts information, they are not working. So, I am sure there is a lot of others that are not working.

Commissioner Kenneth McLamb: I believe that is where this young lady works.

Councilperson Vicky Daniels: Yes.

Commissioner Russ May: So, she is not critical personnel, right?

Councilperson Vicky Daniels: Well, they have a hospital over there too. So, I am not sure what else they may have, but I know they are probably going to work.

Commissioner Russ May: Some personnel are designated as critical personnel, and some are not.

Councilperson Vicky Daniels: That is right.

Executive Director Scott N. Schroyer: Mr. Gooch, is it the Board's consensus that they would like me to reach out to research Cumberland County's approach to this and report back to the Board?

Councilperson Vicky Daniels: I think that is a great idea.

Commissioner Russ May: See what they are offering. You could also have someone check with FCI Butner to see what things they are offering their employees, from an employee assistance perspective.

Commissioner Kenneth McLamb: Then I am guessing next month, we will need to look at this if it is still going on, a little differently.

Councilperson Vicky Daniels: This might be the longest time they are indicating that, but it has happened several times over the years; because I worked at the VA, and they did not tell you, if you go home – you are going to get paid. They did not tell you if you come to work, you are going to get paid.

But I was essential because I was in the laboratory. So, there was quite a few years you just had to go to work and not know.

9. Series Resolution, authorizing the financing terms for and the issuance of a Water and Sewer System Revenue Bond Anticipation Note, Series 2025 (the “BAN”) for the I-85 Sanitary Sewer Improvement Project

The Board of Directors adopted the Series Resolution authorizing the issuance of the Water and Sewer System Revenue Bond Anticipation Note, Series 2025 (the “BAN”), to Truist Bank, thereby providing interim financing for the I-85 Sanitary Sewer Improvement Project.

This action, presented by Finance Director Richard Balmer and Bond Counsel Connor Crews of McGuireWoods LLP, supplements the Bond Order dated February 10, 2015 (adopted March 19, 2015), and empowers the Executive Director and Finance Director to execute and deliver all necessary documents in collaboration with bond counsel.

The resolution follows prior Board authorizations on October 11, 2022, for pursuing USDA loan assistance; September 12, 2023, for retaining McGuireWoods LLP as bond counsel; and September 9, 2025, for adopting findings enabling North Carolina Local Government Commission application review. It incorporates the USDA’s February 13, 2024, letter of conditions requiring private interim financing pending project completion and subsequent issuance of revenue bonds to the USDA for BAN repayment, as well as the August 27, 2025, financing application submission, September 2025 RFP process yielding Truist’s selected proposal, and October 6, 2025, NCLGC approval. Upon certification by the Secretary, staff will proceed to closing, targeted prior to October 31, 2025, subject to potential delays from the federal government shutdown affecting USDA commitment documentation, aligning with Strategic Plan Focus Area #2 for a reliable and sustainable sanitary sewer system and Objective #3 for enhanced financial and operational components.

Executive Director’s Recommendation: The SGWASA Board of Directors approve the Series Resolution as presented to the Board.

Board Action: A motion to approve the Series Resolution as presented was made by Commissioner Kenneth McLamb and seconded by Councilperson Vicky Daniels. The motion passed unanimously (6 votes in favor).

10. Contract Award for I-85 Sanitary Sewer Improvements, Construction Package 2

The Board of Directors approved the award of the contract for the I-85 Sanitary Sewer Improvements – Construction Package 2 to Park Construction of NC and authorized the Executive Director to execute all necessary documents, including the Notice of Award and contract execution.

Presented by Executive Director Scott N. Schroyer, with Project Manager Michael Sloop, PE, of CDM Smith, available for questions, this action follows CDM Smith’s August 5, 2025, Engineer’s Recommendation of Award after bid events on May 22, 2025, and June 12, 2025, where Park Construction was the sole bidder. Negotiations eliminated all bid alternates and Section A – Northern Interceptor, resulting in a revised scope encompassing the Southern Interceptor, abandonment of the Wilkins Road, Mount Hope, and 11th Street lift stations and associated force mains, and the Falls Commerce Force Main Relocation.

The decision aligns with Strategic Plan Focus Area #2 for a reliable and sustainable sanitary sewer system, specifically Objectives #1 and #2 addressing infrastructure upgrades, maintenance, growth, and economic development support. Upon approval, SGWASA and CDM Smith will finalize contract

documents and issue the Notice to Proceed expeditiously, contingent upon required approvals from NCDEQ, USDA, and confirmation of interim financing with Truist Bank.

Discussion:

Commissioner Georgana Kicinski, Vice Chair: It says, CDM Smith will complete the necessary steps to complete the required contract documents and issue a notice to proceed to Park Construction. Do you have an idea of how long that will take?

Executive Director Scott N. Schroyer: If the Board approves the document, this evening, we will start to move forward in those steps. But, be warned that there is also some forms that must be signed by the USDA, because it is our funding partner. So, that is going to be a little bit of a challenge for the next couple of weeks, but by presenting this to this evening, even based on that condition, we want to keep momentum on this project.

Commissioner Georgana Kicinski, Vice Chair: One of our candidates last night at our forum, stated on the record that we do not have the money to go forward with the I-85 Sanitary Sewer Project. And as I understand it, ARPA funds are doing project one, and the USDA loan that we have been approved for already is doing project two, in addition to the \$6 million which we have set aside for that project.

Executive Director Scott N. Schroyer: That is correct.

Commissioner Georgana Kicinski, Vice Chair: So, this project should be done in April of 2028, as far as we know, there is no issue. Funding is not the issue, right?

Executive Director Scott N. Schroyer: With one caveat, you saw the cost of the entire project that was bid, which is beyond our current funding capability. You also may recall through the last three or four years as we have done presentations on the entire project, and we do have that available that we can put up on the screen. Krystle, would you like to just put the Project Map up?

When this project was designed, it was designed to fix today's problems and look towards the future--as far as development throughout our service area, and that is our responsibility as a utility. So, there were segments of this project that were bid alternatives that were necessary sometime in the next five to ten years.

So, if everything had come in at our currently funded budget, we would move forward on everything and just get it done. But we do not have enough money to complete 100% of what you see on the screen here, but we have opportunities to fund those during the next couple of years, as those projects are necessary.

As things develop around us, they are going to put additional, I do not want to say stresses or strains, but there are going to be requirements to basically provide that capacity to those developments, if you will, commercial, residential; and that is the time when we can start to look at bringing those projects together.

As you are aware, being on the Finance Committee, we discussed this at length at our [September 5th Finance Committee Meeting](#), and talked about- well, what are the priorities? What are the stages? I just want to re-emphasize today that CP#1, that you can see on screen, which is the red colored lines, is already under construction. CP#2, in blue, which is the Southern interceptor portion on the middle of the screen, basically connects to CP#1.

For CP#1 to work and connect all our pump stations, you must put in the ground CP#2 with the Southern Interceptor. I just want the Board to appreciate that, that is an entire project that is coming together for the I-85 Sanitary Sewer Improvement Project.

Commissioner Kenneth McLamb: The 18 inch, the 21 inch, and the 30 inch, where it says Northern Interceptor, will not be part of this process at this time.

Executive Director Scott N. Schroyer: It is not part of tonight's contract approval. That is correct.

Executive Director's Recommendation: Approve a contract with Park Construction of NC, Inc. for the I-85 Sanitary Sewer Project - Construction Package #2 in the amount of \$30,238,282, contingent on approvals from NCDEQ, USDA, and interim financing with Truist Bank; authorize the Executive Director, Finance Director, and Attorney to execute the contract; and approve the Resolution of Tentative Award.

Board Action: A motion to approve a contract with Park Construction of NC, Inc. for the I-85 Sanitary Sewer Project – Construction Package #2 in the amount of \$30,238,282, contingent on approvals from NCDEQ, USDA, and interim financing with Truist Bank; authorize the Executive Director, Finance Director, and Attorney to execute the contract; and approve the Resolution of Tentative Award was made by Commissioner Kenneth McLamb and seconded by Commissioner Robert Way. The motion passed unanimously (6 votes in favor).

11. Post Filter PFAS Treatment System Directed Projects Grant \$5M Resolution by Governing Body of Recipient & Agreement Between the South Granville Water and Sewer Authority and CDM Smith for Preliminary and Final Design of a Post Filter PFAS Treatment System at the SGWASA Water Treatment Plant in an amount not to exceed \$3,209,800

The Board of Directors approved acceptance of the Post Filter PFAS Treatment System Directed Projects Grant under S.L. 2023-134 Appropriations Act (DWI Project No. SRP-D-134-0236) and adopted the Resolution by Governing Body of Recipient as required by the North Carolina Department of Environmental Quality's Division of Water Infrastructure, following the March 2025 Letter of Intent to Fund.

Concurrently, the Board authorized the Executive Director to execute a contract with CDM Smith for preliminary and final design engineering services for a post-filter PFAS treatment system at the SGWASA Water Treatment Plant.

Presented by Executive Director Scott N. Schroyer with CDM Smith representative Reed Barton, this action builds upon the January 2025 submission of the Request for Funding, informed by ongoing PFAS Pilot Testing Program results initiated in October 2024 under a separate NCDEQ grant, and aligns with Strategic Plan Focus Area #1 for a safe and reliable water system, specifically Objective #2 addressing infrastructure upgrades and capital planning.

Upon approval, staff will submit required grant documents to NCDEQ and proceed with design phase execution, with up to fifteen percent of grant funds eligible for pre-construction reimbursement and the balance allocated toward construction costs.

Discussion:

Commissioner Georgana Kicinski, Vice Chair: My question is, how long is how long is this design engineering going to take?

Reed Barton, CDM Smith: This is a typical engineering process where we go through what we call preliminary design. In this case, it results in a report and a set of, what we call, 30% drawings. Those are submitted.

Those are required as a submittal to the state. We must have that report. We cannot skip that step. Then we produce a 60% design. Each milestone involves a special quality review, both internally as well as the owner, SGWASA, does a deep dive review at each milestone. We do not want to design the whole thing without significant input from SGWASA staff. So, 30% 60% 90% and then 100%. That is a very typical approach to ensure significant collaboration between all the parties that are involved and make sure SGWASA gets the design that you want, and that is going to last for decades.

Commissioner Georgana Kicinski, Vice Chair: I assume that there is a state agency that is going to have to approve at a certain stage. My concern is delays from them, because they have many to approve.

Reed Barton, CDM Smith: There are essentially three topics that could slow us down. Permits from the state is probably the most significant topic. We can push and we can influence the state's speed at reviewing things, but there is a very significant backlog going on in the state's review departments for public water supply right now. I have other projects that a typical review would be three to four months- I have projects that are in six to nine months to get review comments back. So, this schedule does not reflect significant delays from permitting agencies; and we will do everything we can to mitigate and manage that, but that is something that is outside our control.

Commissioner Georgana Kicinski, Vice Chair: Okay, that is my concern, because everybody is trying to get this done by the same date. And I just wondered if you are forecasting any problems because of the mass exodus for this project.

Reed Barton, CDM Smith: North Carolina is one of the fastest growing states in the country. We are one of the hardest hit PFAS states in the country. I think we are the fourth hardest hit in the whole country. So, you take those two factors combined... you have not only at the permitting level, there are backups; but even when we get to construction, the construction market is being asked to build these types of facilities all over the state. And so those are all factors. There are risks that we must work to mitigate; and we are doing everything we can. The contract that is before you tonight takes us through July 2027. If we are not delayed by permitting challenges or other delays that are outside our control, we will be bidding the project and having a construction project in front of you for approval by July 2027.

Commissioner Kenneth McLamb: How many other municipalities are you all doing work with, as water and sewer, with PFAS?

Reed Barton, CDM Smith: The answer is a lot. In North Carolina, I think we have now worked with more than 20 utilities addressing PFAS. Nationally, probably several hundred. Internationally, it is probably more than that. This is an area of focus for our firm.

Commissioner Georgana Kicinski, Vice Chair: How much construction will affect the standing water plant that we have now? I know that we just upgraded it, and I am wondering of the structure itself, if we are going to add on to the building or go into the building?

Reed Barton, CDM Smith: We will largely design a system that is built offline- meaning we are going to build a new treatment facility and then we are going to have to impact that facility when we tie in. When our new pipes tie into existing pipes, and when our new electrical components tie into the existing electrical system, and so forth, we will do everything we can to minimize those impacts.

And there is a term in on the engineer side. It is a phrase MOPO (M-O-P-O) means Maintenance of Plant Operations. We will develop a plan to maintain your plant's operations during construction, and it is part of the documents the contractor bids on. It is a requirement. An example would be, we may

allow shutdowns for eight hours, and contractor has to work in concert with SGWASA's plant operation staff and the engineer to formalize a plan that is approved beforehand for anything taken offline on how we are going to get it back online within that set amount of time. So, maintenance of plan operations is part of the construction contract.

Commissioner Jimmy Gooch, Chair: There are all kinds of emerging technologies coming out through PFAS. How long would it take to get a two or three-year-old company in the process of doing a pilot test- How long would it take to get them approved through DWQ?

Reed Barton, CDM Smith: So, when a company makes a new widget or a new treatment technology, it does have to obtain the up NSF61 approval. The Natural Science Foundation 61 is a certification that states the components the water is going to come in contact and the manufacturing process they were created with. It is not going to create an unsafe item, within the treatment process, and at the water plant. So, that is one hurdle. And we have had direct contact with several companies that have new emerging technologies, some of them may make it to market and some may not.

Commissioner Robert Way: This \$3.2 million for design, this is not even turning the shovel? This is just the design of the process.

Reed Barton, CDM Smith: It is the design of a new facility that will be greater than \$20 million for construction.

Commissioner Robert Way: So, when you say facilities, it is going to be like a standalone building or is this going to be an outside holding tank like we see pictures of from other peers in the area?

Reed Barton, CDM Smith: This would be indoors. Imagine a new structure in a building. Inside the building there would be a new pump station that is able to pump the full flow of water. So, it is called an intermediary pump station. It is the same size as your finished water pump station that pumps out to your whole system. Usually in water plants, we pump it out of the reservoir, and it flows downhill through the plant. At the very end, we grab it and we pump it out to your customers. When you add a new treatment process to an existing plant, you often must repump it in the middle of the plant, so part of the cost is a new pumping facility that will be in the new building. The treatment vessels will be located inside the new building, and then other equipment, chemical storage, chemical pumps, electrical systems, all that will be in one emerging contaminants treatment building.

Commissioner Georgana Kicinski, Vice Chair: So, if this stuff is going to have to be pumped twice, we are now changing the filter media at the water plan. Will we know that when we pump this new stuff, the media that we are putting in there now will be safe to use at that time, still? Or is there going to be a separate filter system?

Reed Barton, CDM Smith: You will have, essentially, a second set of filters. What we are going to be adding is a different and specialized set of filters that is downstream of it, so water will go through both filtration processes.

Executive Director's Recommendation: The Board was requested to approve the following:

1. Grant Acceptance Approve the Post Filter PFAS Treatment System Directed Projects Grant in the amount of \$4,925,000 (net of 1.5% administrative costs) and adopt the accompanying Resolution by Governing Body of Recipient as required by the funding agency.
2. Engineering Design Contract Authorize the Executive Director to execute a contract between SGWASA and CDM Smith for engineering design services related to the preliminary and final

design of a post filter PFAS treatment system at the SGWASA Water Treatment Plant in an amount not to exceed \$3,209,800.00.

Board Action: A motion to approve the following actions was made by Commissioner Russ May, approving both requested recommendations as one, and seconded by Councilperson Vicky Daniels. The motion passed unanimously (6 votes in favor).

1. Grant Acceptance Approve the Post Filter PFAS Treatment System Directed Projects Grant in the amount of \$4,925,000 (net of 1.5% administrative costs) and adopt the accompanying Resolution by Governing Body of Recipient as required by the funding agency.
2. Engineering Design Contract Authorize the Executive Director to execute a contract between SGWASA and CDM Smith for engineering design services related to the preliminary and final design of a post filter PFAS treatment system at the SGWASA Water Treatment Plant in an amount not to exceed \$3,209,800.00.

12. North Carolina Department of Environmental Quality (NCDEQ) Water Treatment Plant Master Plan Asset Inventory Assessment (AIA) Program Grant – Resolution of Acceptance

The Board of Directors adopted the [Resolution of Acceptance](#) for the North Carolina Department of Environmental Quality Asset Inventory Assessment Grant awarded to fund the Water Treatment Plant Master Plan project, thereby committing to all standard conditions and assurances required by the State Reserve Program. This action follows the March 2025 Letter of Intent to Fund from NCDEQ and prior Board authorization on September 10, 2024, to pursue the grant application during the 2024 Fall Funding round, in collaboration with on-call engineering firm McGill Associates for CIP 101-01 as identified in the FY24-34 10-Year Capital Improvement Plan.

The resolution enables reimbursement of eligible costs for asset inventory and condition assessment upon submission of consultant invoices, with staff directed to transmit the certified resolution to NCDEQ promptly.

Executive Director's Recommendation: The SGWASA Board of Directors approve the Resolution of Acceptance for the AIA Grant related to the Water Treatment Plant Master Plan project.

Board Action: A motion to approve the Resolution of Acceptance for the AIA Grant related to the Water Treatment Plant Master Plan project was made by Councilperson Vicky Daniels and seconded by Commissioner Russ May. The motion passed unanimously (6 votes in favor).

13. Purchase Valve Exercise Machine for Utilities Department

The Board of Directors authorized the purchase of a portable valve exercise machine from Southern Vac of Gilbert, SC, utilizing North Carolina State Contract pricing, to support the Utilities Department's proactive hydrant and valve maintenance program. Presented by Assistant Executive Director Chris Summerlin, this acquisition aligns with the FY2025-2026 Approved Budget allocation for capital equipment and complements the addition of two waterline technicians dedicated to system maintenance. The equipment will enhance operational efficiency in exercising and assessing valves

across the water distribution network. This initiative directly supports Strategic Plan Focus Area #1 for a safe, reliable, and sustainable water system.

Discussion:

Commissioner Russ May: What does this specifically do?

Assistant Executive Director Chris Summerlin: I will start with the large thing you see here, that is essentially a vacuum cleaner. Think of it like a shop vac or something. You have the ability to suck out your valve boxes that hold your gate valves. You can suck out the debris around that stuff.

The second component of that is the actual valve exercising machine. My technician can stand here, and he can put something over top or on the operating nut of the gate valve, and it opens and closes it, and it exercises it right, and it gets it to a certain, I guess, foot pounds, and then it backs it off. So, it does this several times, and it helps to ensure the valve is operational and clean out the valve seat.

Executive Director's Recommendation: The SGWASA Board of Directors approve the purchase of a new valve exercise machine from Southern Vac of Gilbert, SC, for a not to exceed amount of \$86,700.00, excluding taxes and tags.

Board Action: A motion to approve the purchase of a new valve exercise machine from Southern Vac of Gilbert, SC, for a not to exceed amount of \$86,700.00, excluding taxes and tags was made by Commissioner Georgana Kicinski, Vice-Chair and seconded by Commissioner Robert Way. The motion passed unanimously (6 votes in favor).

14. Request to Purchase Two New Sanitary Sewer Bypass Pumps from Sunbelt Rentals, Inc of Wake Forest, NC

The Board of Directors authorized the purchase of two sanitary sewer bypass pumps from Sunbelt Rentals, Inc. of Wake Forest, NC, as the lowest responsive bidder under competitive procurement, to replace an aging 2003 Godwin unit and enhance operational redundancy for sewer system maintenance.

Presented by Assistant Executive Director Chris Summerlin, this acquisition utilizes the FY25-26 Approved Budget allocation originally designated for a single larger pump, enabling the procurement of two smaller, more versatile units without exceeding budgeted funds. The new equipment will support proactive management of pump station outages and eliminate future rental dependencies during emergencies. Upon delivery, the obsolete pump will be auctioned via GovDeals.com. This action advances Strategic Plan Focus Area #1 for a safe, reliable, and sustainable water system and Focus Area #2 for a reliable and sustainable sanitary sewer system.

Executive Director's Recommendation: The SGWASA Board of Directors approve the purchase of two new sewer bypass pumps from Sunbelt Rentals, Inc of Wake Forest, NC, for a not to exceed amount of \$95,263.76, excluding taxes.

Board Action: A motion to approve the purchase of two new sewer bypass pumps from Sunbelt Rentals, Inc of Wake Forest, NC, for a not to exceed amount of \$95,263.76, excluding taxes was made by Commissioner Georgana Kicinski, Vice-Chair and seconded by Commissioner Robert Way. The motion passed unanimously (6 votes in favor).

15. Request to Purchase Sewer Jet Vac Machine for Sewerline Maintenance Department

The Board of Directors authorized the purchase of a sewer jet vacuum machine from Jet-Vac of Asheboro, NC, as the lowest responsive bidder utilizing North Carolina State Contract pricing, to replace a deteriorated 2003 unit and strengthen the Sewerline Maintenance Department's operational capabilities. Presented by Assistant Executive Director Chris Summerlin, this acquisition aligns with the FY2025-2026 Approved Budget provision for capital replacement and ensures reliable equipment for proactive sewer system cleaning and maintenance. Upon approval, staff will issue the purchase order with delivery anticipated within ninety days. This action supports Strategic Plan Focus Area #1 for a reliable and sustainable sanitary sewer system.

Executive Director's Recommendation: The SGWASA Board of Directors approve the purchase of one (1) new sewer jet vacuum machine from Harben, Inc. of Cumming, GA, for the not to exceed amount of \$77,000, excluding taxes and tags.

Board Action: A motion to approve the purchase of one (1) new sewer jet vacuum machine from Harben, Inc. of Cumming, GA, for the not to exceed amount of \$77,000, excluding taxes and tags was made by Commissioner Kenneth McLamb and seconded by Commissioner Georgana Kicinski, Vice-Chair. The motion passed unanimously (6 votes in favor).

16. Purchase of 2025 Caterpillar 304 Mini Excavator for Utilities Department

The Board of Directors authorized the purchase of a 2025 Caterpillar 304 Mini Excavator with buckets from Gregory Poole Equipment Company of Mebane, utilizing North Carolina State Contract pricing, to augment the Utilities Department's fleet for water and sewer repair operations. This acquisition fulfills the FY2025-2026 Approved Budget designation for a new mini-excavator, providing dependable and versatile equipment for excavation tasks across both systems. Delivery is anticipated within ninety days of approval. The investment supports Strategic Plan Focus Area #1 for a safe, reliable, and sustainable water system and Focus Area #2 for a reliable and sustainable sanitary sewer system. This purchase will not replace vendor services.

Discussion:

Commissioner Robert Way: My son is employed by Gregory Poole, Caterpillar. Does it affect my judgment?

Attorney James Wrenn: You should probably abstain from voting on that.

Executive Director's Recommendation: The SGWASA Board of Directors approve the purchase of a new Caterpillar 304 Mini-Excavator with buckets from Gregory Poole Inc., for a not to exceed amount of \$76,530.50, excluding taxes.

Board Action: A motion to approve the purchase of a new Caterpillar 304 Mini-Excavator with buckets from Gregory Poole Inc., for a not to exceed amount of \$76,530.50, excluding taxes was made by Councilperson Vicky Daniels and seconded by Georgana Kicinski, Vice-Chair. The motion passed (5 votes in favor and 1 recusal).

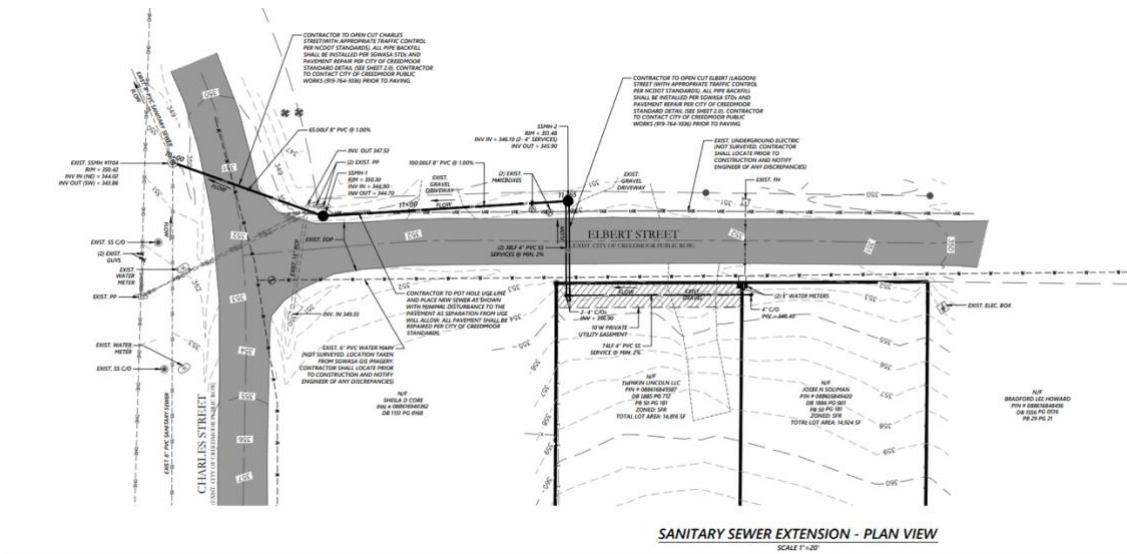
17. Sewer Line Extension for Elbert Street in Creedmoor, NC

The Board of Directors approved the extension of the sanitary sewer collection system to serve two residential lots at 800 and 802 Elbert Street in Creedmoor, North Carolina, within the Fletcher Trace subdivision, authorizing the addition of two manholes and approximately 165 feet of 8-inch gravity sewer line designed by C3 Engineering in full compliance with SGWASA and NCDEQ specifications.

This infrastructure expansion, fully funded by the landowner with no financial obligation to SGWASA, accommodates ongoing development in the service area and utilizes sewer allocation previously granted in 2021. Upon approval, staff will submit the required NCDEQ application for review, followed by SGWASA inspection during construction to ensure adherence to Authority standards prior to system integration.

The extension enhances service capacity and generates positive net revenue through new customer connections, aligning with Strategic Plan Focus Area #1 for a reliable and sustainable sanitary sewer system.

Exhibit A: Plans for gravity sewer addition on Elbert Street



Executive Director's Recommendation: The SGWASA Board of Directors approve the extension of the sanitary sewer system to include the addition of two manholes and approximately 165 feet of gravity sewer pipeline, serving two existing lots on Elbert Street in Creedmoor, as part of SGWASA's collection system.

Board Action: A motion to approve the extension of the sanitary sewer system to include the addition of two manholes and approximately 165 feet of gravity sewer pipeline, serving two existing lots on Elbert Street in Creedmoor, as part of SGWASA's collection system was made by Commissioner Georgana Kicinski, Vice-Chair and seconded by Commissioner Robert Way. The motion passed unanimously (6 votes in favor).

18. Fiscal Year 2025-2026 Budget Amendment #5

Finance Director Richard Balmer presented Budget Amendment No. 5 for Board approval, which appropriates budget for the award of the Construction Contract #2 (CP2) of the I-85 Sanitary Sewer Project as presented by the Executive Director in a previous item on tonight's Agenda. This Amendment includes anticipated funding from the USDA loan and projected Authority funding to align budget with the Capital Project Ordinance in accordance with the recently finalized USDA Budget.

Budget Amendment #5

Be it ordained, the FY 2025-2026 Annual Budget Ordinance is hereby amended as follows:

Revenues: Increase / (Decrease)	Amendment/Change		
Other Financing Sources	\$	23,744,498	
Transfer from Fund Balance	\$	11,037,207	
Total Revenues			\$ 34,781,705
Expenditures: Increase / (Decrease)			
Projects and Studies	\$	34,781,705	
Total Expenditures			\$ 34,781,705

Executive Director's Recommendation: The SGWASA Board of Directors approve Budget Amendment #5.

Board Action: A motion to approve Budget Amendment #5 was made by Commissioner Kenneth McLamb and seconded by Commissioner Robert Way. The motion passed unanimously (6 votes in favor).

19. Fiscal Year 2025-2026 Budget Amendment #6

Finance Director Richard Balmer presented Budget Amendment No. 4 for Board approval, which reflects the award of a North Carolina Department of Environmental Quality (NCDEQ) Asset Inventory and Assessment (AIA) grant for the Water Treatment Plant (WTP) Master Plan and the award of the contract for services to McGill Associates as presented by the Executive Director in a previous item on tonight's Agenda. This Amendment captures contracted expenses and the anticipated funding from the grant. The expenses include the required 20% match of \$30,000 and a 1.5% application fee of \$2,250 which must be funded by the Authority. The Executive Director has determined there is insufficient fund balance in the CIP designated fund balance; thus, this Amendment reflects appropriation of operating fund balance.

Budget Amendment #6

Be it ordained, the FY 2025-2026 Annual Budget Ordinance is hereby amended as follows:

Revenues: Increase / (Decrease)	Amendment/Change		
Other Financing Sources	\$	150,000	
Fund Balance	\$	32,250	
Total Revenues		\$	182,250
Expenditures: Increase / (Decrease)			
Projects and Studies	\$	182,250	
Total Expenditures		\$	182,250

Executive Director's Recommendation: The SGWASA Board of Directors approve Budget Amendment #6.

Board Action: A motion to approve Budget Amendment #6 was made by Commissioner Kenneth McLamb and seconded by Commissioner Russ May. The motion passed unanimously (6 votes in favor).

20. Fiscal Year 2025-2026 Budget Amendment #7

Finance Director Richard Balmer presented Budget Amendment No. 7 for Board approval, which reflects the award of the award for PFAS water treatment plant design services to CDM Smith as presented by the Executive Director in a previous item on tonight's Agenda. This Amendment captures contracted expenses and the anticipated funding from the \$5,000,000 Legislative Grant. This amendment has no effect on fund balance as it will be entirely paid for using grant funding.

Budget Amendment #7

Be it ordained, the FY 2025-2026 Annual Budget Ordinance is hereby amended as follows:

Revenues: Increase / (Decrease)	Amendment/Change		
Other Financing Sources	\$	3,209,800	
Total Revenues		\$	3,209,800
Expenditures: Increase / (Decrease)			
Projects and Studies	\$	3,209,800	
Total Expenditures		\$	3,209,800

Executive Director's Recommendation: The SGWASA Board of Directors approve Budget Amendment #7.

Board Action: A motion to approve Budget Amendment #7 was made by Commissioner Robert Way and seconded by Commissioner Kenneth McLamb. The motion passed unanimously (6 votes in favor).

21. Fiscal Year 2025-2026 Budget Amendment #8

Finance Director Richard Balmer presented Budget Amendment No. 8 for Board approval, which appropriates additional budget for workers compensation insurance. The plan year 2024-2025 audit of payroll by SGWASA’s insurer resulted in higher payroll for the plan year than was originally included in the premium for the year. This resulted in an additional premium of \$8,000 being charged for plan year 2024-2025 to be paid in October 2025.

Budget Amendment #8

Be it ordained, the FY 2025-2026 Annual Budget Ordinance is hereby amended as follows:

Revenues: Increase / (Decrease)	Amendment/Change	
Transfer from Fund Balance	\$	8,000
Total Revenues	\$	8,000
Expenditures: Increase / (Decrease)		
Depreciation/Board/Other	\$	8,000
Total Expenditures	\$	8,000

Executive Director’s Recommendation: The SGWASA Board of Directors approve Budget Amendment #8.

Board Action: A motion to approve Budget Amendment #8 was made by Commissioner Robert Way and seconded by Commissioner Kenneth McLamb. The motion passed unanimously (6 votes in favor).

22.Collection System Upgrades: Capital Project Ordinance Amendment #3

The Board of Directors were presented Capital Project Ordinance Amendment #3 for the I-85 Sanitary Sewer Collection System Upgrade Project, aligning the ordinance with the finalized USDA project budget developed in collaboration with CDM Smith and submitted to the North Carolina Local Government Commission in August 2025.

Presented by Finance Director Richard Balmer, this amendment updates the funding framework established by the original May 10, 2022 ordinance and subsequent amendments on June 11, 2024, and March 11, 2025, to reflect all known and estimated costs through June 30, 2026. The revised ordinance will be recorded in the audited financial statements for the fiscal year ending June 30, 2026, with a corresponding budget amendment included in the current agenda to appropriately recognize financing sources and expense appropriations.

Executive Director’s Recommendation: The SGWASA Board of Directors adopt the Amended Capital Project Ordinance as presented.

Board Action: A motion to adopt the Amended Capital Project Ordinance as presented was made by Commissioner Kenneth McLamb and seconded by Commissioner Robert Way. The motion passed unanimously (6 votes in favor).

23. SGWASA Board of Directors 2026 Meeting Schedule

The Board of Directors confirmed the established schedule for 2026, maintaining regular monthly meetings on the second Tuesday of each month at 6:00 p.m. in the Town of Butner Council Chambers,

415 Central Avenue, Butner, North Carolina. Presented by Executive Director Scott N. Schroyer, this affirmation upholds the Authority's consistent governance cadence for oversight of operations, financial stewardship, and strategic initiatives throughout the year.

Executive Director's Recommendation: The SGWASA Board of Directors approve the 2026 Board Meeting Schedule.

Board Action: A motion to approve the 2026 Board Meeting Schedule was made by Commissioner Kenneth McLamb and seconded by Councilperson Vicky Daniels (6 votes in favor).

24. Proposed 2026 SGWASA Holiday Schedule

The Board of Directors deferred action on the proposed 2026 SGWASA Holiday Schedule, including the addition of President's Day as an official observed holiday, to allow further evaluation of practices among comparable North Carolina municipal utilities and water and sewer authorities. The proposal sought to expand the current ten observed holidays by incorporating President's Day, consistent with federal observance and widespread public-sector practice, while maintaining operational continuity for essential services. Following discussion, the Board elected to postpone decision pending additional research into peer agency policies, with the matter scheduled for reconsideration at the next regular Board session.

Executive Director's Recommendation: The SGWASA Board of Directors approve the 2026 Board Meeting Schedule.

Board Action: A motion to table the 2026 Board Meeting Schedule approval was made by Commissioner Robert and seconded by Commissioner Kenneth McLamb. The motion passed unanimously (6 votes in favor).

25. Comments from the Executive Director

Executive Director, Scott N Schroyer: Thank you, Mr. Chair. Thank you to the SGWASA team members for their assistance this evening with all the agenda items that we brought in front of the board, including Chris Summerlin, Assistant Director, Richard Balmer, Finance Director, Reuben Carden, Assistant Finance Director, and Krystle Lee PIO and Board Secretary.

I would also like to thank Connor Crews from our Bond Council, who was here this evening with McGuire Woods. LLP, to answer any questions, if there were any. I would also like to thank the CDM Smith team members that were here this evening, which provided information to the Board members. And most importantly, I would like to thank the Board members for all your support this evening and helping us to continue moving forward on many of the important projects that we have here at SGWASA. Thank you very much.

26. Comments from SGWASA Attorney: None.

27. Comments from Board Members:

Councilperson Vicky Daniels: None.

Commissioner Robert Way: None.

Commissioner Russ May: I would like to thank the Director for the tour he gave me this week; this is my second time through; but I got a lot more out of this one... of the water sewer infrastructure here at SGWASA. I thank you, and I am very impressed with the professionalism of this organization and in the way they carry themselves and they propose well for the organization. And I think that's something that you, Mr. Director, should be proud of, and I appreciate it. Thank you.

Executive Director Scott Schroyer: Thank you.

Commissioner Kenneth McLamb: Nothing tonight, thank you.

Commissioner Georgana Kicinski, Vice-Chair: We have had a lot of sharing of ideas and information tonight, that is overwhelming. Second day I have gone through all this stuff, and Chris is tired of hearing my voice, I am sure. But I am glad to see that PFAS, we are making project progress on PFAS, because I made a statement in front of Creedmoor's Board members, and said, there is nothing wrong with the water. And I was stopped by a Commissioner saying, "there is definitely something wrong with the water. It has PFAS."

Well, PFAS been around for 40 years. You just found out about it a year ago, but we are working as hard as we can. Nothing is being ignored. That is why I want to make sure that the design build goes on schedule, especially with all the competition around. I do not know what the penalty will be if we do not meet our deadline, but I do not want to find out; and I do not want a budget amendment for it.

Commissioner Jimmy Gooch, Chair: Thank you everyone, for coming tonight. I know the meeting has run long, but we have made a lot of progress, and I am not going to make it any longer.

28. Closed Session

A motion to exit Open Session and enter Closed Session, following a five-minute recess, was made by Commissioner Kenneth McLamb and seconded by Robert Way at 8:11 pm. The Board met to discuss personnel matters.

29. Adjournment

Commissioner Jimmy Gooch – Chair entertained a motion to adjourn and asked the Board if there were any other discussion topics to be raised.

Board Action: A motion to adjourn the October 14, 2025 Board Meeting was made at approximately 8:45 PM. The motion passed unanimously (6 votes in favor).

Respectfully Submitted by: Krystle Lee, Board Secretary / Public Information Officer

Approved by the Board at the 11/12/25 Board Meeting

Commissioner Jimmy Gooch - Chairman

Date

Agenda Item – 7

Public Comments



South Granville Water and Sewer Authority (SGWASA)

Public Comment Procedures

The members of the South Granville Water and Sewer Authority (SGWASA) are committed to allowing members of the public an opportunity to offer comments and suggestions regarding efficient and effective administration of the regional utility. In addition to public hearings, a special time is set aside for the purpose of receiving such comments and suggestions. All comments addressed to the SGWASA members (the "Board") during the Public Comment period shall be subject to the following procedures:

1. Public Comments - General:

- a. The Public Comment period will be held at the beginning of the Board meeting. The comment period will be limited to a maximum of thirty (30) minutes. Based on the total number of Public Comments - Request to Speak Information Cards submitted, the Board may agree by majority vote to extend the Public Comment period or hold an additional Public Comment period at the end of the Board meeting.
- b. Public Comment speakers should not expect Board action, deliberation, and/or comment on subject matter brought up during the Public Comment section unless and until it has been scheduled as an item on a future meeting Agenda.
- c. Public Comment is not intended to require the Board to answer any impromptu questions. Speakers will address all comments to the Board as a whole.
- d. Discussions between speaker and members of the audience are not allowed.
- e. Action on items brought up during the Public Comment period will be at the discretion of the Board.
- f. Speakers must be respectful and courteous in their remarks and must refrain from personal attacks or accusations, the use of profanity, and inappropriate gestures.
- g. Only one speaker will be acknowledged at a time. If the time runs out before all persons who have signed up have an opportunity speak, those names will be carried over to the next Public Comment period.
- h. Any applause will be held until the end of the Public Comment period.
- i. Speakers who have prepared written remarks or supporting documents shall leave a copy of such remarks and documents with the Board Secretary.
- j. Speakers shall not discuss matters concerning the candidacy of any person seeking public office, including the candidacy of the person addressing the Board, except to the extent that the comments directly address issues pertinent to SGWASA.
- k. Comments must relate to matters that are within the authority or jurisdiction of the Board.
- l. Topics requiring further investigation will be referred to the appropriate SGWASA official, Board Committee or agency, and may, if in order, be scheduled for a future meeting Agenda.

1. Approved 2-14-23

South Granville Water and Sewer Authority (SGWASA)

Public Comment Procedures

- m. The Board requests that complaints relative to specific SGWASA employees be directed to the Executive Director, other than at a Board meeting. Individual personnel issues are confidential by law and will not be discussed by the Board in open session.

2. Public Comments - Procedures:

- a. Persons who wish to address the Board during the Public Comment period shall complete a Public Comments-Request to Speak Information Card prior to the start of the Board Meeting. Public Comments – Request to Speak Information cards will be available thirty minutes before the start of the meeting.
- b. On the Public Comments – Request to Speak Information card, speaker shall provide their contact information (full name, full address, email, and telephone number) and the topic of their comments.
- c. Speakers will be called to the podium by the Board Chair when it is their turn to speak. Speakers will address the Board from the podium at the front of the room and begin their remarks by stating their full name and address for the record.
- d. Each speaker will have **three (3) minutes** to make remarks and will only be entitled to the time allotted.
- e. Those persons who desire to submit their public comments to the Board without directly addressing the Board during the Public Comment period may do so, yet they shall provide a legible document to the Board Secretary by 3:00 pm on the day of the Board Meeting. The legible document shall include their contact information (full name, full address, email, and telephone number) and the topic of their comments. The public comments will not be read aloud during the Board Meeting, yet they will be attached to the record copy of the meeting minutes.

Agenda Item - 8

Board Discussion Items

Background:

Prior to each month's regularly scheduled Board meeting, the Board Secretary surveys the South Granville Water and Sewer Authority (SGWASA) Board members to see if they have any discussion topics for the upcoming Board meeting. The following are the responses received regarding discussion items for this Board meeting.

Butner Councilperson Vicky Daniels: None.

Creedmoor Commissioner Robert Way: None.

Stem Commissioner Kenneth McLamb: None.

Granville County Commissioner Russ May: None.

Georgana Kicinski, Creedmoor Commissioner/SGWASA Vice Chair: None.

Granville County Commissioner Jimmy Gooch - Chair: Consideration to adding a new section to the meeting agenda.

Topic: Adding Conflict of Interest Declaration to meeting agenda.

November 12 2025 Discussion Item – Chairman Gooch

Background: At the October 14, 2025 Board meeting, two members disclosed potential conflicts of interest related to separate agenda items. In response, the Board Chair considered adding a standing item to future agendas to allow members to declare any actual or perceived conflicts. Although the Chair has the authority to amend the agenda without a vote, he preferred to first discuss this proposal with the full Board before implementing the change.

SGWASA Bylaw - Article VII – Conflicts of Interest

A conflict of interest shall include any matter from which a member of SGWASA would, by reason of contractual or family relationship, stand to have a direct pecuniary interest in the outcome of any matter to be determined. Any conflict or possible conflict shall be disclosed to the other members and recorded when the interest becomes a matter of Board action. Members with a conflict shall not vote or influence the matter and shall not be counted in determining quorum, unless required by law. Meeting minutes shall reflect the disclosure, abstention, and quorum status. This does not prevent the member from briefly stating their position or answering pertinent questions. New Board members will be advised of this policy upon assuming office.

G.S. 14-234, Contracts for Personal Benefit

G.S. 14-234 makes it a Class 1 misdemeanor for any elected or appointed public officer or public employee to derive a direct benefit from a contract that he or she makes or administers on behalf of the public agency he or she serves. Further, no public officer or employee may solicit or receive any gift, favor, reward, service, or promise of reward—including a promise of future employment—in exchange for recommending, influencing, or attempting to influence the award of a contract by the public agency he or she serves.

G.S. 133-32 makes it a Class 1 misdemeanor for any public officer or employee who is responsible for preparing plans or specifications for public contracts, awarding or administering such contracts, or inspecting or supervising construction, to willfully receive or accept any gift or favor from a contractor, subcontractor, or supplier who has a contract with a governmental


agency, has performed under such a contract within the past year, or anticipates bidding on a contract in the future

An example of the meeting agenda with Conflict of Interest Declaration added is found below.



Board of Directors Meeting – November 12, 2025, 6:00 p.m.

Meeting Agenda

Item	Description	Page Number
1.	Call to Order/Welcome	
2.	Roll Call	
 3.	Invocation	
4.	Pledge of Allegiance	
5.	Conflict of Interest Declarations	
	<p>If any board member has a direct or indirect interest in any matter that comes before the Board, the member shall disclose the nature of the interest to the other members on the record during the meeting, and the disclosure shall be entered into the minutes. The member having such an interest shall not participate in any discussion, deliberation, or vote on the matter for which the conflict exists.</p> <p>If an objection is raised at or prior to the discussion, hearing, or vote concerning a member's participation and that member does not voluntarily recuse himself or herself, the remaining disinterested members of the Board shall, by majority vote, determine whether the member shall be excused from participation. The decision of the remaining members shall be final and shall be recorded in the minutes.</p>	
6.	Adjustments/Approval of the Meeting Agenda	
7.	Review and Approve Previous Meeting Minutes	
8.	Public Comments	
9.	Board Discussion Items	

Agenda Item - 9

Topic: Federal government shutdown: Impact of the federal government shutdown on utility customers employed by federal agencies.

Requested Action: Board discussion

Presenter(s): Scott N. Schroyer, Executive Director

Executive Summary:

In response to concerns raised at the October 2025 SGWASA Board Meeting regarding the impact of the federal government shutdown on utility customers employed by federal agencies, the Executive Director conducted research into support programs available in Cumberland and Granville Counties. Cumberland County has implemented a range of assistance options including utility aid, food and housing support, and employment counseling through partnerships with nonprofits and government agencies. Granville County and broader North Carolina resources include unemployment benefits, emergency food assistance, micro-grants from Federal Employee Education & Assistance Fund, and a reactivated Shutdown Assistance Map. Staff are encouraged to refer affected customers to these resources and coordinate with local organizations to expand outreach.

Background:

At the October 14, 2025 SGWASA Board Meeting, concern was raised regarding the impact of the federal government shutdown on SGWASA utility customers employed by federal agencies. The Board requested information on how Cumberland County, NC, home to a large federal workforce, is responding to similar challenges.

Analysis:

The Executive Director researched the topic for both Cumberland County and Granville County. Following are the results of the research.

Cumberland County Support Overview

Cumberland County has implemented several programs and partnerships to assist furloughed federal employees:

1. Utility Assistance

- **Action Pathways**

Offers emergency utility and rent assistance.

(910) 223-0116

actionpathways.ngo

- **Operation Blessing of Fayetteville**

Provides financial help for utilities and rent.

(910) 483-1119

operationblessingfayetteville.com

- **LIHWAP (Low-Income Household Water Assistance Program)**

Administered by Cumberland County DSS.

(910) 323-1540

[LIHWAP Info](#)

2. Food & Housing Support

- **Fayetteville Urban Ministry**
Emergency food, clothing, and financial assistance.
(910) 483-5944
- **Connections of Cumberland County**
Day center for women and children at risk of homelessness.
(910) 630-0106
connectionsofcc.org

3. Employment & Financial Counseling

- **NC Temporary Solutions & OSHR Furlough Resource Center**
Job placement and counseling for furloughed workers.
nc.gov/joinNC
- **Unemployment Benefits**
Available through NC DES.
des.nc.gov
855-435-6969

The following summarizes available assistance programs and resources applicable to Granville County and the broader North Carolina region:

1. Unemployment Benefits – NC Division of Employment Security (DES)

Federal employees who are furloughed or not receiving pay may apply for **state unemployment benefits** through DES.

- **Eligibility:** Must not be working during the shutdown. Those working without pay (excepted employees) may not qualify.
- **Application:**
 - Online: des.nc.gov
 - Hotline: 855-435-7969 (Federal & Grant Worker UI Hotline)
- **Required Documents:**
 - SF-50, SF-8 (recommended)
 - ETA-935 Affidavit
 - Pay stubs, W-2s, employer details
- **Note:** Benefits must be repaid if backpay is later received. [\[des.nc.gov\]](http://des.nc.gov)

2. Food & Emergency Assistance

While Granville County does not currently list a dedicated shutdown relief program, **regional and statewide nonprofits** are active:

- **Feeding America Network:** Local food banks are supporting furloughed workers.
- **FEEA (Federal Employee Education & Assistance Fund):** Offers \$150 micro-grants to eligible federal employees earning under \$59,999.
 - Website: feea.org [\[feea.org\]](http://feea.org)

3. Shutdown Assistance Map (SAM)

MyFEDBenefits has reactivated its **Shutdown Assistance Map**, which includes local offers from businesses and organizations across North Carolina.

- **Use:** Visit myfedbenefitshelp.com and select North Carolina to view offers. [\[myfedbenefitshelp.com\]](http://myfedbenefitshelp.com)

4. Health Insurance Continuity

Federal employees covered under the Federal Health Plan will retain coverage through October 2025. If the shutdown continues, employees must contact their HR departments for guidance. [\[wunc.org\]](http://wunc.org)

Staff Recommendation:

- **Referral Protocol:** Customer service staff may refer affected customers to DES and FEEA resources.
- **Outreach:** Coordinate with local churches and nonprofits to identify additional support options.

Agenda Item - 10

Topic: 2026 Holiday Schedule

Requested Action: The Board approve the proposed 2026 Schedule of Holidays and consider adding a Personal Day for employees in lieu of adding President's Day as an official SGWASA holiday.

Presenter(s): Scott N. Schroyer, Executive Director/Priscilla Adcock, Human Resources Manager

Executive Summary:

SGWASA currently observes ten holidays annually. At the October 2025 Board meeting, a proposal to add President's Day as an official holiday was tabled. In response, staff evaluated alternative options to provide employees additional time off without adding a fixed holiday. After reviewing Flex Day, Floating Holiday, and Personal Day options, staff recommends granting one Personal Day per employee annually, beginning in FY 2026–27, to support work-life balance while maintaining operational flexibility.

The Board is asked to:

- **Approve** the proposed 2026 Holiday Schedule (Exhibit A), which excludes President's Day.
- Consider adding one additional Personal Day (8 hours) per employee starting in FY 2026–27.

Background:

SGWASA currently observes ten holidays annually, aligning with many North Carolina municipal utilities. While President's Day is a federal holiday, it is not part of the state's holiday schedule. At the October 14, 2025 Board meeting, members tabled the proposal to add President's Day to the 2026 schedule. In response, the Executive Director and HR Manager explored alternatives such as a Flex Day, Personal Day, and Floating Holiday to offer employees additional time off without adding a fixed holiday. These alternative days are described below.

Alternative Day Types Considered:

1. Flex Day

A paid day off earned through extra hours worked or as a performance incentive.

Pros: Encourages productivity and can be aligned with operational needs.

Cons: Requires consistent tracking and management.

2. Personal Day

A designated paid day off for personal use, separate from vacation or sick leave.

Pros: Supports work-life balance.

Cons: Should be limited annually to maintain staffing levels.

3. Floating Holiday

One paid day off per year used at the employee's discretion.

Pros: Accommodates diverse personal or cultural observances.

Cons: Needs advance scheduling and supervisor approval.

Recommendation:

Rather than adding a new fixed holiday in 2026, the Board members consider granting employees one Personal Day starting in FY 2026–27. Should the Board consider adding one additional Personal Day (8 hours) per employee starting in FY 2026–27, then staff will develop a draft policy and present it to the Board members at the appropriate time.

Attachment: Exhibit A: Proposed 2026 SGWASA Holiday Schedule – Does Not Include President’s Day.

Executive Director’s Recommendation:

The Board approve the 2026 Holiday Schedule (Exhibit A) and consider adding one Personal Day (8 hours) off per employee, per fiscal year, effective in FY 2026-27.

Exhibit A: Proposed 2026 SGWASA Holiday Schedule

2026 Holiday Schedule		
Holiday	Observance Date	Day of Week
New Year's Day	January 1, 2026	Thursday
Martin Luther King, Jr's Birthday	January 19, 2026	Monday
Good Friday	April 3, 2026	Friday
Memorial Day	May 25, 2026	Monday
Juneteenth National Independence Day	June 19, 2026	Friday
Independence Day	July 3, 2026	Friday
Labor Day	September 7, 2026	Monday
Veteran's Day	November 11, 2026	Tuesday
Thanksgiving	November 26 & 27, 2026	Thursday & Friday
Christmas	December 24, 25 & 28, 2026	Thursday, Friday, Monday

Agenda Item - 11

Topic: North Carolina Department of Environmental Quality (NCDEQ) Water Treatment Plant Master Plan Asset Inventory Assessment (AIA) Program Grant – McGill Associates Task Order for Scope of Services.

Requested Action: To request Board approval of Task Order 25-4 from McGill Associates for engineering services funded by the NCDEQ AIA Grant, supporting SGWASA's Water Treatment Plant Master

Presenter(s): Scott N. Schroyer, Executive Director

Executive Summary:

SGWASA has secured a \$150,000 NCDEQ AIA Grant to support a comprehensive Water Treatment Plant Master Plan. This plan addresses aging infrastructure, regulatory compliance (including PFAS mitigation), and modernization of mapping and hydraulic modeling. McGill Associates, who assisted with the grant application, has submitted Task Order 25-4 for Board approval. The total project cost is not to exceed \$180,000, with work to be completed by March 2027.

Background:

SGWASA applied for a North Carolina Department of Environmental Quality (NCDEQ) Asset Inventory Assessment (AIA) Grant to support its Water Treatment Plant Evaluation & Master Plan project (CIP 101-01). The grant program helps utilities improve system management and planning. SGWASA received a Letter of Intent to Fund in March 2025 for the full grant amount of \$150,000, requiring a 20% local match (\$30,000) and a 1.5% processing fee (\$2,250).

At the October 14, 2025 SGWASA Board of Directors meeting, the Board members approved the Resolution of Acceptance for the AIA Grant related to the Water Treatment Plant Master Plan project.

Analysis:

SGWASA has three professional engineering firms currently under contract for on-call engineering services: Hazen & Sawyer, CDM-Smith, and McGill Associates. SGWASA utilizes the three engineering design firms for many utility projects since all three firms offer a wide range of expertise across many engineering disciplines.

Engineering work performed at each engineering design firm is accomplished via the task order process. A task order is written for a specific project, and it contains the scope of work and an outline of the related costs for such work. The draft task order is reviewed by the SGWASA staff for any modifications prior to finalizing the task order. Once the draft task order is finalized, the engineering firm submits the final task order to SGWASA for review and tentative approval. Tentative approval status is required until the funding associated to the item is secured.

SGWASA worked with McGill Associates to complete the NCDEQ AIA Grant application which included a scope of services and associated fees. McGill Associates has provided a task order to SGWASA to perform the services outlined in the NCDEQ AIA Grant application. The scope of work for the AIA Grant is shown in Exhibit A.

Due to the total cost of the task order being greater than the Executive Director's authority to approve it, the Executive Director is seeking the Board members' approval.

Key Tasks of the WTP Master Plan AIA Project:

- Assess raw water intake and emergency spillway
- Inspect WTP building roof and critical systems

- Digitize plant mapping and locate valves
- Conduct hydraulic modeling and plan for disinfection process changes
- Evaluate future regulatory needs and treatment process integration

Staff Recommendation:

The Board of Directors approve McGill Associates Task Order associate to the AIA Grant.

Schedule:

Upon Board approval, McGill Associates will begin work immediately. All grant-funded work must be completed by March 10, 2027.

Financial:

The NCDEQ Asset Inventory Assessment Grant awarded to SGWASA is for a total of \$150,000 and reimbursed after payment of consultant invoices. Budget Amendment #6 was approved by the Board of Directors at their 10/14/25 meeting.

Item	Amount
NCDEQ AIA Grant	\$150,000
Local Match (20%)	\$30,000
NCDEQ Processing Fee (1.5%)	\$2,250
Total Task Order (McGill)	Up to \$180,000

Attachments:

Exhibit A: McGill Associates Task Order # 25-4

Exhibit B: Project Description Summary – SGWASA WTP Master Plan AIA

Strategic Plan Alignment:

Focus Area #1 – Safe and Reliable Water System

- **Objective #2:** Provide for upgrades and ongoing maintenance of the water system infrastructure through regular assessments of capital assets and inclusion of needed projects in the Authority’s Capital Improvement Plan (CIP).

Executive Director’s Recommendation:

The SGWASA Board of Directors approve Task Order 25-4 from McGill Associates, as related to work associated with the AIA Grant related to the Water Treatment Plant Master Plan project, for the not to exceed amount of \$180,000.

Exhibit A:

Water Plant Treatment Plant Master Plan Asset Inventory Assessment

This **TASK ORDER NO. 25-4** dated the 27th of October 2025, is a supplement to the Contract for Engineering Services between South Granville Water and Sewer Authority, hereinafter referred to as "SGWASA" and McGill Associates, P.A., hereinafter referred to as "ENGINEER". The contract was executed November 15, 2023. The purpose of this Task Order is to authorize the ENGINEER to provide services for the "PROJECT" entitled: **Water Treatment Plant Master Plan Asset Inventory Assessment**

SERVICES. The SERVICES shall be described in Attachment A.

SCHEDULE. The Estimated Schedule shall be set forth in Attachment A. Because of the uncertainties inherent in the SERVICES, Schedules are estimated and are subject to revision unless otherwise specifically described herein.

PAYMENT AND EQUITABLE ADJUSTMENTS. This is a **FIXED FEE PROJECT for \$180,000 fee for Asset Inventory Assessment.** The ENGINEER shall give SGWASA prompt written notice of unanticipated conditions or conditions which are materially different from those anticipated by the ENGINEER at the time the Task Order was executed by SGWASA and the ENGINEER. Upon giving such notice, ENGINEER shall immediately cease all work on behalf of SGWASA until receipt of written notice from SGWASA to proceed. If SGWASA desires the ENGINEER to proceed after receipt of such notice, the ENGINEER's hourly compensation shall be subject to equitable adjustment for such conditions but, only if such adjustment in compensation is agreed to in writing signed by both parties.

MISCELLANEOUS

Except as otherwise provided herein, this Task Order supersedes all prior written or oral understanding of the parties and may only be changed by a written amendment executed by both parties.

AUTHORIZATION TO PROCEED

IN WITNESS WHEREOF and as **AUTHORIZATION TO PROCEED**, the parties execute below this Task Order No. 25-4 in duplicate originals:

EXECUTED this 27th day of October (month) 2025.

McGill Associates, P.A.



Robert M. Miller, P.E.
Principal – Raleigh Office Manager

SGWASA

By: _____

Scott N. Schroyer
Executive Director

Exhibit A

Scope of Services

1. Water Plant Equipment Inventory and Assessment:

- a. Inventory and complete a field assessment of the Emergency Spillway related equipment. We understand that SGWASA does not own the spillway and does not have the ability to control the water level. As such this effort will be confined to reviewing existing inspection reports from the owning agency if available and visual inspection of the portion of the spillway that can be seen above the water line.
- b. Perform field assessment of the submerged portions of the drinking water intake structures and equipment. Scope to include underwater observation and photographic or video documentation of the condition of the five existing slide gates and associated equipment (frames, seats, stems, stem guides, wall brackets etc.). McGill will coordinate services of a diver for a single day. McGill will coordinate with SGWASA staff to combine the underwater investigation with operation or attempted operation of all five gates to evaluate operational deficiencies of each gate. Underwater observation of the intake tower from both the interior and the exterior (to inspect for debris obstructions of the gates) is included.
- c. Complete structural assessments of the water treatment plant buildings. Scope to include a visual inspection of the concrete treatment plant structures including the flocculation basins, sedimentation basins, filters and high service pump room and pipe gallery below, disinfection contact basin, and the concrete sludge tank. The recently constructed gravity thickener given and sludge pump station are excluded given their age as well as the existing clearwell which is excluded as its condition has been adequately assessed in recent years. When possible, inspections will include normally submerged areas. This is anticipated to be limited to the sedimentation basins and the sludge tank, and this scope assumes in the case of the sedimentation basins that one of the basins will be inspected in conjunction with a regularly scheduled basin cleaning and that one basin is representative of all five basins. No destructive testing such as concrete core samples are included in this scope.
- d. Locate and test unknown/untested valves. Review existing drawings conduct site inspections with plant staff to identify and locate all known critical system valves. This is anticipated to include raw water valves on the water plant site, filtered water valves, finished water valves and plant water valves (6" and larger). Create a valve inventory of all identified critical valves and with assistance from plant staff, test each valve to determine operability. When possible, observe existing or temporary pressure gauges to assist with valve testing. No excavation or visual inspection of buried valves is included, and should this be required, it is assumed that this would be done or coordinated by SGWASA. Provide a final inventory of all critical valves with an assessment of condition, a criticality rating, condition rating and risk rating.
- e. Conduct pump tests on critical systems to verify capacity, performance efficiency, and identify potential operational deficiencies. Included in this scope are the raw water pumps at the intake, the raw water transfer pumps at the storage reservoir and the high service and backwash pumps. Parameters to be tested include suction and discharge pressure, flow (as measured by existing flow measuring devices) and power consumption. Pumps

will be tested over a range of discharge pressures by operating the discharge valves (by plant staff), to determine flow, head and power consumption at a minimum of 3 different operating points in order to compare current operating conditions with the original operating conditions. It is assumed that all existing flow measuring devices are calibrated in accordance with manufacturer's guide lines. It is also assumed that voltages for these pumps is 480V or lower.

2. Enhance Mapping and Hydraulic Assessment:
 - a. Digitize existing as built drawings of treatment plant.
 - b. Incorporate the results of the assessment tasks into the digital mapping system.
 - c. Assess the hydraulic functionality of the current plant to identify potential deficiencies and determine opportunities where processes/systems can be added or replaced as necessary.
 - d. Update existing hydraulic model with newly digitized mapping and hydraulic assessment results.
 - e. As funds allow, complete a disinfection byproduct formation study.
3. Update Capital Improvement Plan (CIP) and Asset Management Plan (AMP):
 - a. Create updated inventory and mapping of treatment plant assets.
 - b. Develop updated condition assessments and rankings for treatment plant assets.
 - c. Update CIP to include capital projects, priorities, and cost estimates for infrastructure assessed through this AIA.
 - d. Update AMP created through current AIA with the inventory, condition assessments, and digitized mapping developed from this AIA.
4. Master Plan Development
 - a. Identify necessary capital improvements for the treatment plant based on the updated CIP/AMP and incorporate into a treatment plant-specific set of recommendations.
 - b. Integrate the results of the hydraulic assessment and the ongoing PFAS study into PFAS-specific recommendations for the treatment plant.
 - c. Develop a final report detailing the results of the study, identifying next steps, and proposing capital improvements for at least 10-years.

Project Task / Scope	Completion Dates	Cost
Water Plant Equipment Inventory and Assessment	April 30, 2026	\$70,000
Enhanced Mapping and Hydraulic Assessment	September 30, 2026	\$70,000
Update CIP and AMP	October 31, 2026	\$10,000
Master Plan Development	January 31, 2027	\$30,000
Project Total	-	\$180,000

Section 4 – Deliverables:

1. WTP Master Plan Report documenting inspection, evaluation, and recommendations.
 - a. Water Plant, Raw Water Intake, and Emergency Spillway Assessments as described above.
 - b. Deliver updated GIS data to SGWASA reflecting water infrastructure information, provided in a format that they can readily access such as .shp.
 - i. Data will include updated field mapping of water supply and treatment system features.
 - ii. Locations of critical assets and locations of interest.
 - iii. Catalogue of feature age and assessed conditions.
 - iv. Digital data will be the property of SGWASA.
2. Updated Asset Management Plan, covering 10 years.
 - a. Includes Asset Inventory and Assessment results.
 - b. 10-Year Capital Improvement Plan.
 - c. Creates Operation and Maintenance Plan.
 - d. Includes criticality risk of failure analysis and prioritization of replacement.
3. Prepare and submit Final Report
4. DWI will be copied on all draft and final deliverables.
5. DWI will be provided with bi-monthly progress updates.
6. Submit to DWI the GIS shapefiles that show the entire service area boundary including, if any, gaps in service (if not already provided as a result of the current AIA).

Purpose

To secure funding for a comprehensive assessment and planning initiative focused on SGWASA's aging Water Treatment Plant infrastructure, regulatory compliance needs, and modernization of system mapping and hydraulic modeling.

Key Challenges Addressed

1. System Age & Infrastructure Gaps

- SGWASA's water system dates to the 1940s (Camp Butner origins).
- Many assets have exceeded their design life and lack detailed condition assessments.
- Current AIA (AIA-D-ARP-0134) provides only high-level evaluations.
- Proposed Master Plan will:
 - Assess emergency spillway and raw water intake.
 - Inspect submerged intake gates via diver.
 - Evaluate structural integrity of 1940s buildings.
 - Locate/test valves and conduct pump performance tests.
 - Develop a long-term rehab/replacement strategy.

2. Regulatory Planning & PFAS Mitigation

- PFAS levels detected above new EPA standards.
- SGWASA is conducting a PFAS study with Hazen and Sawyer.
- Master Plan will integrate PFAS treatment technologies and layout modifications.
- Includes potential switch from chloramines to chlorine for disinfection.
- May include a Disinfection Byproducts (DBP) Formation Study.

3. Digital Mapping & Hydraulic Assessment Deficiencies

- Reliance on outdated paper maps hinders operations and emergency response.
- Master Plan will digitize WTP maps and update hydraulic models.
- Will identify valve functionality and plan for future treatment process integration.
- Supports planning for new Clearwell and pump station.

Strategic Alignment

- Directly supports SGWASA's 2021–2026 Strategic Plan:
 - Master Technology Plan development.
 - Routine capital asset assessments.
 - Short-term (0–10 years) and long-term (10–30 years) CIP planning.

Project Team

- **Internal Leads:** Executive Director, Project Manager, Finance Director, Water Plant Superintendent
- **External Partner:** McGill Associates (engineering, GIS, testing, CIP development).

Expected Outcomes

- Granular condition assessments of critical WTP components.
- Digitized mapping and updated hydraulic modeling.
- Actionable Capital Improvement Plan (CIP) and Asset Management Plan (AMP).
- Enhanced regulatory compliance and operational efficiency.

Agenda Item – 12

Topic: Brame’s Crossing Phase II Water and Sewer Extensions in Creedmoor, NC

Requested Action: Seeking Board Approval for Public Water and Sewer Extension

Presenter(s): Chris Summerlin, Assistant Executive Director

Executive Summary:

SGWASA seeks Board approval to extend water and sewer infrastructure for Phase II of Brame’s Crossing in Creedmoor, NC, adding 113 lots to the 58 already underway. The project includes 5,883 feet of gravity sewer and 6,852 feet of water lines. No wastewater will be accepted until the I-85 Sewer Improvement Project is completed in 2028. The extension will be developer-funded and inspected by SGWASA, with future revenue expected from new customers.

Background:

The South Granville Water and Sewer Authority (SGWASA) owns and operates 145 miles of water distribution pipes and 154 miles of sanitary sewer pipes.

Analysis:

As residential and commercial development continues to increase throughout the SGWASA service area, extensions to SGWASA’s water and sewer infrastructure are necessary. Per SGWASA’s approved Water and Sewer Specifications: **“If an extension of the Authority’s water or sewer system is proposed, the extension will be approved by the SGWASA Board. No extension shall result in cost being borne by the authority unless the extension is initiated by the Authority to improve efficiency or reduce costs.”**

In accordance with SGWASA’s Water and Sewer Specifications, we are requesting Board approval for a proposed extension of water and sewer infrastructure to serve Phase II of Brame’s Crossing, a residential development in Creedmoor, NC. Phase I, which includes 58 lots, is already permitted and underway. Phase II will add 113 additional lots, bringing the total to 171. Please note that no wastewater flows from Phase II will be accepted into SGWASA’s system until the Interstate-85 Sewer Improvement Project is completed in 2028.

The proposed infrastructure includes:

- **5,883 linear feet of new 8” gravity sewer line**
- **6,852 linear feet of new water lines (631 feet of 6” and 6258 feet of 8”)**

Next Steps:

Following Board Approval, the required North Carolina Department of Environmental Quality (NCDEQ) application for both water and sewer line extension will be signed by SGWASA and the Developer and then provided to NCDEQ for their review and approval. Following NCDEQ’s approval, the work will be authorized to begin to add the 6,852 feet of waterline to the distribution system and 5,883 feet of gravity sewer to SGWASA’s collection system. Both the water and sewer infrastructure installation will be inspected by SGWASA staff to ensure it complies with SGWASA’s specifications.

Recommendation:

SGWASA staff recommends the Board members approve the water and sewer extension requests of 5,883 feet of gravity sewer and 6,852 feet of waterlines for Phase II of Brame's Crossing in the City of Creedmoor, NC.

Financial:

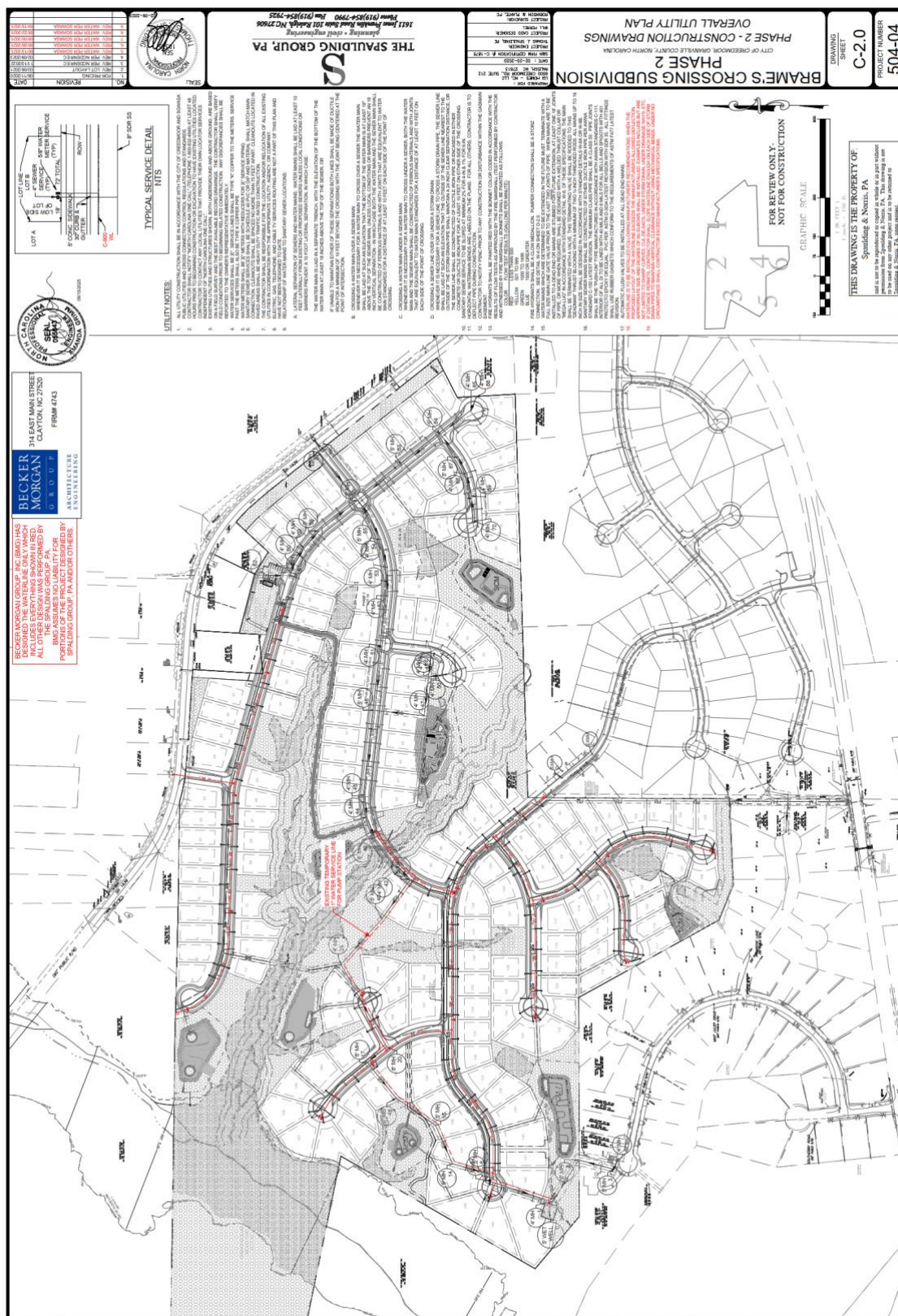
The installation of the waterlines and gravity sewer will not impose a negative financial impact to SGWASA for the installation. A positive fiscal impact is the net revenue derived from new utility customers once they initiate utility service.

Attachments:

Exhibit A: Overall utility plan for Brame's Crossing- Phase II

Strategic Plan Goal & Objective Alignment:**Focus Area 1: Reliable and Sustainable Sanitary Sewer System****Executive Director's Recommendation:**

*The SGWASA Board of Directors approves the extension of the Authority's water and sanitary sewer systems by the developer in compliance with all applicable law, rules, permit, and SGWASA requirements to support Phase II of Brame's Crossing in Creedmoor, NC. This includes the installation of approximately **5,883 feet of gravity sewer pipeline** and **6,852 feet of water lines** (comprising 631 feet of 6-inch and 6,258 feet of 8-inch pipe), along with all necessary infrastructure components. This approval does not constitute any formal approval or acceptance of dedication of the infrastructure. This matter will be brought back to the Board for acceptance of the dedication of the infrastructure once the infrastructure has been completed to applicable legal standards and all other requirements have been met.*



Agenda Item – 13

Topic: FY25-26 1st Quarter Financial Review - Presentation

Requested Action: Item is informational only. No Board action is required.

Presenter(s): Reuben Carden, Assistant Finance Director

Executive Summary:

SGWASA's FY2026 1st Quarter Financial Update reports that billing and fee revenues are generally on track, with some fee categories outperforming and engineering fees underperforming. Interest income is slightly above forecast due to higher rates and slower spending on the I-85 project. Significant appropriations from both the Operating and Capital Improvement Projects (CIP) funds reflect planned investments, with about 33% of available cash projected to be spent or committed by year-end. Departmental expenses align with the amended budget, and financial activities will continue to be monitored.

Background:

To promote greater financial transparency and awareness across the organization, SGWASA has implemented a quarterly financial reporting process to the Board. These updates, jointly presented by Finance Director Richard Balmer and Assistant Finance Director Reuben Carden, provide timely insights into financial performance and fund utilization throughout the fiscal year. The quarterly presentations are scheduled as follows:

- **Q1 (July–September):** November Board Meeting
- **Q2 (October–December):** February Board Meeting
- **Q3 (January–March):** May Board Meeting
- **Q4 (April–June):** Annual Auditor Presentation – Fall 2026

This structured approach ensures the Board remains informed and engaged in the financial health and strategic resource management of the organization.

Analysis:

- **Billing Revenue:** Cumulative billing revenue for the fiscal year is trending in line with expectations.
- **Non-Billing Revenue (Fees):** Overall fee revenue is tracking close to budget. However, certain fee categories are outperforming projections, while engineering fee revenue is significantly underperforming.
- **Interest Income:** Interest earnings are slightly above forecast. This is due to interest rates remaining higher than anticipated and slower-than-expected spending of cash reserves earmarked for the I-85 project.
- **Operating Fund Balance:** Appropriations from the operating fund are substantial, reflecting planned investments and expenditures.
- **Designated Capital Improvement Projects (CIP) Fund Balance:** CIP fund appropriations are also significant, with the full balance expected to be utilized by fiscal year-end.

- **Fund Balance (available cash):** Approximately 33% of the audited available cash balance as of June 30, 2025, is projected to be spent or committed by the end of the fiscal year.
- **Departmental Expenses:** Overall departmental spending is materially consistent with the amended budget.

Next Steps:

Continue to monitor financial activities for the remainder of the fiscal year.

Attachments:

Exhibit 1: FY25-26 1st Quarter Financial Review Presentation.

Strategic Plan Goal & Objective Alignment:

Focus Area #1 – Safe, Reliable and Sustainable Water System

- Objective #4: Enhance financial and operational components of the water system to support capital investments and efficient operations.

Focus Area #2 – Reliable and Sustainable Sanitary Sewer System

- Objective #3: Enhance financial and operational components of the sanitary sewer system to support capital investments and efficient operations.

Executive Director's Recommendation:

This item is informational only and does not require Board action.



Fiscal year 2025-2026

Quarter 1

July-September 2025

BOARD FINANCIAL UPDATE

FY25-26 1st Quarter Financial Update to the Board

Section 1: Budget Ordinance

Section 2: Revenue – Budget to Actual

Section 3: Fund Balance

Section 4: Internally Approved Budget Amendments

Section 5: Expenses by Dept – Budget to Actual

Section 6: I-85 Collection System Project

Section 7: Fund Balance – Available Cash



**South Granville Water and Sewer Authority (SGWASA), North Carolina
Annual Budget Ordinance for Fiscal Year 2025-2026**

BE IT ORDAINED by the Board Members of SGWASA, North Carolina

Section 1:

It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal period beginning July 1, 2025 and ending June 30, 2026.

In comparison to the approved FY 24-25 Budget, the FY 25-26 water sales and sewer use charges were estimated using a revenue increase of \$200,000 for water, a revenue increase of \$200,000 for sewer, and \$1,269,801 for capital.

REVENUES:

Water Revenues	\$6,500,000
Wastewater Revenues	\$9,550,000
Non-billing revenue	\$640,750
Interest Income	\$850,000
Other Financing Sources	\$0
Transfer from Fund Balance-Appropriate	\$1,345,076
Total revenues & other financing sources	<u>\$18,885,826</u>

The following amounts are hereby appropriated in the Water and Sewer Enterprise Fund for the fiscal period beginning July 1, 2025 and ending June 30, 2026.

<u>EXPENDITURES:</u>	<u>Dept:</u>	
Administration	7110	\$1,333,251
Human Resources	7114	\$167,276
Engineering	7118	\$639,816
Billing/Collections	7120	\$581,955
Water Treatment Plant	7133	\$2,697,891
Wastewater Treatment	7145	\$2,719,764
Utilities		
Meter Reading	7136	\$181,448
Water Line Maintenance	7139	\$1,298,747
Sewer Line Maintenance	7140	\$1,659,487
Pump Stations/Towers	8000	\$1,039,164
Depreciation/Board/Other	7200	\$2,802,292
Projects & Studies	7300	\$23,500
Debt Service	7500	\$3,741,235
Total Expenditures		\$18,885,826

Section 2:

The grand totals of estimated revenues and other financing sources and expenditures and other financing uses for all funds for the fiscal period beginning July 1, 2025 and ending June 30, 2026 are shown below.

Grand Totals - All Funds:

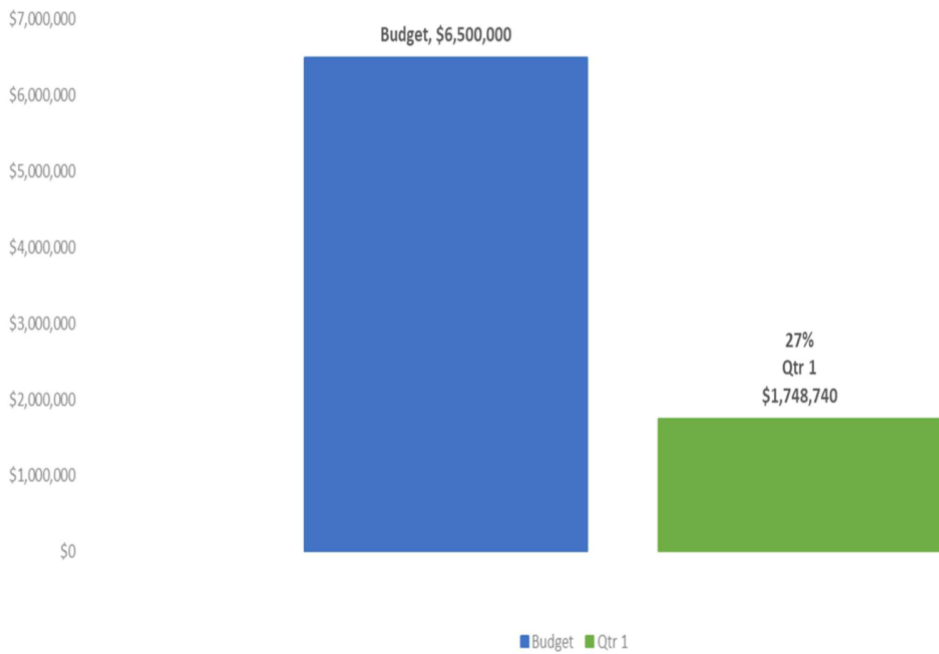
Revenues	\$18,885,826
Expenditures	\$18,885,826

Water Revenue

FY 2025-2026

Budget to Actual

*Target Goal at end
of qtr is 25% or greater*

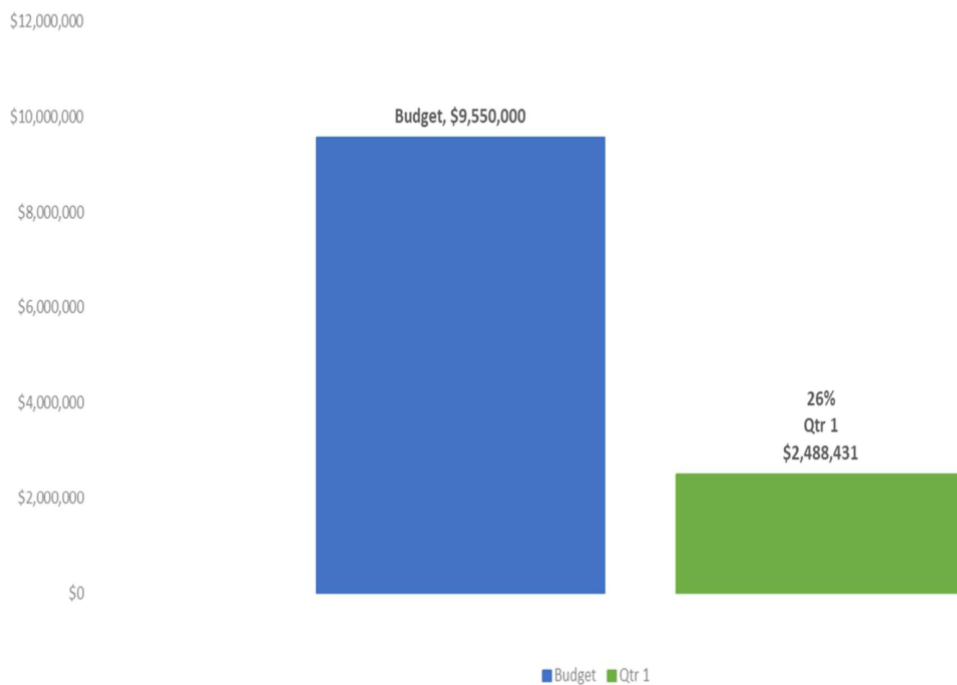


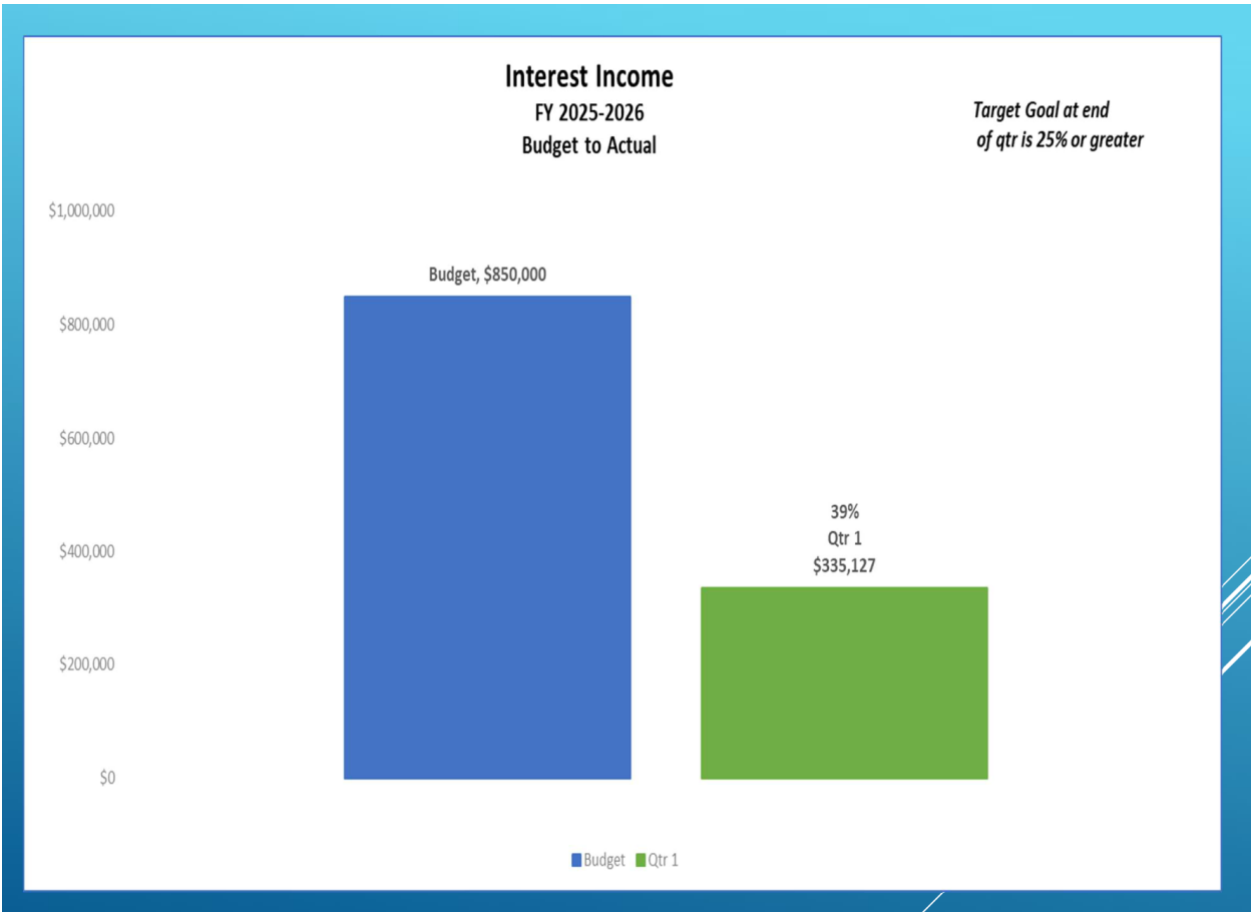
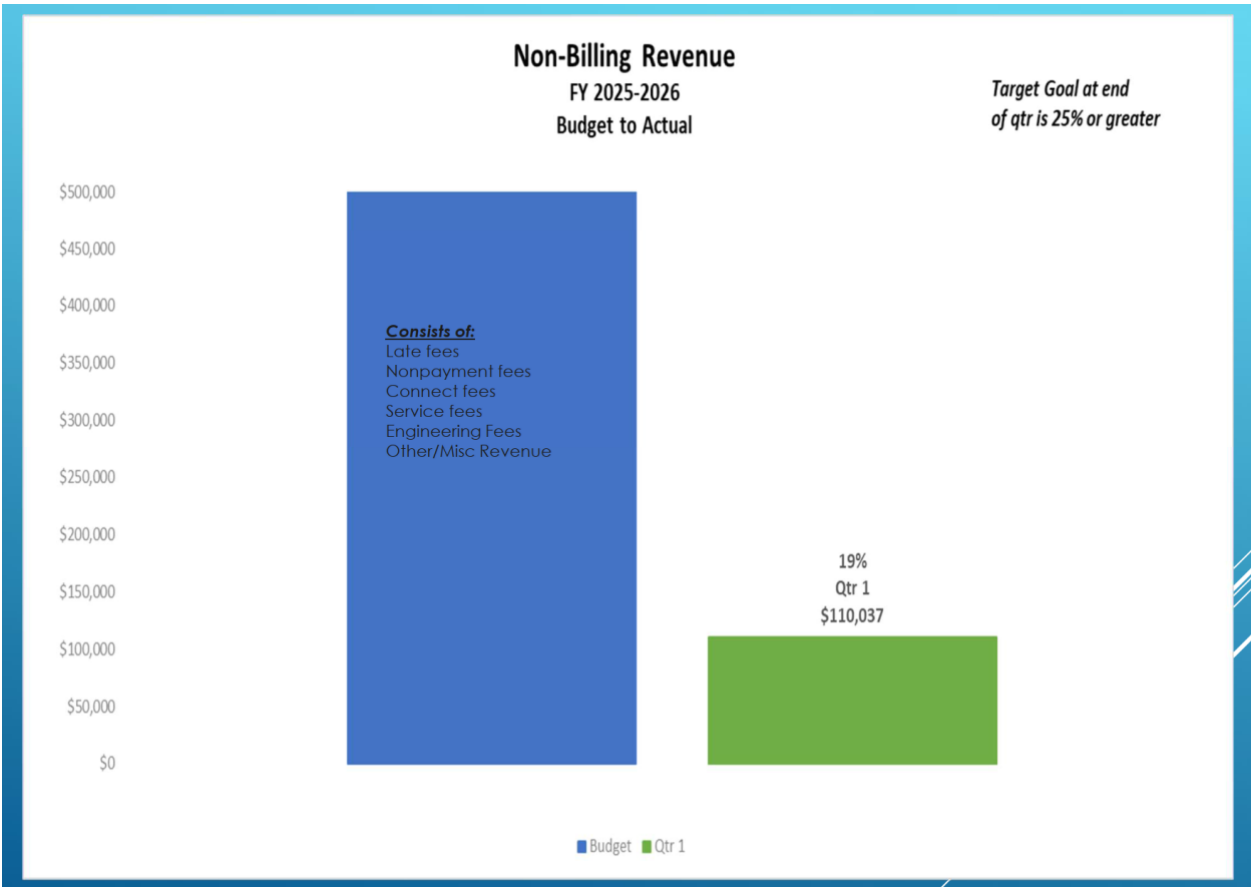
Sewer Revenue

FY 2025-2026

Budget to Actual

*Target Goal at end
of qtr is 25% or greater*



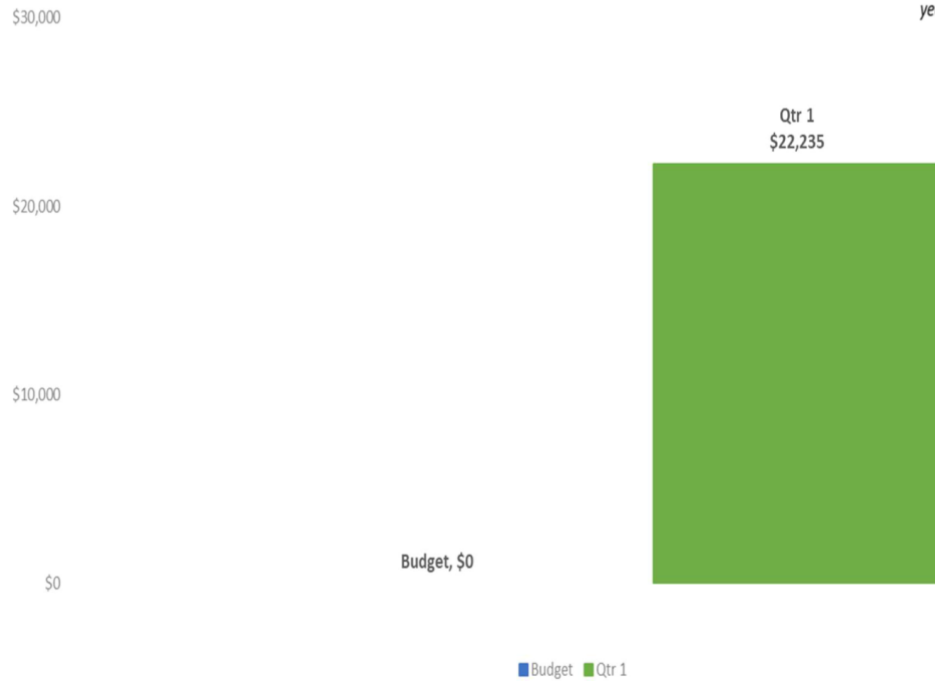


System Development Fee Revenue (SDF's)

FY 2025-2026
Budget to Actual

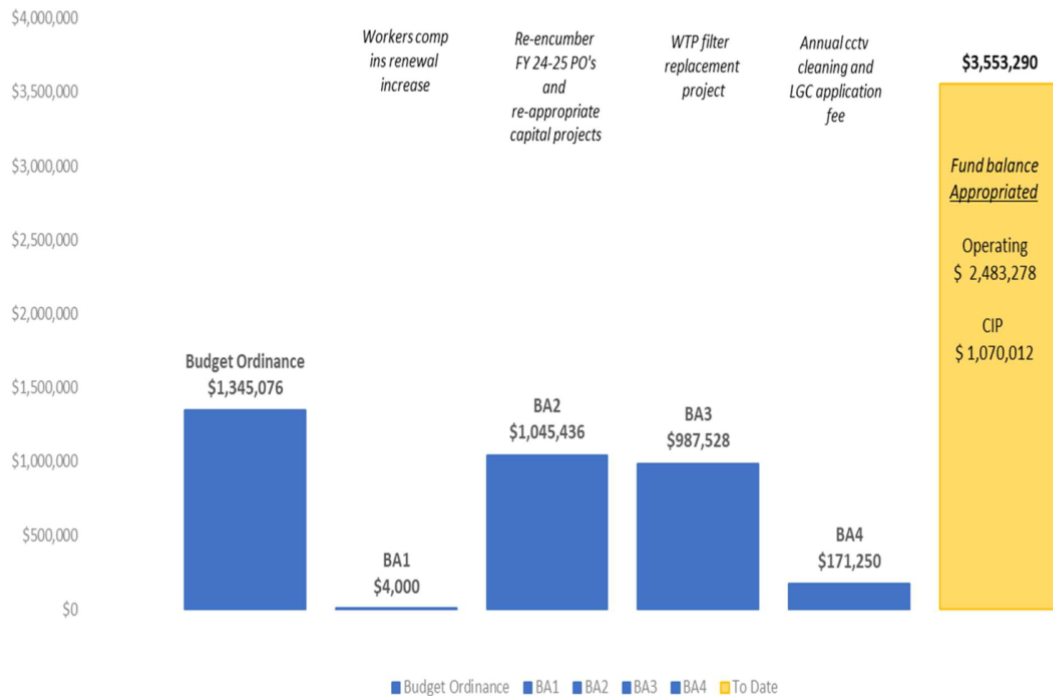
Zero budgeted

*Required to be assigned to a specific
capital project by Resolution
Budget Amendment presented closer to
year-end for this purpose.*



Fund Balance FY 2025-2026 Appropriated

Slide 1 of 1



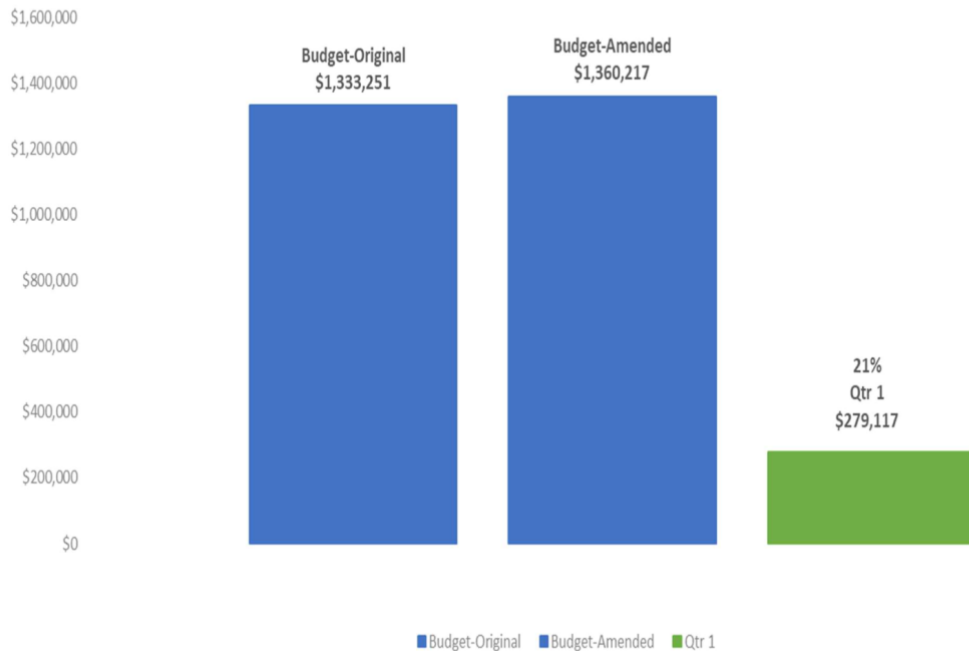
**Internal Budget Amendments
Approved by Executive Director
(For Reference Only)**

	<i>Amendment / Change</i>
<u>Engineering</u>	
61-7118-5100 Capital Outlay < \$5000	\$ 4,345
61-7118-2600 Office Supplies	\$ 970
61-7118-5200 Capital Outlay > \$5000	\$ (5,315)
<i>To reclassify purchase of HP Designjet XT950 & Toner for Project Manager</i>	
<i>Approved 7/3/2025</i>	
<u>Water Treatment Plant</u>	
61-7133-3810 Software & I.T.	\$ 5,205
61-7133-3510 Repairs and Maintenance	\$ (5,205)
<i>To reallocate funds for Wifi Installation at WTP</i>	
<i>Approved 7/16/2025</i>	

Expense : Administration

FY 2025-2026
Budget to Actual

*Target Goal at end
of qtr is 25% or less*

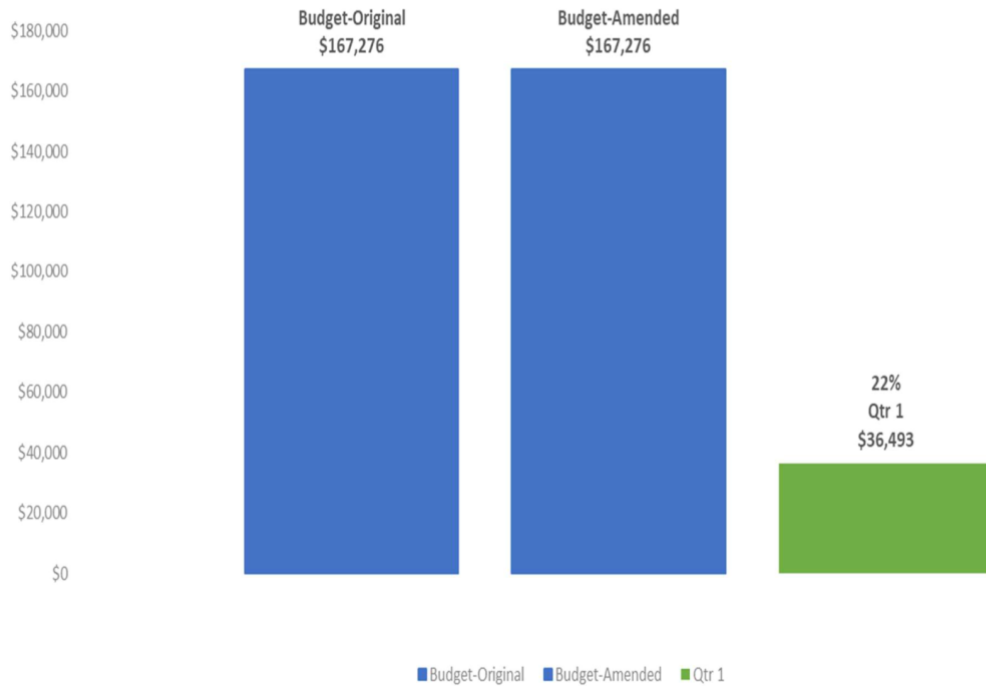


Expense : Human Resources

FY 2025-2026

Budget to Actual

*Target Goal at end
of qtr is 25% or less*

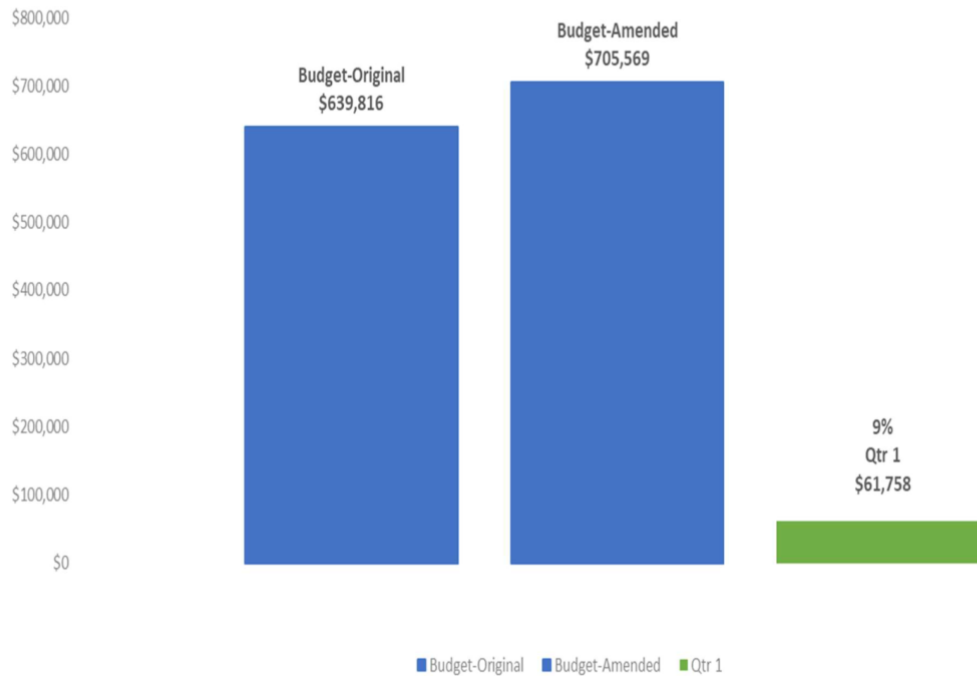


Expense : Engineering

FY 2025-2026

Budget to Actual

*Target Goal at end
of qtr is 25% or less*

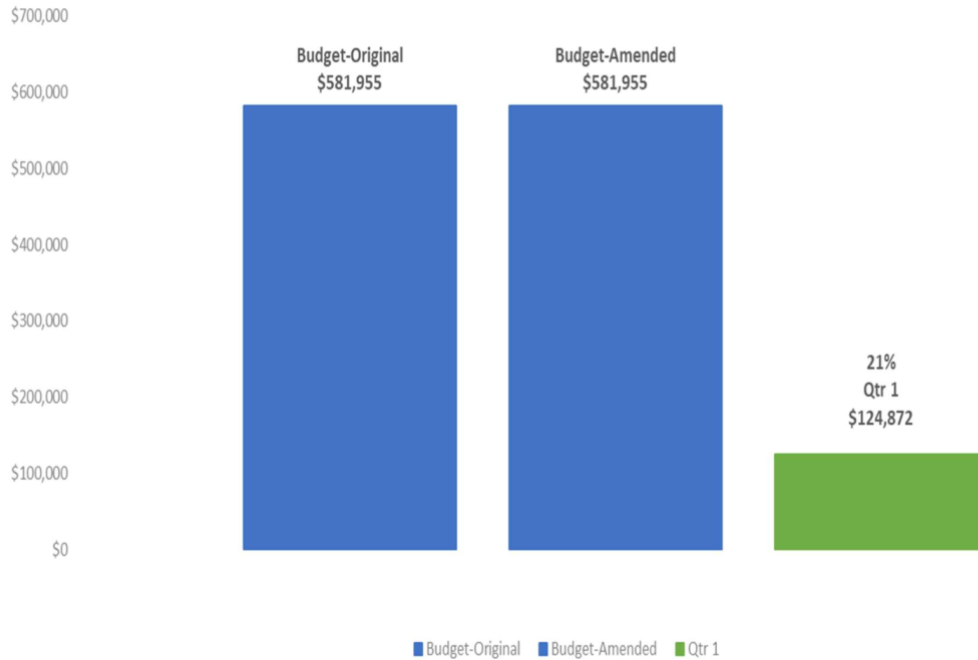


Expense : Billing/Collections

FY 2025-2026

Budget to Actual

Target Goal at end
of qtr is 25% or less

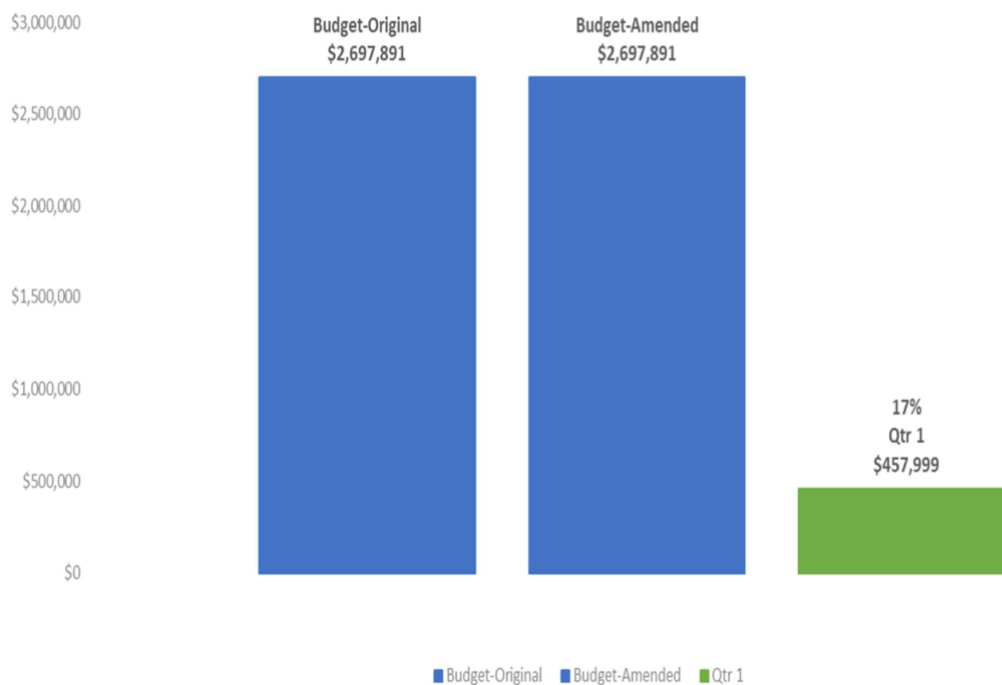


Expense : Water Treatment

FY 2025-2026

Budget to Actual

Target Goal at end
of qtr is 25% or less



Expense : Wastewater Treatment

FY 2025-2026

Budget to Actual

*Target Goal at end
of qtr is 25% or less*

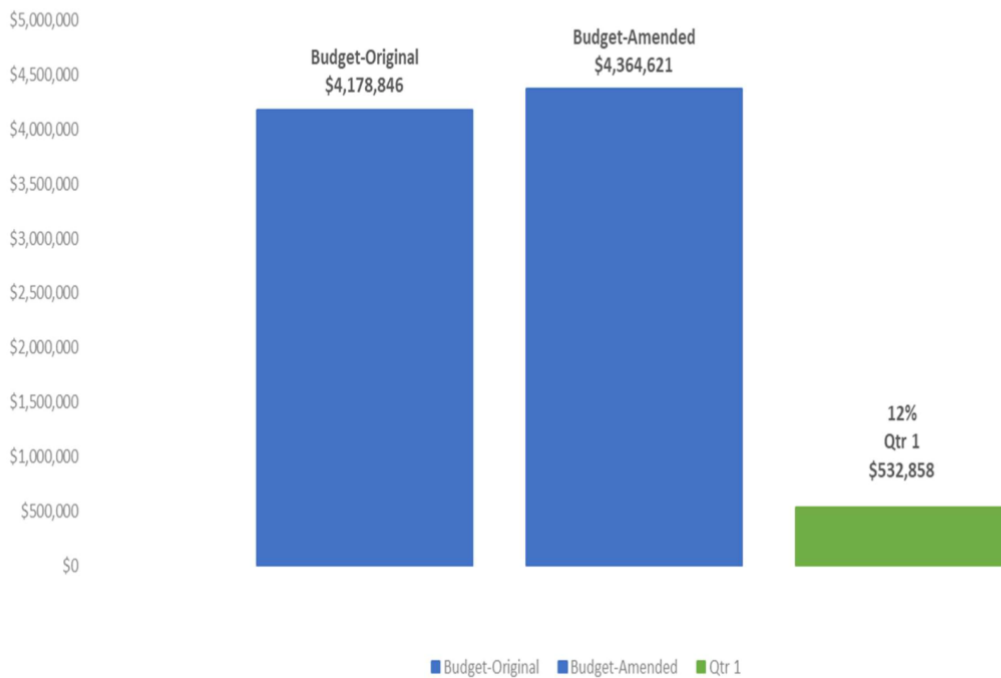


Expense : Utility Maintenance

FY 2025-2026

Budget to Actual

*Target Goal at end
of qtr is 25% or less*

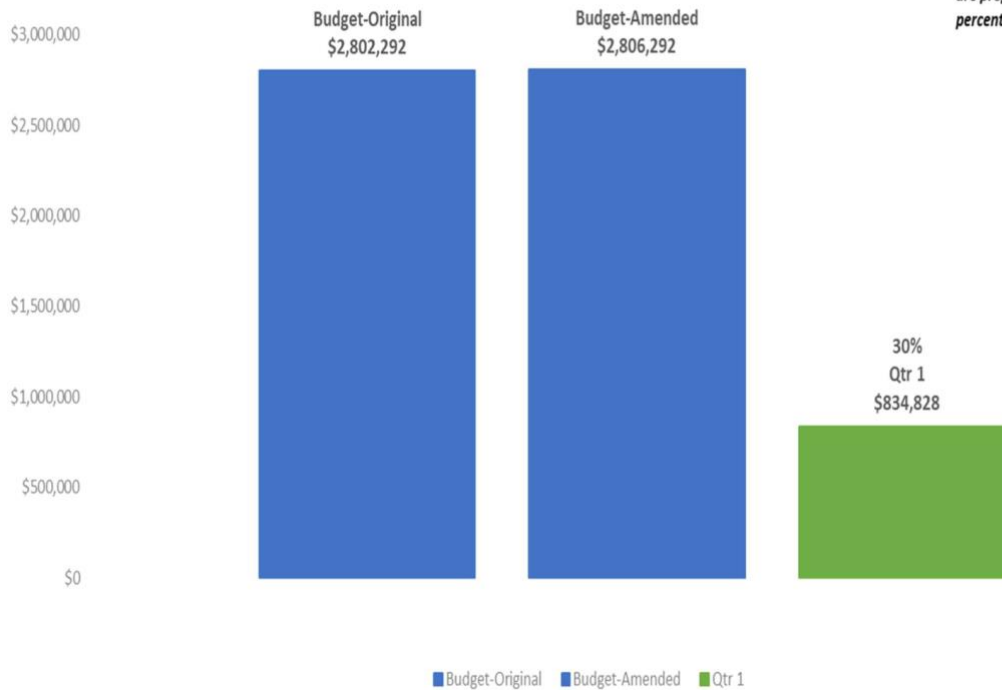


Expense : Depreciation/Board/Other

FY 2025-2026

Budget to Actual

*Target Goal at end
of qtr is 25% or less;
however insurance premiums
are prepaid in July skewing
percentages.*



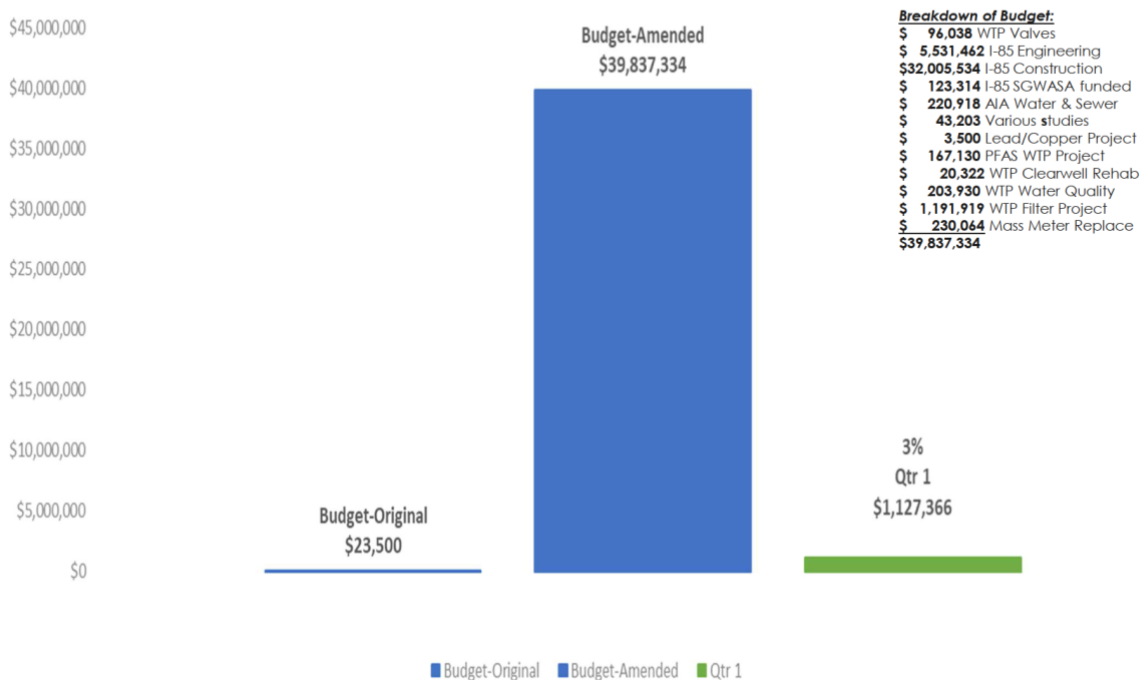
■ Budget-Original ■ Budget-Amended ■ Qtr 1

Expense : Projects & Studies

FY 2025-2026

Budget to Actual

*Target goal not applicable.
Dependent on project timing.*



■ Budget-Original ■ Budget-Amended ■ Qtr 1

Expense : Debt Service

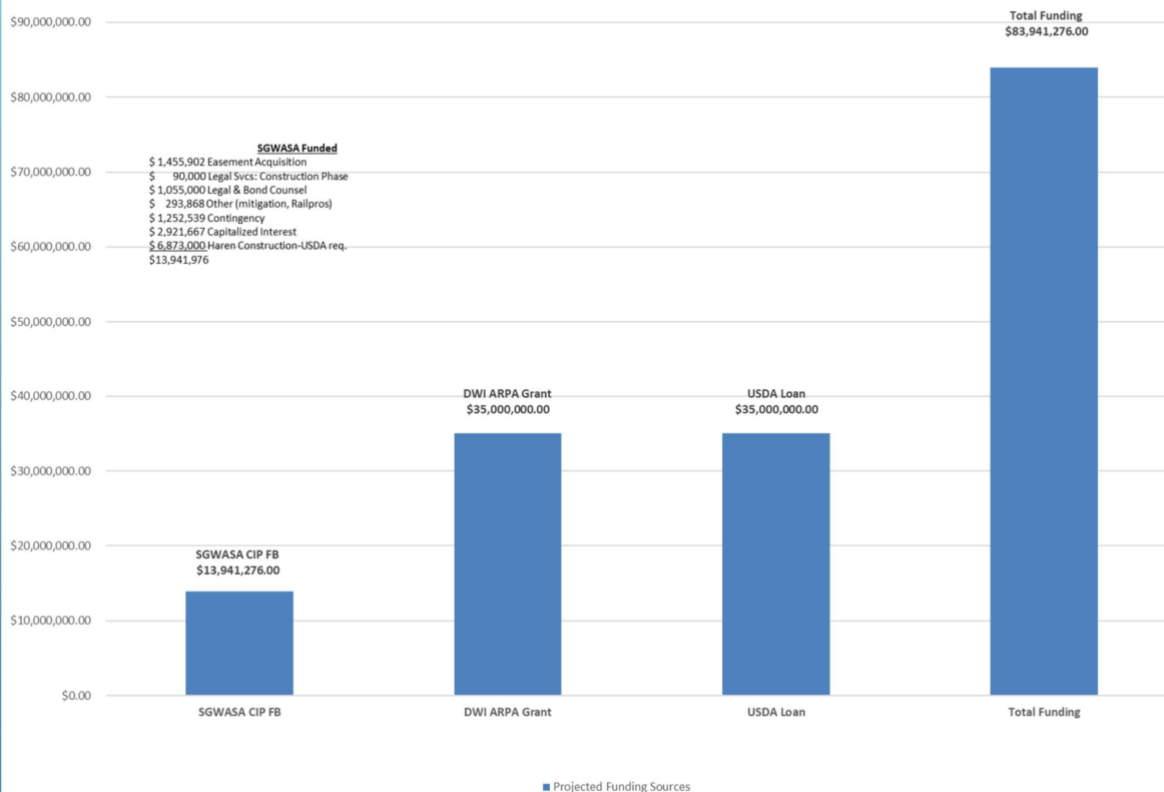
FY 2025-2026
Budget to Actual

*Target goal not applicable.
Most debt service payments
are not due monthly/quarterly
therefore percentages are not
useful by qtr.*

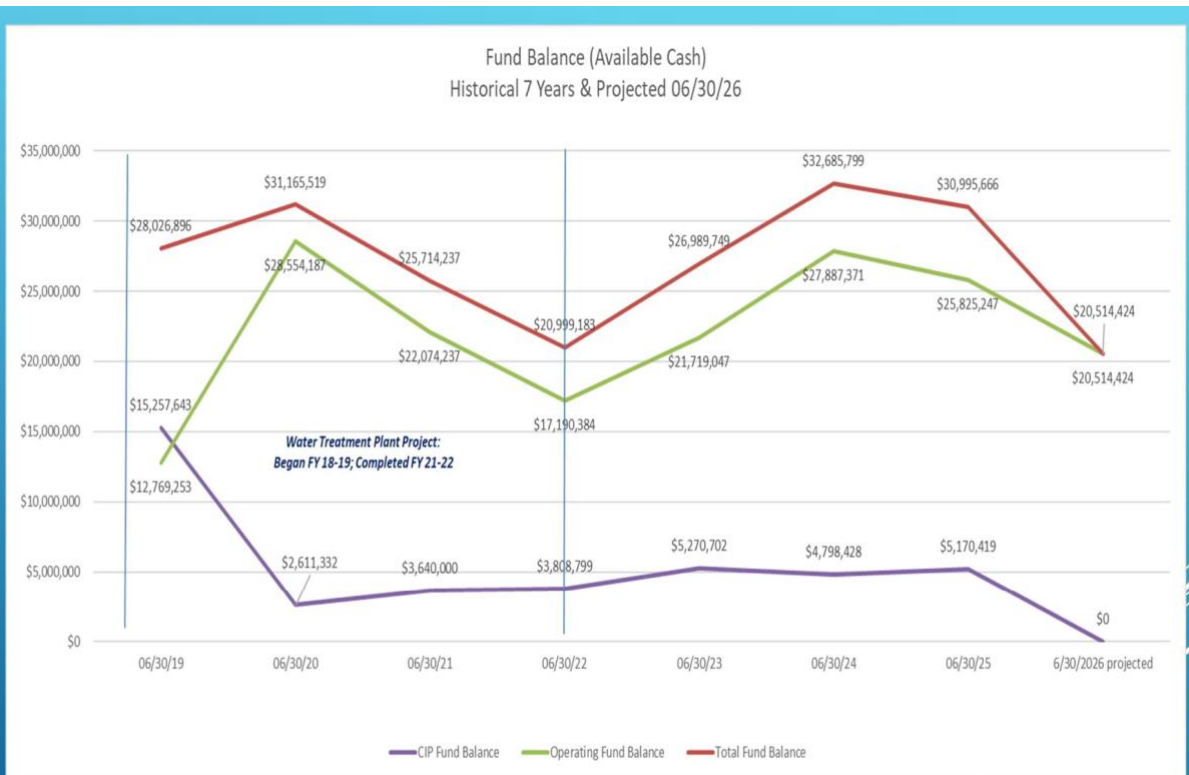


■ Budget-Original ■ Budget-Amended ■ Qtr 1

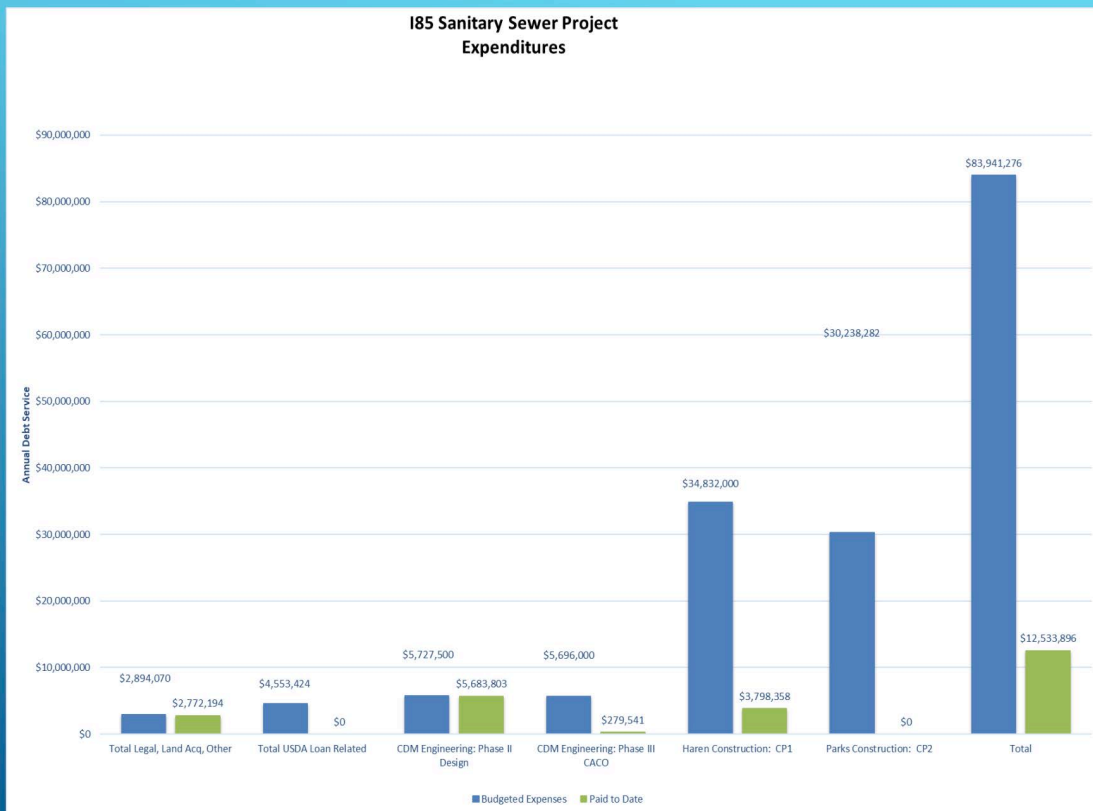
I85 Sanitary Sewer Project Funding Sources



■ Projected Funding Sources



For purposes of the projection, 185 project commitments have been deducted. Related costs may not be incurred or funds expended within this fiscal year; however commitments have been included to identify available (uncommitted) cash.



FINANCIAL SUMMARY

FISCAL YEAR 2025-2026
QUARTER 1

Cumulative billing revenue for the year is trending as expected.

Cumulative non-billing (fee) revenue for the year is trending as budgeted in total with some fee revenue line items trending higher than expectations and engineering and tap fee revenue trending significantly below expectations.

Interest income for the year is trending slightly higher than expected. Interest rates did not decline as projected. Fund balance to be spent towards the I-85 project has not been expended as rapidly as forecasted.

Operating fund balance appropriations for the fiscal year are significant.

Designated CIP fund balance appropriations for the fiscal year are significant and is projected to be fully expended by fiscal year-end.

Fund Balance (Available cash): Approximately 33% of the 06/30/25 audited available cash balance is projected to be expended and/or committed by the end of the fiscal year.

Departmental expenses overall are materially comparable to amended budget.

QUESTIONS?

Agenda Item - 14

Topic: FY25 Audit Update

Requested Action: Item is informational only. No Board action is required.

Presenter(s): Reuben Carden, Assistant Finance Director

Executive Summary:

The FY2025 audit is delayed due to pending GASB 101 guidance, and a delayed federal Compliance Supplement. Despite these challenges, SGWASA staff and the auditor are working to meet the December 31, 2025 deadline, with potential for deadline extension if needed. No Board action is required.

Background:

Per GS 159-34, SGWASA must submit its annual audit to the NC Local Government Commission (LGC) by December 31. The FY2025 audit contract was awarded to Winston, Williams, Creech, Evans & Co, LLP in April. Because SGWASA received over \$750,000 in federal funds, a single audit is required.

Analysis:

Audit fieldwork and the draft report were completed in August, with a goal to present in October. However, submission is delayed due to factors beyond staff and auditor control, including:

- Pending guidance from the LGC on GASB 101 disclosures.
- Delay in the federal Compliance Supplement due to the government shutdown.

Staff and the auditor are monitoring updates and aiming to meet the December 31 deadline.

Next Steps:

The Finance Director and Auditor will continue to monitor all available guidance from the NCLGC and federal government sources to complete and submit the audit by the required deadline of December 31, 2025.

In the case that the federal Supplement is not available soon, we anticipate further guidance from the NCLGC and/or a possible extension of the filing deadline for FY 2025.

Attachments:

None

Strategic Plan Goal & Objective Alignment:

Focus Area #1 – Safe, Reliable and Sustainable Water System

- Objective #4: Enhance financial and operational components of the water system to support capital investments and efficient operations.

Focus Area #2 – Reliable and Sustainable Sanitary Sewer System

- Objective #3: Enhance financial and operational components of the sanitary sewer system to support capital investments and efficient operations.

Executive Director's Recommendation:

This item is informational only and does not require Board action.

Agenda Item - 15

Topic: Fiscal Year 2025-2026 Budget Amendment #9

Requested Action: Seeking the Board of Directors approval of Budget Amendment #9

Presenter(s): Reuben Carden, Assistant Finance Director

Executive Summary:

Budget Amendment #9 for Fiscal Year 2025–2026 proposes reallocating \$9,406 from the Administration’s Projects & Studies account to the Human Resources budget to fund the purchase of three new time clocks and associated annual software subscriptions. These upgrades are necessary to support the implementation of a new time-keeping system integrated with the Tyler Technologies financial software. The amendment does not affect the overall fund balance, as it represents a reallocation within existing budgeted funds. This initiative aligns with SGWASA’s Strategic Plan objectives to enhance operational efficiency and financial management across both water and sewer systems.

Background:

Budget Amendment #9 allocates budget from the Administration’s Projects & Studies account for the purchase of three new time clocks and the associated annual time keeping software subscriptions. The new time clocks are needed to implement the new time-keeping software associated with the Tyler Technology financial software upgrade. Note: Time clock unit cost = \$2,095.00; Annual subscription for time clock software = \$629.00

Board Approved FY 2025-2026 Budget Amendments to Date: Effect on Fund Balance

Item	Operating	CIP	Total Amount
Original Budget Ordinance	(\$ 1,345,076)	\$ 0	(\$ 1,345,076)
Budget Amendment #1 (July 2025)	(\$ 4,000)	\$ 0	(\$ 4,000)
Budget Amendment #2 (August 2025)	(\$ 145,424)	(\$ 900,012)	(\$ 1,045,436)
Budget Amendment #3 (August 2025)	(\$ 987,528)	\$ 0	(\$ 987,528)
Budget Amendment #4 (September 2025)	(\$ 1,250)	(\$ 170,000)	(\$ 171,250)
Budget Amendment #5 (October 2025)	(\$ 4,164,207)	(\$ 6,873,000)	(\$ 11,038,207)
Budget Amendment #6 (October 2025)	(\$ 32,250)	\$ 0	(\$ 32,250)
Budget Amendment #7 (October 2025)	\$ 0	\$ 0	\$ 0
Budget Amendment #8 (October 2025)	(\$ 8,000)	\$ 0	(\$ 8,000)
Total	(\$ 6,687,735)	(\$ 7,943,012)	(\$ 14,630,747)

Budget Amendment #9

Be it ordained, the FY 2025-2026 Annual Budget Ordinance is hereby amended as follows:

Revenues: Increase / (Decrease)		Amendment/Change
Transfer from Fund Balance	\$	0
Total Revenues	\$	0
Expenditures: Increase / (Decrease)		
Human Resources	\$	9,406
Projects & Studies	\$	(9,406)
Total Expenditures	\$	0

Strategic Plan Alignment:

Focus Area #1 – Safe, Reliable and Sustainable Water System

- Objective #4: Enhance financial and operational components of the water system to support capital investments and efficient operations.

Focus Area #2 – Reliable and Sustainable Sanitary Sewer System

- Objective #3: Enhance financial and operational components of the sanitary sewer system to support capital investments and efficient operations.

Attachments:

BA9 Supporting Documentation

Executive Director's Recommendation:

The SGWASA Board of Directors approve Budget Amendment #9.

Budget Amendment #9 Supporting Documentation

**BA #9 Supporting Documentation
(For Reference Only)**

		<u>Amendment / Change</u>	<u>Budget after Change</u>
<u>Various</u>			
61-7114-3810	Software & I.T.	\$ 629	\$ 29,293
61-7114-3810	Software & I.T.	\$ 420	\$ 29,713
61-7114-3810	Software & I.T.	\$ 2,072	\$ 31,785
61-7114-5110	Capital Outlay < \$5000 (<i>each item</i>)	\$ 6,285	\$ 8,285
61-7300-8500	Studies & Consultations	\$ (9,406)	\$ 33,797
	<i>Reallocate Projects & Studies budget for purchase of three time clocks and the associated software costs</i>	<i>0</i>	

		Operating	CIP	Total
	Transfer to (from) FB-original budget	\$ (1,345,076)	\$ 0	(\$1,345,076)
	Budget Amendment #1	\$ (4,000)	\$ 0	(\$4,000)
	Budget Amendment #2	\$ (145,424)	\$ (900,012)	(\$1,045,436)
	Budget Amendment #3	\$ (987,528)	\$ 0	(\$987,528)
	Budget Amendment #4	\$ (1,250)	\$ (170,000)	(\$171,250)
	Budget Amendment #5	\$ (4,164,207)	\$ (6,873,000)	(\$11,037,207)
	Budget Amendment #6	\$ (32,250)	\$ 0	(\$32,250)
	Budget Amendment #7	\$ 0	\$ 0	\$0
	Budget Amendment #8	\$ (8,000)	\$ 0	(\$8,000)
	Budget Amendment #9	\$ 0	\$ 0	\$0
	Transfer to (from) FB-amended budget	\$ (\$6,687,735)	\$ (\$7,943,012)	(\$14,630,747)

Agenda Item – 16

Comments from the Executive Director

Scott N. Schroyer, Executive Director, will provide the Board with comments and any special items for the Board of Directors.

Agenda Item - 17

Comments from the SGWASA Attorney

Attorney James Wrenn will provide the Board with comments and any special items for the Board of Directors.

Agenda Item - 18

Comments from Board Members

Butner Councilperson Vicky Daniels
Creedmoor Commissioner Robert Way
Granville County Commissioner Russ May
Stem Commissioner Kenneth McLamb
Creedmoor Commissioner Georgana Kicinski, Vice-Chair
Granville County Commissioner Jimmy Gooch - Chair

Agenda Item - 19

Closed Session (as needed)

Agenda Item - 20

Adjournment